

House Resolution No. 6004

By Representatives Hawkins, Croft and V. Miller

1-9

1 A RESOLUTION adopting the permanent rules of the House of
2 Representatives for the 2023-2024 biennium.

3
4 *Be it resolved by the House of Representatives of the State of Kansas:*
5 The following rules shall be the permanent rules of the House of
6 Representatives for the 2023-2024 biennium.

7 RULES OF THE HOUSE OF REPRESENTATIVES

8 2023-2024

9 ARTICLE 1. HOUSE SESSIONS; GENERAL OPERATION

10 **Rule 101. Time of Meeting.** The hour of meeting on the first day of
11 each regular session shall be at 2:00 p.m., and on other days, shall be the
12 hour set at adjournment on the previous legislative day except that if no
13 hour of meeting is set at adjournment on the previous legislative day, the
14 hour of meeting shall be 11:00 a.m. No hour of meeting on any day of the
15 session shall be set prior to 8:00 a.m., and no meeting on any day of the
16 session may continue after 12 midnight, except when a question is under
17 consideration, the meeting may continue until the question is disposed.
18 No meeting may take place between the hours of 12 midnight and 8:00
19 a.m. on any day of the session.

20 **Rule 102. Speaker Taking Chair.** The Speaker shall take the chair
21 each day, at the hour to which the House has adjourned. The Speaker
22 shall call the House to order and proceed to business in accordance with
23 the Rules of the House.

24 **Rule 103. First Business.** The first business each legislative day shall
25 be the taking of the roll, the taking of roll shall be followed by prayer and
26 the prayer shall be followed by the recitation of the pledge of allegiance
27 to the flag of the United States of America led by a member designated
28 by the Speaker.

29 **Rule 104. Order of Business.** (a) The regular order of business each
30 legislative day, except on days and at times set apart for the consideration
31 of special orders and except as provided by the joint rules of the House
32 and Senate, shall be as follows:

- 33 (1) Introduction and reference of bills and concurrent resolutions.
- 34 (2) Reports of select committees.
- 35 (3) Receipt of messages from the Governor.
- 36 (4) Communications from state officers.

1 (5) Messages from the Senate.

2 (6) Introduction and notice of original motions and house resolutions.

3 (7) Consideration of motions and house resolutions offered on a
4 previous day.

5 (8) The unfinished business before the House at the time of
6 adjournment on the previous day.

7 (9) Consent calendar.

8 (10) Final Action on bills and concurrent resolutions.

9 (11) Bills under consideration to concur and nonconcur.

10 (12) General Orders.

11 (13) Reports of standing committees.

12 (b) The presentation of petitions shall be a special order of business on
13 Friday of each week immediately preceding the regular order of business.

14 **Rule 105. Members Excused from Attendance.** Members may be
15 excused from attendance on any legislative day by the Speaker for the
16 following reasons and such reasons shall be shown in the Journal: (1)
17 Verified illness; (2) legislative business; and (3) excused absence by the
18 Speaker.

19 **Rule 106. Introduction of Guests.** Except when permission has been
20 given by the Speaker before taking the chair, no guests in the gallery shall
21 be introduced to the House.

22 **Rule 107. Session Proforma.** (a) The House of Representatives may
23 meet from time to time for the sole purpose of processing routine
24 business of the House of Representatives. These sessions shall be known
25 as Session Proforma.

26 (b) Time of Meeting. Session Proforma shall be announced at least
27 one legislative day in advance with the hour for meeting Proforma set on
28 the previous legislative day.

29 (c) Order of Business. The only orders of business that may be
30 considered during Session Proforma are:

31 (1) Introduction and reference of bills and concurrent resolutions.

32 (2) Receipts of messages from the Governor.

33 (3) Communications from State Officers.

34 (4) Messages from the Senate.

35 (5) Reports of Standing Committees.

36 (6) Presentation of Petitions.

37 (d) Motions. No motion shall be in order other than the motion to
38 adjourn.

39 (e) Objections. Any objection by any member shall require the Session
40 Proforma to adjourn to the next day, Saturday and Sunday excluded, at
41 11:00 a.m.

42 (f) Quorum and Roll. There shall be no requirement for a quorum or
43 taking of the roll. No demand for a roll call for a quorum shall be in

1 order.

2 (g) Effect on Certain Rules. If a legislative day referred to in Rule
3 1309, 1503, 1505, 2303, 2705 or 3705 occurs on a legislative day which
4 is also the day on which a Session Proforma is held, the term "legislative
5 day" as used in such rule means the next legislative day subsequent to the
6 legislative day on which the Session Proforma is held.

7 **Rule 108. Rulings on Germaneness, Division of Amendments,**
8 **Points of Order and Procedural Motions.** Any member, upon
9 recognition by the presiding officer, may request a ruling upon the
10 germaneness of any amendment to a bill or resolution, the division of an
11 amendment to a bill or resolution, a point of order or a procedural motion.
12 Any such ruling shall be made by the chairperson of the House
13 Committee on Rules and Journal, or in the absence of the chairperson the
14 vice chairperson of the Committee. At the time of making such ruling, the
15 chairperson, or vice chairperson, shall state the reasons or basis for such
16 ruling. Appeals from rulings of the chairperson, or vice chairperson, may
17 be taken upon the motion of any member. Such appeals shall be in order
18 at the time of the making of the ruling and shall take precedence over any
19 question pending at the time the chairperson, or vice chairperson, makes
20 such ruling.

21 Appeals from rulings on questions of germaneness of an amendment
22 shall be debatable only by the member making the motion to amend
23 which is the subject of the ruling, the member carrying the measure
24 sought to be amended, the Majority Leader or a member designated by
25 the Majority Leader and the Minority Leader or a member designated by
26 the Minority Leader. Appeals from rulings on requests for division of an
27 amendment shall be debatable only by the member requesting division of
28 the motion to amend, the member making the motion to amend which is
29 the subject of the ruling, the member carrying the measure sought to be
30 amended, the Majority Leader or a member designated by the Majority
31 Leader and the Minority Leader or a member designated by the Minority
32 Leader. Appeals from rulings on a point of order or procedural motion
33 shall be debatable only by the member raising the point of order or
34 making the procedural motion which is the subject of the ruling, the
35 member appealing the ruling, the Majority Leader or a member
36 designated by the Majority Leader and the Minority Leader or a member
37 designated by the Minority Leader. Each member may speak no more
38 than two minutes. Debate shall be limited to the question of the ruling of
39 the chairperson, or vice chairperson, and, in the case of division of an
40 amendment, shall be limited as provided in Rule 2105.

41 At the conclusion of debate the presiding officer shall inquire: "Shall
42 the chairperson's (or vice chairperson's) ruling be sustained?"

43

ARTICLE 3. QUORUM

1 **Rule 301. Quorum, What Constitutes.** A majority of all members
2 then elected (or appointed) and qualified shall constitute a quorum. In the
3 absence of a quorum no business shall be transacted by the House, except
4 as provided in Rule 107, 302 and 303 or to recess or adjourn.

5 **Rule 302. Absence of Quorum.** In the absence of a quorum during
6 any session of the House, the members present may do what is necessary
7 to attain a quorum. In the absence of a quorum while in the committee of
8 the whole, the committee shall rise and report. Reprimand, censure or
9 expulsion may be imposed as provided by Article 49 when there is found
10 to be no sufficient excuse for absence of a member.

11 **Rule 303. Roll Call to Determine Quorum.** A roll call shall be taken
12 to determine the existence of a quorum on demand of any member. The
13 result of each roll call to ascertain a quorum shall be recorded in the
14 Journal by statement of the total number present, naming only the
15 absentees.

16 ARTICLE 5. CONDUCT IN THE HOUSE CHAMBER

17 **Rule 501. Admission to Floor.** (a) During daily sessions, from the
18 time of convening until adjournment to the following legislative day, only
19 the following classes of persons shall be admitted to the floor of the
20 House, the cloakrooms to the east of the house chamber and the hallway
21 at the west of the house chamber: (1) Members of the Legislature; (2)
22 officers and employees of the legislative branch who are properly
23 identified; (3) persons having permits from the Speaker; (4) infants or
24 children who are being breastfed by their mother who is a member of
25 legislature.

26 (b) No person who is an officer or employee of the executive or
27 judicial branch of Kansas government or an employee of the federal
28 government shall be admitted to the area of the chamber on which
29 legislators' desks are located during the time the House of
30 Representatives is in session, except as provided by resolution, nor shall
31 any such person be on the floor of the House chamber during a call of the
32 House. No person, other than a member, shall lean on the railings on the
33 floor of the House chamber next to the area of the chamber on which
34 legislators' desks are located during any time the House is on final action.

35 (c) No person registered with the Secretary of State as a lobbyist shall
36 be on the floor of the House chamber 15 minutes before the time of
37 convening the daily session until 15 minutes after adjournment to the
38 following legislative day.

39 (d) The sergeant at arms shall remove all persons from the floor,
40 except persons authorized under the Rules of the House or a House
41 resolution.

42 (e) The provisions of this rule shall not be construed to prevent the
43 right of access (through the west hallway) by persons going directly to or

1 returning from the offices of the Speaker and the Majority Leader.

2 **Rule 502. Food and Drink.** Members may have food or drink, or
3 both, on their desks in the House chamber only when the member is
4 present at the member's desk.

5 **Rule 503. Galleries.** (a) The Speaker may designate that one or both
6 galleries of the House and other areas of the House Chamber be utilized
7 as part of the House Chamber for the purpose of seat assignments,
8 including temporary assignments, to ensure the proper order and conduct
9 of legislative business. In such case, all rules of the House related to the
10 Chamber and floor of the House are applicable to the galleries and other
11 areas of the House Chamber. In such case, no visitors shall be allowed in
12 one or both of the galleries of the House in accordance with such
13 designation. If no such designation is made by the Speaker, the provisions
14 of subsection (b) are applicable.

15 (b) Visitors shall be allowed in one or both galleries of the House in
16 accordance with directions to the sergeant at arms from the Speaker.
17 Except for security personnel authorized by the Speaker, the use of
18 telephones and the making of telephone calls in the galleries of the House
19 are prohibited.

20 **Rule 504. Placing Material on Member's Desk.** No items or
21 material shall be placed upon the desk of any member of the House
22 unless any such item or material bears the signature and printed name of
23 the member responsible for its distribution. This Rule 504 shall not apply
24 to items or material provided by legislative staff.

25 **Rule 505. Photographic Record of Vote.** No photographic or similar
26 record shall be made of the vote of any member upon any measure upon
27 which a division of the assembly has been called.

28 **Rule 506. Wireless Electronic Telecommunications Devices.** Except
29 for security personnel authorized by the Speaker, the use of wireless
30 electronic telecommunications devices emitting an audible sound or tone
31 to announce or initiate communications in the House chamber is
32 prohibited during any time the House is in session.

33 **Rule 507. Computer Usage.** Computers may be used on the floor of
34 the House chamber only for legislative or personal business during any
35 time the House is in session.

36 ARTICLE 7. INTRODUCTION OF BILLS AND RESOLUTIONS

37 **Rule 701. Introduction of House Bills and Resolutions.** Every
38 House bill or resolution intended to be introduced shall be delivered to
39 the chief clerk. The delivery shall be by a legislator who is a sponsor of
40 the legislation or by a legislator who is the chairperson or vice
41 chairperson of a legislative committee that has authorized the
42 introduction, or by a legislative staff person or another member of the
43 House authorized by such legislator. Such bill or resolution shall contain

1 the name of the legislator or the committee that is the sponsor of the
2 legislation and the name of the person, state or local agency, organization
3 or entity, if any, that requested the bill for introduction by the legislator or
4 committee. In lieu of introduction as provided by this rule, introduction
5 may be as provided by law for prefiled bills and resolutions.

6 **Rule 702. Introduction of Senate Bills and Concurrent**
7 **Resolutions.** Senate bills and concurrent resolutions sent to the House
8 shall be introduced upon reading of the message received by the chief
9 clerk.

10 **Rule 703. Reading of Bills and Resolutions for Introduction.** For
11 the purpose of introduction, the chief clerk shall read bills and resolutions
12 by title, except citations of statutes. The Speaker may require any House
13 resolution to be read in full. The name of the sponsor shall be read if there
14 is only one sponsor. If there are two sponsors, both names shall be read. If
15 there are more than two sponsors, the name of the first sponsor shall be
16 read, followed by the words "and others."

17 **Rule 704. Senate Bills and Concurrent Resolutions; Procedure**
18 **Following Introduction.** Following introduction, all Senate bills and
19 Senate concurrent resolutions when in the House shall follow the same
20 procedure as House bills and House concurrent resolutions.

21 ARTICLE 9. REFERENCE OF BILLS AND RESOLUTIONS

22 **Rule 901. Reference, Generally.** (a) On the day of introduction or the
23 following legislative day, the Speaker shall refer each bill to:

- 24 (1) A standing committee,
- 25 (2) a select committee,
- 26 (3) the committee of the whole House,
- 27 (4) two or more standing committees separately, or
- 28 (5) two or more standing committees jointly.

29 (b) On the day of introduction or the following legislative day, the
30 Speaker shall refer each concurrent resolution:

31 (1) In any way that a bill may be referred under subsection (a), if the
32 concurrent resolution is a proposition to amend the Constitution of
33 Kansas, to call a constitutional convention to amend or revise the
34 Constitution of Kansas, to ratify an amendment to the Constitution of the
35 United States, to apply for a United States constitutional convention, or to
36 amend the joint rules of the House and Senate;

37 (2) if the concurrent resolution is not one of those specified in subpart
38 (1) of this subsection (b), it may be referred in any way that a bill may be
39 referred under subsection (a), or the Speaker may authorize consideration
40 thereof on the day of introduction under the order of business
41 introduction and reference of bills and concurrent resolutions.

42 (c) On the day of introduction, the Speaker may refer any House
43 resolution (1) in any way that a bill may be referred under subsection (a)

1 or (2) make no reference, except the Speaker shall make any reference
2 required by the Rules of the House.

3 (d) Bills or resolutions prefiled under K.S.A. 46-801 et seq., and
4 amendments thereto, for the regular session of the legislature held in
5 even-numbered years may be referred by the Speaker to the appropriate
6 committee or the committee of the whole at any time subsequent to the
7 prefiling of such bill or resolution with the chief clerk of the House.

8 **Rule 902. Appropriation Bills.** Bills containing more than one item
9 of appropriation shall be referred to the standing committee on
10 appropriations, except that bills introduced by the committee on
11 appropriations may be referred to the committee of the whole House.

12 **Rule 903. Separately Referred Bills and Resolutions.** (a) When a
13 bill or resolution has been referred separately to two or more standing
14 committees, each committee shall consider the bill or resolution
15 separately in the order specified by the Speaker.

16 (b) If the first committee to which a bill or resolution has been
17 separately referred reports the bill or resolution adversely, the bill or
18 resolution shall not be considered by the second committee, unless
19 returned to the second committee by the committee of the whole House in
20 accordance with Rule 1505.

21 (c) When a bill has been referred separately and the report of the first
22 committee was not adverse, the report of the second committee shall be
23 the report considered by the committee of the whole House.

24 **Rule 904. Jointly Referred Bills and Resolutions.** When a bill or
25 resolution is jointly referred, it shall be considered and acted upon at a
26 joint meeting of the two committees. The chairperson of the first
27 committee named in the joint referral shall be the chairperson of the joint
28 committee when considering such bill or resolution.

29 ARTICLE 11. COMMITTEES; COMPOSITION

30 **Rule 1101. Standing Committees; Names and Members.** (a) The
31 standing committees of the House shall be the following and have the
32 number of members indicated for each:

33	1. Agriculture <i>and Natural Resources</i>	17
34	2. Appropriations.....	23
35	3. Children and Seniors <i>Child Welfare and Foster Care</i>	13
36	4. Calendar and Printing.....	6
37	5. Commerce, Labor and Economic Development	23 17
38	6. Corrections and Juvenile Justice	13
39	7. Education	17
40	8. Elections.....	13
41	9. Energy, Utilities and Telecommunications.....	17
42	10. Federal and State Affairs.....	23
43	11. Financial Institutions and Rural Development <i>Pensions</i>	17

1 12. Health and Human Services..... 17
 2 13. Insurance and Pensions..... 17
 3 14. Interstate Cooperation 7
 4 15. Judiciary..... 17
 5 16. *Legislative Modernization*.....17
 6 17. Local Government..... 13
 7 17.18. Rules and Journal 7
 8 18. ~~Redistricting~~.....17
 9 19. Taxation 23
 10 20. Transportation..... 17
 11 21. Veterans and Military..... 13
 12 22. Water.....17
 13 23. *Welfare Reform*.....13

14 (b) The house standing committee on commerce and economic
 15 development shall constitute the successor committee to the house
 16 standing committee on economic development and tourism, the house
 17 standing committee on tourism and the house standing committee on
 18 tourism and parks for purposes of references in statutory or other
 19 documents. The house standing committee on commerce and economic
 20 development shall constitute the successor committee to the house
 21 standing committee on commerce and labor, the house standing
 22 committee on economic development and the house standing committee
 23 on new economy for purposes of references in statutory or other
 24 documents. The house standing committee on agriculture and natural
 25 resources shall constitute the successor committee to the house standing
 26 committee on environment for purposes of references in statutory or other
 27 documents. The house standing committee on insurance and the house
 28 standing committee on financial institutions shall constitute the successor
 29 committees to the house standing committee on insurance and financial
 30 institutions for purposes of references in statutory or other documents.
 31 The house standing committee on commerce, labor and economic
 32 development shall constitute the successor committee to the house
 33 standing committee on commerce and economic development for
 34 purposes of references in statutory and other documents. The house
 35 standing committee on energy and environment and the house standing
 36 committee on utilities and telecommunications shall constitute the
 37 successor committees to the house standing committee on energy and
 38 utilities for purposes of references in statutory and other documents. The
 39 house standing committee on agriculture shall constitute the successor
 40 committee to the house standing committee on agriculture and natural
 41 resources for purposes of references in the following Kansas statutes:
 42 K.S.A. 2016 Supp. 2-3805 and 76-4,112. The house standing committee
 43 on agriculture shall constitute the successor committee to the house

1 standing committee on energy and environment for purposes of
2 references in the following Kansas statute: K.S.A. 2016 Supp. 66-1285
3 and shall constitute the successor committee to the house standing
4 committee on utilities and communications for purposes of references in
5 statutory and other documents. The house standing committee on
6 financial institutions and pensions shall constitute the successor
7 committee to the house standing committee on financial institutions and
8 the house standing committee on pensions and benefits for purposes of
9 references in statutory or other documents. The house standing committee
10 on government, technology and security shall constitute the successor
11 committee to the house standing committee on veterans, military and
12 homeland security for purposes of references in the following Kansas
13 statutes: K.S.A. 74-2012 and K.S.A. 2016 Supp. 75-5156 and 75-5158.
14 The house standing committee on veterans and military shall constitute
15 the successor committee to the house standing committee on veterans,
16 military and homeland security for purposes of references in statutory or
17 other documents except for references in the following Kansas statutes:
18 K.S.A. 74-2012 and K.S.A. 2016 Supp. 75-5156 and 75-5158. The house
19 standing committee on water and environment shall constitute the
20 successor committee to the house standing committee on energy and
21 environment for purposes of references in the following Kansas statutory
22 documents: 65-3407c. The house committee on general government
23 budget shall constitute the successor committee to the house standing
24 committee on government technology and security for purposes of
25 references in the following statutes: K.S.A. 74-2012 and K.S.A. 2018
26 Supp. 75-5156 and 75-5158. The house standing committee on energy,
27 utilities and telecommunications shall constitute the successor committee
28 to the house standing committee on water and environment for purposes
29 of references in statutory and other documents and in K.S.A. 65-3407c.
30 For purposes of references in statutes and other documents, the House
31 standing Committee on Insurance and Pensions shall constitute the
32 successor committee to the House standing Committee on Financial
33 Institutions and Pensions for pension matters, the House standing
34 Committee on Financial Institutions and Rural Development shall
35 constitute the successor committee to the House standing Committee on
36 Rural Revitalization for rural development matters and the House
37 standing Committee on Water shall constitute the successor committee to
38 the House standing Committee on Energy, Utilities and
39 Telecommunications for water matters. *For purposes of references in*
40 *statutes and other documents, the House standing Committee on*
41 *Agriculture and Natural Resources shall constitute the successor*
42 *committee to the House standing Committee on Agriculture. For*
43 *purposes of references in K.S.A. 46-3901 and other statutes and other*

1 documents, the House standing Committee on Child Welfare and Foster
 2 Care shall constitute the successor committee to the House standing
 3 Committee on Children and Seniors. For purposes of references in
 4 statutes and other documents, the House standing Committee on
 5 Financial Institutions and Pensions shall constitute the successor
 6 committee to the House standing Committee on Financial Institutions
 7 and Rural Development. For purposes of references in statutes and other
 8 documents, the House standing Committee on Insurance shall constitute
 9 the successor committee to the House standing committee on Insurance
 10 and Pensions for insurance matters and the House standing committee on
 11 Financial Institutions and Pensions shall constitute the successor
 12 committee to the House standing Committee on Insurance and Pensions
 13 for pension matters.

14 **Rule 1102. Committee Appointments.** (a) The Speaker shall appoint
 15 the members of the standing committees. The Speaker may remove or
 16 replace any such committee member at any time.

17 (b) The Speaker shall appoint the chairperson and vice chairperson of
 18 each standing committee. The Speaker may remove or replace any such
 19 chairperson or vice chairperson at any time.

20 **Rule 1103. Select Committees.** The Speaker may appoint select
 21 committees and the chairpersons and vice chairpersons thereof. The
 22 Speaker may remove or replace any such chairpersons or vice
 23 chairpersons or members of such committees. Select committees shall
 24 meet on call of the chairperson or when directed by the Speaker.

25 **Rule 1104. Announce Appointments.** All committee appointments
 26 shall be announced in open session.

27 **Rule 1105. Budget Committees.** (a) There is hereby created the
 28 following budget committees of the committee on appropriations, which
 29 shall have the number of members indicated for each:

- 30 1. Agriculture and natural resources budget 9
- 31 2. General government budget..... 9
- 32 3. Higher education budget.....9
- 33 4. K-12 education budget.....13
- 34 5. Legislative budget.....8 9
- 35 6. Social services budget 9
- 36 7. Transportation and public safety budget..... 9

37 (b) Members of the budget committees are not required to be members
 38 of the committee on appropriations. The Speaker shall appoint the
 39 members, chairpersons and vice chairpersons of the budget committees.
 40 The Speaker may remove or replace any such chairperson, vice
 41 chairperson or member at any time.

42 (c) Budget committees shall be advisory to and make
 43 recommendations to the committee on appropriations regarding matters

1 referred to the budget committee by the committee on appropriations. A
2 budget committee is authorized to introduce bills or resolutions within the
3 subject matter of the budget committee. Except as otherwise provided in
4 this rule, budget committees shall be deemed to be standing committees
5 under the rules of the House of Representatives. Budget committee
6 meetings are subject to the Kansas open meetings act, K.S.A. 75-4317a et
7 seq., and amendments thereto.

8 ARTICLE 13. COMMITTEES; PROCEDURE

9 **Rule 1301. Committee Meetings; Time and Place.** (a) When the
10 Legislature is in session, standing committees shall meet at the times and
11 place assigned by the Speaker on the call of the chairperson.

12 (b) Also, when the Legislature is in session, a standing committee
13 shall meet upon written request of three members of the committee. Such
14 a request shall be submitted to the Speaker and the chairperson at least
15 one legislative day before the requested time of meeting. The time and
16 place of a meeting under this subsection (b) shall be set by the
17 chairperson with the approval of the Speaker.

18 **Rule 1302. Notice and Agenda for Committee Meetings.** The
19 chairperson shall provide notice of meetings and an agenda or agenda
20 information to committee members, the chief clerk and the public. The
21 chief clerk shall include in the calendar such information as is practical.

22 **Rule 1303. Duties of Committee Chairperson.** The principal duties
23 of the chairperson of a standing committee are:

24 (a) To preside over meetings of the committee and to put all questions;

25 (b) to maintain order and decide all questions of order subject to
26 appeal to the committee;

27 (c) to supervise and direct staff of the committee;

28 (d) to keep, or have the committee secretary keep, subject to the
29 approval of the committee at a subsequent meeting, minutes of meetings
30 which shall include:

31 (1) The time and place of each meeting of the committee;

32 (2) the attendance of committee members; and

33 (3) the names and city and state of residence of persons appearing
34 before the committee and whom each represents; and

35 (4) when a committee recommends amendments to a bill that strike all
36 sections in the bill subsequent to the enacting clause that contain new or
37 amendatory language and inserts sections that contain new or amendatory
38 language, a notation specifying: (A) The committee that recommended
39 the amendment or amendments; (B) the date the amendment or
40 amendments were recommended; and (C) the bill number of the source
41 bill or bills, if any, that included the inserted sections added to the
42 underlying bill pursuant to the amendment or amendments. Such
43 information contained in this subsection shall also be included in the

1 committee action index;

2 (e) to prepare and sign reports of the committee and submit them
3 promptly to the chief clerk;

4 (f) to appoint subcommittees to perform duties on an informal basis;
5 and

6 (g) to inform the Speaker of any committee activity which caused any
7 member of the committee to be absent during any recorded vote.

8 **Rule 1304. Introduction of Committee Bills and Resolutions.** (a) A
9 committee may sponsor bills and resolutions for introduction while the
10 Legislature is in session respecting any matters referred to it. Requests for
11 introduction of bills made before a committee shall be made by a
12 legislator or a person, state or local agency, organization or entity. A
13 legislator whose purpose is to request introduction of a bill on behalf of a
14 person, state or local agency, organization or entity shall state such
15 purpose when making the request. All requests for introduction, when
16 approved by the committee, shall be recorded in the minutes. Unless
17 approved by the Speaker, a standing committee may sponsor bills and
18 resolutions for introduction only within the general subject area assigned
19 to the committee. No standing committee shall originate a bill which is
20 substantially identical with any bill which has been referred to another
21 standing committee, and which is under consideration by such committee.

22 (b) Requests for bill introductions shall be the first order of business
23 for each committee meeting, except that for committees subject to the
24 committee bill request deadline specified in joint rule 4(c) of the joint
25 rules of the Senate and House of Representatives, until the last day for
26 committee to request bills for introduction in such joint rules. The person
27 making the request shall state for the minutes of the committee such
28 person's name, a short description of the bill, the RS number and the
29 name of the individual or organization on behalf of which the bill is being
30 requested, if any. To be considered, a request must have previously been
31 assigned an RS number by the Office of Revisor of Statutes. Requests for
32 bill introductions shall be deemed accepted as offered unless there is
33 objection by a committee member. Upon objection, a vote of the
34 committee will be required to accept the request for introduction.

35 **Rule 1305. Quorum of a Committee.** A quorum shall be present at a
36 meeting for a committee to act officially. A quorum of a committee is a
37 majority of the members of the committee. A quorum of a committee may
38 transact business and a majority of the quorum, even though it is a
39 minority of the committee, may adopt a committee report.

40 **Rule 1306. Voting in Committees.** (a) All final actions by a
41 committee shall be taken at a called meeting while the Legislature is in
42 session. The final action taken shall be recorded in the committee
43 minutes. An individual member's vote may be recorded at the member's

1 request.

2 (b) The committee chairperson may vote but shall not be required to
3 vote unless the committee is equally divided. If the chairperson's vote
4 makes the division equal, the question shall be lost.

5 (c) An action formally taken by a committee cannot be altered in the
6 committee except by reconsideration and further formal action of the
7 committee.

8 (d) A motion to take from the table may be adopted by the affirmative
9 vote of a majority of the members present at any called meeting of the
10 committee.

11 **Rule 1307. Procedure in General.** Committee procedure shall be
12 informal, but where any questions arise thereon, the rules or practices of
13 the House are applicable except that the right of a member to speak to any
14 question shall not be subject to the limitations prescribed by Rule 1704.
15 All motions in a committee shall require a second.

16 **Rule 1308. Committee Action on Bills and Resolutions.** (a) A
17 committee shall not take action to report a bill out of committee on the
18 same day that the committee holds a hearing on the bill unless the
19 committee approves such action by a two-thirds vote.

20 (b) A committee may recommend amendments to measures referred to
21 it which are germane to the subject of the measure. Committee
22 recommendations shall be made by committee report to the House.
23 Committee reports shall be signed by the chairperson or other committee
24 members authorized by the committee to make the report, and shall be
25 transmitted to the House not later than the second legislative day
26 following the action of the committee. If a committee recommends
27 amendments to a bill or resolution referred to it that strike all sections in
28 the bill or resolution subsequent to the enacting clause that contain new or
29 amendatory language or resolving clause and inserts sections that contain
30 new or amendatory language, and the bill or resolution was sponsored by
31 an individual member or members, the committee becomes the sponsor of
32 the bill or resolution and the committee name will be printed on the bill as
33 the sponsor.

34 (c) All committee reports on bills and resolutions shall be recorded in
35 the Journal.

36 (d) If amendments are pending on a measure when referred to a
37 committee, the amendments accompany the bill and the committee may
38 recommend the adoption or rejection of the amendments already
39 proposed and make further recommendations.

40 **Rule 1309. Motion to Withdraw a Bill or Resolution from a**
41 **Committee.** (a) If a committee does not report on any bill or resolution
42 within 10 legislative days after its reference to the committee, the bill or
43 resolution may be withdrawn from the committee by an affirmative vote

1 of 70 members of the House. Such a motion shall be made in writing,
2 giving the reasons for withdrawal from the committee. Such motion shall
3 be made under the order of business introduction and notice of original
4 motions and House resolutions. Only one bill or resolution may be named
5 in such a motion. The motion shall be read by the chief clerk or the
6 member making the motion and shall be printed in the calendar of the
7 next legislative day under the order of business consideration of motions
8 and House resolutions offered on a previous day. The motion shall be
9 considered on the legislative day following the day it is made. If the
10 motion prevails, the bill or resolution shall be placed on the calendar
11 under the order of business General Orders.

12 (b) Motions to withdraw a bill or resolution from a committee are not
13 subject to amendment or debate.

14 (c) The provisions of subsections (a) and (b) of this rule shall not
15 apply to resolutions adopting or amending rules of the House.
16 Resolutions relating to the adoption or the amendment of rules of the
17 House may be withdrawn from the Committee on Rules and Journal at
18 any time by the affirmative vote of 63 members of the House.

19 **Rule 1310. Wireless Electronic Telecommunications Devices.**

20 Except for security personnel authorized by the Speaker, the use of
21 wireless electronic telecommunications devices emitting an audible sound
22 or tone to announce or initiate communications in a committee room is
23 prohibited during any time when a committee or subcommittee is in
24 session in the room.

25 **ARTICLE 15. CALENDAR LOCATION OF BILLS AND**
26 **RESOLUTIONS**

27 **Rule 1501. General Orders; Description and Function.** Bills,
28 concurrent resolutions and House resolutions reported for further action
29 by the committee to which they were referred and bills and concurrent
30 resolutions referred directly to the committee of the whole shall constitute
31 the General Orders of the calendar of the House. The titles of such bills
32 and resolutions shall appear under the heading General Orders in the
33 order directed by the Speaker and the Majority Leader. The reporting
34 committee and its action on the bill or resolution shall be shown under
35 each bill and resolution. Such bills and resolutions shall be considered by
36 the committee of the whole in the order which they appear on General
37 Orders. The Speaker and the Majority Leader may consult with the
38 Committee on Calendar and Printing in preparing the order of bills and
39 resolutions under this rule.

40 **Rule 1502. Posting of Sequence for Succeeding Day.** When the
41 Speaker and the Majority Leader have prepared the sequence of bills and
42 resolutions to appear on General Orders for the succeeding legislative
43 day, a copy of the list giving the number designation of each bill and

1 resolution in the order they are to appear shall be posted near the entrance
2 to the House chamber. No bill or resolution shall appear on General
3 Orders or be considered in the committee of the whole without notice of
4 the same having been announced in the House not later than 4:00 p.m. or
5 prior to adjournment if at a later hour on the previous day.

6 **Rule 1503. Change in the Sequence on General Orders.** (a) The
7 order of a bill or resolution on General Orders may be changed by
8 unanimous consent or by the affirmative vote of 70 members on a motion
9 made as provided in this subsection. Such a motion shall be made in
10 writing, giving the reasons for the proposed change. Such motion shall be
11 made under the order of business introduction and notice of original
12 motions and House resolutions. Only one bill or resolution may be named
13 in such a motion. The motion shall be read by the chief clerk or the
14 member making the motion and shall be printed in the calendar of the
15 next legislative day under the order of business consideration of motions
16 and House resolutions offered on a previous day. The motion shall be
17 considered on the legislative day following the day it is made. If such a
18 motion fails, a motion to change the order on General Orders of such bill
19 shall not be in order until the fifth legislative day following such failure.

20 (b) Motions to change the order of a bill or resolution on General
21 Orders are not subject to amendment or debate.

22 (c) This Rule 1503 does not apply to the addition or removal of a bill
23 or resolution from General Orders.

24 **Rule 1504. Adversely Reported Bills and Resolutions; Calendar**
25 **Location.** Bills and resolutions that are adversely reported shall appear
26 on the calendar for one day under the heading bills adversely reported.

27 **Rule 1505. Motion to Move Adversely Reported Bill or**
28 **Concurrent Resolution to General Orders.** (a) A motion to add an
29 adversely reported bill or resolution to General Orders shall be made in
30 writing. Such motion shall be made under the order of business
31 introduction and notice of original motions and House resolutions, and
32 such motion may not be made after the legislative day when the bill or
33 resolution appears on the calendar under Rule 1504. The motion shall be
34 read by the chief clerk or the member making the motion and shall be
35 printed in the calendar of the next legislative day under the order of
36 business consideration of motions and House resolutions offered on a
37 previous day. The motion shall be considered on the legislative day
38 following the day it is made.

39 (b) When a bill or resolution has been separately referred and is
40 adversely reported by the first committee of separate reference, a motion
41 to add the adversely reported bill or resolution to General Orders is not in
42 order, but a motion to move the adversely reported bill or resolution to
43 the next committee of separate reference may be made in the same

1 manner as the motion in subsection (a).

2 (c) Adoption of a motion under this Rule 1505 requires the affirmative
3 vote of 70 members of the House.

4 (d) If a motion under subsection (a) prevails, the words "Adversely
5 Reported" shall be printed in a line below the title of the bill when it is
6 listed on General Orders.

7 **Rule 1506. Motion to Lay on Table Bill or Resolution while on**
8 **Final Action Subject to Amendments and Debate.** When a motion to
9 lay on the table a bill or resolution is adopted while on final action subject
10 to amendment and debate, on the next legislative day such bill or
11 resolution shall be placed on the calendar under the order of business the
12 unfinished business before the House at the time of adjournment on the
13 previous day.

14 **Rule 1507. Disposition of Bills Subject to Certain Deadlines.** Any
15 bill which is subject to a deadline for consideration under subsection (e)
16 or subsection (f) of Joint Rule 4 of the Joint Rules of the Senate and
17 House of Representatives and which remains on General Orders at the
18 close of business on such deadline day shall be considered as killed and
19 shall be stricken from the calendar unless such bill is referred by the
20 speaker to a committee before the close of business on such day. Any bill
21 so referred shall be subject to all applicable deadlines under the Joint
22 Rules of the Senate and House of Representatives.

23 ARTICLE 17. MEMBERS ADDRESSING THE HOUSE

24 **Rule 1701. Requesting the Floor.** Any member desiring to request
25 the floor shall press the member's "speak bill" button, and shall not
26 proceed until recognized by the chair.

27 **Rule 1702. Order During Speaking.** While a member is speaking to
28 the House, no other member shall engage in private conversation or pass
29 between the member speaking and the chair.

30 **Rule 1703. When Question is Put.** While a question is being put or a
31 roll call or division is being taken, members are not to speak or leave
32 their seats.

33 **Rule 1704. Violation of Rules While Speaking.** (a) Members shall
34 address the House from the microphone located in the well of the House
35 chamber.

36 (b) No member shall speak more than twice on the same day to the
37 same question without leave of the House, unless the member is the
38 mover or is carrying the measure, in which case such member may open
39 and close the debate and may respond to direct questions from other
40 members addressed to them during the course of consideration of the
41 measure. For the purposes of this subsection, an amendment to any
42 measure shall be considered as a separate and independent question.

43 (c) The privilege of a member carrying a measure to open and close

1 the debate shall not be affected by any order for the previous question or
2 that debate shall cease. Such member may occupy 20 minutes in closing
3 the debate after the previous question is ordered and may divide that time
4 with other members.

5 (d) While a member is carrying a measure, such member may yield to
6 another member for explanation of the measure, or for personal
7 explanation, or for a motion to adjourn without losing the privilege to
8 carry the measure for the remainder of their time except that such
9 member may not yield to any member who has already spoken twice on
10 such question on the same day.

11 (e) If any member, in speaking, violates the rules of the House, the
12 chair shall call such member to order.

13 **Rule 1705. Point of Personal Privilege.** Except when permission has
14 otherwise been given by the Speaker before taking the chair:

15 (a) A member shall be allowed to raise a point of personal privilege
16 only for the following purposes: (1) Recognition of another member or
17 former member of the House; or (2) recognition of an individual or group
18 which has received statewide or national award or statewide or national
19 recognition.

20 (b) A member shall be allowed to speak not more than five minutes in
21 making a point of personal privilege.

22 ARTICLE 19. COMMITTEE OF THE WHOLE

23 **Rule 1901. Motion to go into Committee of the Whole House.**

24 When the order of business General Orders is reached, a motion shall be
25 in order for the House to go into Committee of the Whole for
26 consideration of bills and resolutions as listed on General Orders.

27 **Rule 1902. Committee of the Whole; Normal Procedure.** Bills and
28 resolutions shall be considered in the Committee of the Whole as follows:

29 If the standing committee has recommended that the bill or resolution be
30 amended, the standing committee report shall first be considered, and if it
31 is adopted, the bill as amended by the committee report shall be
32 considered and amendments from the floor are in order. If the committee
33 report is not adopted, or if the committee has recommended no
34 amendments, the bill, without committee amendments, shall be
35 considered and amendments from the floor are in order. After the original
36 bill, together with standing committee amendments if any, has been
37 considered, a motion that when the committee arises it report a bill
38 favorably, or report a bill favorably as amended, shall not be in order until
39 all other motions have been disposed of, and such a motion shall not be
40 offered as a substitute motion. A motion to strike the enacting clause is in
41 order at any stage until the final vote is announced. The motion to strike
42 the enacting clause may be debated upon the merit of the proposition, and
43 shall not be subject to amendment or substitution. A roll call vote shall be

1 taken upon a motion to strike the enacting clause.

2 **Rule 1903. Motion to Pass Over a Bill or Resolution While in**
3 **Committee of the Whole.** When in the Committee of the Whole, either
4 (1) a motion to pass over a bill or resolution and that it retain its place on
5 the Calendar or (2) a motion to pass over a bill or resolution and that it
6 retain a place on General Orders shall be in order only after the
7 chairperson has announced that the next order of business is such bill or
8 resolution and has recognized a member to carry it. Either motion shall
9 require the vote of a majority of the members present for adoption.
10 Motions under this rule shall not be subject to debate.

11 **Rule 1904. Motions to Refer Bills or Resolutions to a Committee**
12 **While in Committee of the Whole.** When in the Committee of the
13 Whole, a motion may be made to refer a bill or resolution to a standing
14 committee only after the chairperson has announced that the next order of
15 business is such bill or resolution and has recognized a member to carry
16 it. Such motion shall require the vote of a majority of the members
17 present for adoption.

18 **Rule 1905. Striking Bills and Resolutions from the Calendar**
19 **While in Committee of the Whole.** (a) While in Committee of the
20 Whole, a motion to strike a bill or resolution from the calendar shall be in
21 order only after the chairperson has announced that the next order of
22 business is such bill or resolution and has recognized a member to carry
23 it.

24 (b) A motion to strike a bill from the calendar under this Rule 1905 (1)
25 shall require a vote of a majority of the members present for adoption,
26 and (2) shall be subject to roll call in accordance with subsection (e) of
27 Rule 2507, but shall not be subject to a call of the House under Rule
28 2508.

29 **Rule 1906. Requesting the Floor.** Any member desiring to request
30 the floor shall press such member's "speak bill" button to speak on a bill
31 or offer an amendment and "speak amendment" button to speak on a
32 pending amendment, and shall not proceed until recognized by the
33 chairperson of the Committee of the Whole.

34 **Rule 1907. Rules Applicable.** The same rules, except Rule 2508,
35 shall be observed in the Committee of the Whole as in the House, so far
36 as the same are applicable, except that the previous question and the
37 motion to lay on the table shall not apply.

38 **Rule 1908. Rise and Report.** A motion for the Committee of the
39 Whole to rise and report shall be in order at any stage, and shall be
40 decided without debate. When the Committee of the Whole has a bill
41 under consideration and rises without final action thereon, the bill shall
42 retain a place on General Orders.

43 **Rule 1909. Effect of Recommendation of Committee of the Whole.**

1 Bills recommended for passage and resolutions recommended for
2 adoption by the Committee of the Whole shall not be subject to
3 amendment or debate after the adoption by the House of the Committee
4 of the Whole report. When a bill or resolution is reported with the
5 recommendation that the enacting or resolving clause be stricken, and the
6 Committee of the Whole report is adopted by the House, the bill or
7 resolution shall be considered as killed and shall be stricken from the
8 calendar.

9 **Rule 1910. Report of Committee of the Whole.** When the report of
10 the Committee of the Whole recommends the passage of a bill or
11 adoption of a resolution, and the report is adopted by the House, such
12 bills and resolutions shall be considered as ordered to the order of
13 business Final Action. If the bill or resolution has been amended by the
14 Committee of the Whole it shall be reprinted.

15 ARTICLE 21. AMENDMENT OF BILLS AND RESOLUTIONS

16 **Rule 2101. Germaneness.** Amendments to bills and resolutions shall
17 be germane to the subject of the bill or resolution. The principal test of
18 whether an amendment is germane shall be its relationship to the subject
19 of the bill or resolution, rather than to wording of the title thereof. The
20 amendment, including any amendment from the floor to strike all of the
21 substantive provisions of a bill or resolution and insert other provisions,
22 must be relevant, appropriate, and have some relation to or involve the
23 same subject as the bill or resolution to be amended. For the purposes of
24 this rule the subject matter of any appropriation bill is the spending and
25 appropriating of money and any amendment which changes the amount
26 of money spent in any state agency or program is germane to any
27 appropriation bill.

28 **Rule 2102. Form of Amendment Motions.** Motions to amend bills
29 and resolutions shall specify the page and line number, as shown on the
30 printed bill or resolution, and shall be in writing on a form provided by
31 the House or a form substantially similar. A motion shall be out of order
32 unless the written motion is first delivered to the chief clerk. In the case
33 of amendment by substitute bill, motion shall be made to substitute a
34 written bill for the bill under consideration.

35 **Rule 2103. Reading Amendments; General Rule.** Motions to amend
36 bills and resolutions shall not require readings as for bills introduced,
37 except as otherwise provided in Rule 2107, but shall be subject to Rule
38 2306.

39 **Rule 2104. Motions to Amend Motions.** A motion to amend a motion
40 to amend a bill or resolution shall not be in order.

41 **Rule 2105. Dividing Amendments.** (a) When any motion to amend a
42 bill or resolution contains distinct propositions, it shall be divided by the
43 presiding officer at the request of any member. The division by the

1 presiding officer shall be made in accordance with the following:

2 (1) A motion to strike out and insert words of less than a sentence shall
3 be indivisible;

4 (2) the distinct propositions shall be only in the form submitted in the
5 motion to amend;

6 (3) each proposition must be so distinct that, one being removed, the
7 remainder may stand entirely on their own; and

8 (4) those portions of a motion to amend a bill as described in Rule
9 2110 shall be indivisible.

10 (b) Upon a request to divide a motion to amend a bill or resolution, the
11 presiding officer shall inquire as to whether there is a request for a ruling
12 on germaneness of the motion to amend. If such a request is made, the
13 issue of germaneness shall be determined prior to dividing the motion.

14 If no request for a ruling on germaneness of the motion to amend is
15 made, the presiding officer shall proceed to divide the motion to amend in
16 accordance with this rule, and no subsequent request for a ruling on
17 germaneness of any distinct proposition of the motion so divided shall be
18 in order.

19 (c) The presiding officer, or any member, may request that the member
20 requesting the division make the request in writing specifying the manner
21 in which the motion to amend should be divided.

22 (d) The division of the motion to amend shall be in accordance with
23 the rules of the House and with items (1) to (4), inclusive, of subsection
24 (a). The ruling of the chairperson of the Committee on Rules and Journal,
25 or in the chairperson's absence the vice chairperson of the Committee, on
26 how to divide the motion to amend shall not be subject to appeal except
27 that any member may appeal the ruling of the chairperson, or vice
28 chairperson, on the grounds that the division is not in accordance with a
29 rule of the House including the provisions of items (1), (2), (3) or (4) of
30 subsection (a), or any combination thereof.

31 **Rule 2106. Substitute Motions.** No substitute motion to amend a bill
32 or resolution shall be in order.

33 **Rule 2107. Subject Change by Senate.** (a) When the Senate adopts
34 amendments to a House bill which materially changes its subject, upon
35 return of such bill to the House, it shall be read as provided for the
36 introduction of bills and be referred as provided in Rule 901.

37 (b) The Speaker may determine when a bill is subject to subsection
38 (a). An affirmative vote of 70 members shall be required to sustain a
39 challenge to the Speaker's determination hereunder.

40 **Rule 2108. Motions to Strike Out and Insert.** The rejection of a
41 motion to amend a bill or resolution by striking out and inserting one
42 proposition shall not prevent a motion to strike out and insert another
43 proposition, nor prevent a subsequent motion simply to strike out; nor

1 shall the rejection of a motion simply to strike out prevent a subsequent
2 motion to strike out and insert.

3 **Rule 2109. Identical Motions.** Except upon the unanimous consent of
4 the House, an identical motion to amend a bill or resolution shall not be
5 made a second time on the same legislative day.

6 **Rule 2110. Floor Amendments to Bills Making Appropriations.** (a)
7 Unless by majority consent to correct an error in drafting, no floor
8 amendment to increase the amount of expenditures that would be
9 authorized in a provision of an appropriations bill shall be in order unless
10 the amendment contains a provision reducing, by a like or greater
11 amount, expenditures that would be authorized in another provision of
12 such appropriations bill.

13 (b) The provisions of subsection (a) shall not apply if the ending
14 balance in the state general fund for the ensuing fiscal year is equal to
15 7.5% or more of the total amount authorized to be expended or
16 transferred by demand transfer from the state general fund in such fiscal
17 year based on the most recent budget profile of the Kansas legislative
18 research department.

19 ARTICLE 23. PROCEDURAL MOTIONS

20 **Rule 2301. Order of Motions.** When a question is under
21 consideration, no motion shall be received except as specified under the
22 Rules of the House, which motions shall have precedence in the
23 following order:

24 (a) For adjournment of the House.

25 (b) For call of the House.

26 (c) To lay on the table.

27 (d) For the previous question.

28 (e) To postpone to a certain time.

29 (f) To commit to a standing committee.

30 (g) To commit to a select committee.

31 (h) To reject the adoption of reports of conference committees coupled
32 with the request for appointment of a new conference committee.

33 (i) To adopt the report of conference committees.

34 (j) To amend.

35 (k) To postpone indefinitely.

36 **Rule 2302. Motion to Adjourn.** The motion to adjourn shall always
37 be in order, except while a vote is being taken and until announced, or
38 when a member has the floor, or when the previous question is pending;
39 but a motion to recess is not equivalent to a motion to adjourn.

40 **Rule 2303. Motion to Reconsider.** A motion to reconsider shall take
41 precedence of all other questions except the motion to adjourn. No
42 motion for reconsideration of any vote shall be in order, unless made on
43 the same day or the legislative day following that on which the decision

1 to be reconsidered took place, nor unless a member voting with the
2 prevailing side shall move such reconsideration. A motion for
3 reconsideration, being put and lost, shall not be renewed, nor shall any
4 subject or vote be a second time reconsidered without unanimous
5 consent, but this provision shall not be construed as preventing the
6 introduction of a bill on the same subject. The member moving for
7 reconsideration shall be allowed not more than two minutes for stating
8 the reasons in support of the motion. Such motion shall be subject to
9 debate by any member, stating reasons in support or opposition to the
10 motion. Each of such members shall be allowed not more than one
11 minute for the purpose of such debate. Such motion shall require the
12 affirmative vote of members equal in number to that required to take the
13 action proposed to be reconsidered. A motion to reconsider any final
14 action of the House shall be in order at any time prior to the time at which
15 the message of the House thereon is read into the record of the Senate. A
16 motion to reconsider any final action of the House may be made after the
17 time at which the message of the House thereon is read into the report of
18 the Senate but any action taken pursuant thereto will be contingent upon
19 the return of the measure to the House by the Senate.

20 **Rule 2304. Previous Question.** The "previous question" shall be:
21 "Shall the main question be now put?" and until it is decided shall
22 preclude all amendments or debate. When voting on the previous
23 question, the House decides that the main question shall not now be put,
24 the main question shall be considered as still remaining under debate. The
25 main question shall be on the passage of the bill, resolution or other
26 matter under consideration. When amendments are pending, a vote shall
27 first be taken upon such amendments in their order without further debate
28 or amendment. A majority vote of the members present shall order the
29 previous question.

30 **Rule 2305. Motions Not Subject to Debate.** All questions relating to
31 priority of business shall be decided without debate. The motion to
32 adjourn, to change the order of consideration of a bill, for a call of the
33 House, and to lay on the table shall be decided without amendment or
34 debate. The several motions to postpone or commit shall preclude all
35 debate on the main question.

36 **Rule 2306. Motion to Refer Bills or Resolutions to Committee**
37 **When Not in Committee of the Whole.** When not in the Committee of
38 the Whole, a motion to refer a bill or resolution from the Calendar to a
39 standing committee shall be in order only when the body is meeting as
40 the House of Representatives and shall be authorized only when offered
41 by the Majority Leader, or in the absence of the Majority Leader, by the
42 Assistant Majority Leader. Such motion shall require the affirmative vote
43 of a majority of the members then elected (or appointed) and qualified to

1 the House.

2 **Rule 2307. Motion to Strike Bills and Resolutions from Calendar**
3 **When Not in Committee of the Whole.** When not in the Committee of
4 the Whole, a motion to strike a bill or resolution from the Calendar shall
5 be in order only when the body is meeting as the House of
6 Representatives and shall be authorized only when offered by the
7 Majority Leader, or in the absence of the Majority Leader, by the
8 Assistant Majority Leader. Such motion shall require the affirmative vote
9 of a majority of the members then elected (or appointed) and qualified to
10 the House.

11 **Rule 2308. Stating Question.** Every motion shall be first stated by the
12 presiding officer or read by the chief clerk, before debate, and again
13 immediately before putting the question.

14 **Rule 2309. Dividing Motion.** If any motion, other than a motion
15 under Rule 2105, contains distinct propositions, it shall be divided by the
16 chairperson at the request of any member. Motions under Rule 2105 shall
17 be divided in accordance with that rule.

18 **Rule 2310. When Motions to be in Writing.** Every motion, except
19 those specified in Rules 2301 and 2303, shall be in writing if the Speaker
20 or any member desires it. All motions to amend a bill or resolution and all
21 resolutions shall be in writing.

22 **Rule 2311. Suspension of Rules of the House.** (a) No rule of the
23 House shall be suspended except by unanimous consent or by an
24 affirmative vote of a majority of the members then elected (or appointed)
25 and qualified to the House, subject to the following exceptions:

26 (1) A motion to suspend the rules, and to declare an emergency and to
27 advance a bill to the order of business Final Action, as contemplated in
28 article 2, section 15 of the Constitution shall require an affirmative vote
29 of $\frac{2}{3}$ of the members present in the House.

30 (2) A motion to suspend the rules and to permit amendment and debate
31 of a bill under the order of business Final Action shall require an
32 affirmative vote of $\frac{2}{3}$ of the members present in the House.

33 (b) When under the rules of the House a motion, question or action
34 requires a vote of a majority greater than a majority of the members
35 present, the majority specified for such motion, question or action shall
36 be required to suspend the rules for the purpose of such motion, question
37 or action. When under the rules of the House notice of a motion reduces
38 the required majority for adoption of the motion, the required majority
39 shall not be reduced if the notice is disposed of by suspension of the
40 rules.

41 (c) Suspension of the rules or unanimous consent shall not reduce the
42 majority required under subpart (1) of subsection (a) of this rule.

43 **Rule 2312. Mason's Manual; When Applicable.** (a) In any case

1 where rules of the House or the joint rules of the Senate and House do not
2 apply, Mason's Manual of Legislative Procedure (2020 edition), with the
3 exception of section 4, paragraph 2, shall govern.

4 (b) Rules of legislative procedure are derived from several sources and
5 take precedence in the order listed below. For the Kansas House of
6 Representatives, the principal sources are as follows: (a) Constitutional
7 provisions; (b) statutory provisions; (c) adopted rules; (d) adopted
8 parliamentary authority; (e) custom, usage and precedents.

9 ARTICLE 25. VOTING

10 **Rule 2501. Control and Use of Voting System.** The electronic voting
11 system shall be under the control of the Speaker or other presiding officer
12 and shall be operated by the chief clerk. The electronic voting system
13 shall be used to record the vote whenever a roll call vote is taken on any
14 question and may be used for ascertaining the vote upon any measure
15 upon which a division of the assembly has been called. In the event that
16 the system is not operating properly, roll call votes may be taken by
17 calling the roll.

18 **Rule 2502. Procedure for Taking a Roll Call Vote.** When a roll call
19 vote is taken, the presiding officer shall state the question and instruct the
20 members to proceed to vote. When sufficient time has been allowed the
21 members to vote, the presiding officer shall inquire: "Has every member
22 had an opportunity to vote?" After a short pause the presiding officer
23 shall direct the chief clerk to close the roll. After the roll has been closed,
24 when Rule 2505 applies, the presiding officer shall inquire: "Does any
25 member desire to explain his or her vote?" and any member so desiring
26 may give such explanation when recognized by the presiding officer. The
27 presiding officer shall inquire: "Does any member desire to change his or
28 her vote?" If any member does desire to change his or her vote, such
29 member when recognized by the presiding officer, shall advise how they
30 desire to change such vote and the presiding officer shall then instruct the
31 chief clerk to make the appropriate change. A member who has not
32 previously voted may vote at this time when permitted by the presiding
33 officer. Such member shall advise how they wish to vote and the
34 presiding officer shall then instruct the chief clerk to record such vote.
35 After all members who desire to vote or to change their votes have had
36 reasonable opportunity to do so, the presiding officer shall announce the
37 vote and, when the vote has been announced, shall direct the chief clerk
38 to record the vote.

39 **Rule 2503. Display of Recurring Totals.** Under Rule 2502, recurring
40 totals shall be displayed only after the roll is closed. No recurring totals
41 shall be displayed for a determination of the vote upon a division of the
42 assembly.

43 **Rule 2504. Voting by Members.** (a) A member may vote only when

1 at their desk or at any place within the chamber of the House when
2 authorized by the presiding officer, who shall direct the chief clerk to so
3 vote for such member.

4 (b) No member shall vote for another member. No person not a
5 member shall cast a vote for a member, except as otherwise provided in
6 the rules. In addition to such penalties as may be prescribed by law, any
7 member who votes or attempts to vote for another member shall be
8 subject to Article 49 of these rules. If a person not a member votes or
9 attempts to vote for any member, such person shall be barred from the
10 floor of the House for the remainder of the session, and, in addition to
11 penalties prescribed by law, may be punished further as the House
12 determines.

13 (c) The Speaker shall not be compelled to vote except in case of a tie.

14 **Rule 2505. Explaining Vote.** Any member may, when a roll call vote
15 is being taken on the passage or adoption of any bill or resolution, explain
16 their vote. Such member shall be allowed not more than one minute for
17 such explanation. Such explanation, if furnished in writing and signed,
18 with printed name and district number, by such member upon the day the
19 vote is taken within one-half hour after the adjournment of the House on
20 that day, shall be entered in the Journal, provided it does not contain more
21 than 100 words. Such submission should also be submitted in electronic
22 format to the chief clerk under the same time deadline.

23 **Rule 2506. Copies of Voting Records.** (a) Unless otherwise ordered,
24 the chief clerk shall record each roll call vote and make copies available
25 for the use of the news media. No record shall be made of the vote of any
26 member voting upon any measure upon which a division of the assembly
27 has been called.

28 (b) When a roll call vote is taken, it shall be recorded in the Journal by
29 a statement of the names and total number voting in the affirmative, the
30 names and total number voting in the negative, names and total number
31 indicating presence but not voting and the names and total number absent
32 or not voting, except that the provisions of this section shall not permit a
33 member to fail to vote in violation of Rule 2508.

34 **Rule 2507. When Roll Call Vote to be Taken.** (a) A roll call vote
35 shall be taken for the passage of any bill.

36 (b) A roll call vote shall be taken for the adoption of any concurrent
37 resolution to amend the Constitution of the state of Kansas, to call a
38 Kansas constitutional convention, to extend a session of the Legislature in
39 even-numbered years, to ratify any amendment of the Constitution of the
40 United States, to make any application for Congress to call a convention
41 for proposing amendments to the Constitution of the United States and
42 when required by the joint rules of the House and Senate. A roll call vote
43 is not required for adoption of concurrent resolutions pertaining to

1 commendations or acknowledgments, unless required under subsection
2 (e) of Rule 2507.

3 (c) A roll call vote shall be taken for the adoption of any House
4 resolution to adopt, amend or revoke any rule of the House or to reject
5 any executive reorganization order.

6 (d) A roll call vote shall be taken to concur in Senate amendments to
7 any bill or concurrent resolution or to adopt any conference committee
8 report other than a report agreeing to disagree.

9 (e) A roll call vote shall be taken on any question on demand of 15
10 members, unless a roll call vote is already pending.

11 **Rule 2508. Call of the House.** (a) A call of the House shall be ordered
12 on the demand of any 10 members at any stage of the voting previous to
13 the announcing of the vote or, if the voting system is used, prior to
14 recording the vote. This Rule 2508 shall apply to the taking of a vote
15 upon the final passage of any bill or final adoption of any resolution
16 whether under the order of business Final Action or under any order of
17 business. Also, this Rule 2508 shall apply to the taking of a vote on a
18 motion to strike the enacting clause of a bill and the resolving clause of a
19 resolution and on a motion to strike all after the enacting clause or
20 resolving clause, except when the House is in the Committee of the
21 Whole. When the call of the House is invoked, the doors to the House
22 chamber shall be secured and all members shall be required to be in their
23 seats unless excused by the Speaker. All members present during the call
24 shall be required to vote before the call is raised. The call of the House
25 shall not be raised (so long as 10 members continue the demand) until a
26 reasonable effort, as determined by the Speaker, has been exerted to
27 secure absentees.

28 (b) Any member, who is directly interested in a question, may be
29 excused from voting, when there is a call of the House. The member, who
30 is requesting to be excused from voting, shall state the reasons therefor,
31 occupying not more than five minutes. The question on excusing such
32 member from voting shall be taken without debate and a $\frac{2}{3}$ majority of
33 members present shall be necessary to excuse such member. If a member
34 refuses to vote, when not excused, such refusal shall constitute grounds
35 for reprimand, censure or expulsion under Article 49 of the Rules of the
36 House.

37 **Rule 2509. Voice Vote; Division of the Assembly.** Except when a roll
38 call vote is required, a voice vote shall be taken on all questions. Any
39 member may call for a division of the assembly to determine the vote by
40 the voting system.

41 ARTICLE 27. FINAL ACTION

42 **Rule 2701. Description and Function.** Subject to Rule 2705, bills
43 and resolutions reported favorably by the Committee of the Whole shall

1 constitute the order of business Final Action of the House. The titles of
2 such bills and resolutions shall appear under the heading Final Action in
3 numerical order. The standing committee which reported it and the
4 Committee of the Whole action on the bill or resolution shall be shown
5 under each thereof.

6 **Rule 2702. Reading and Vote.** Each bill and resolution under the
7 order of business Final Action shall be read by title, except citations of
8 statutes amended or repealed and a roll call vote shall then be taken upon
9 final passage or adoption without amendment or debate.

10 **Rule 2703. Amendment and Debate, When.** Upon motion as
11 provided in subpart (2) of subsection (a) of Rule 2311 or when
12 recommended in the Committee of the Whole report which has been
13 adopted by the House, bills or resolutions may be debated and amended
14 on Final Action prior to the vote taken upon final passage or adoption.
15 Each bill or concurrent resolution considered under this Rule 2703 shall
16 be considered in the manner provided in Rule 1902 so far as it is
17 applicable. A motion to strike the enacting clause or resolving clause shall
18 be in order.

19 **Rule 2704. Speaker to Preside.** Subject to Rule 3303, the Speaker
20 shall preside during the order of business Final Action.

21 **Rule 2705. Consent Calendar.** Whenever a standing committee is of
22 the opinion that a bill or concurrent resolution upon which it is reporting
23 is of a noncontroversial nature, it shall so state in its committee report.
24 Whenever a bill or concurrent resolution is so reported, it shall be placed
25 upon the Consent Calendar. Each bill or concurrent resolution placed on
26 the Consent Calendar shall remain thereon for at least two full legislative
27 days before being considered under the order of business Final Action.
28 Under the order of business Consent Calendar and prior to the call for the
29 vote, any member may object to the bill or concurrent resolution as being
30 controversial and thereupon it shall be removed from the Consent
31 Calendar and shall be placed on General Orders. If no objection is made
32 prior to the call for the vote on the bill or concurrent resolution, it shall be
33 ordered to Final Action for vote before other bills and concurrent
34 resolutions on Final Action.

35 **Rule 2706. Majority for Bill Passage.** As provided in section 13 of
36 article 2 of the Constitution of Kansas, a majority of the members then
37 elected (or appointed) and qualified, voting in the affirmative, shall be
38 necessary for the passage of a bill.

39 **Rule 2707. Vote Required for Adoption of House Resolutions and**
40 **Concurrent Resolutions.** (a) A majority of the members then elected (or
41 appointed) and qualified voting in the affirmative shall be necessary to
42 adopt House resolutions and concurrent resolutions, except as otherwise
43 specified in these rules.

1 (b) Adoption of concurrent resolutions to amend the Constitution of
2 the state of Kansas, to call a Kansas constitutional convention, to extend a
3 session of the Legislature in even-numbered years, to ratify any
4 amendment of the Constitution of the United States, to make any
5 application for Congress to call a convention for proposing amendments
6 to the Constitution of the United States and when required by the joint
7 rules of the House and Senate shall require a $\frac{2}{3}$ majority of the members
8 then elected (or appointed) and qualified, voting in the affirmative.

9 **Rule 2708. Motion to Adopt Report of Conference Committee.** The
10 member carrying the report of a conference committee shall move that
11 such report be adopted prior to yielding the floor to any other member
12 and a motion to adopt a report of a conference committee shall not be
13 offered as a substitute motion.

14 ARTICLE 29. RESOLUTIONS

15 **Rule 2901. Resolving Clause; Form.** (a) Concurrent resolutions to
16 amend the Constitution of the state of Kansas, to call a Kansas
17 constitutional convention, to extend a session of the Legislature in even-
18 numbered years, to ratify any amendment of the Constitution of the
19 United States, to make any application for Congress to call a convention
20 for proposing amendments to the Constitution of the United States and
21 when required by the joint rules of the House and Senate shall have a
22 resolving clause which reads, "Be it resolved by the Legislature of the
23 State of Kansas, two-thirds of the members elected to the House of
24 Representatives and two-thirds of the members elected to the Senate
25 concurring therein."

26 (b) Concurrent resolutions for any purpose other than subsection (a)
27 shall have a resolving clause which reads, "Be it resolved by the House of
28 Representatives of the State of Kansas, the Senate concurring therein."

29 (c) House resolutions shall have a resolving clause which reads, "Be it
30 resolved by the House of Representatives of the State of Kansas."

31 **Rule 2902. House Resolutions; Introduction and Consideration.**

32 (a) House resolutions, except for those changing rules of the House or
33 approving or rejecting executive reorganization orders, shall lay over at
34 least one legislative day before action is taken thereon and do not require
35 a roll call vote unless required under subsection (e) of Rule 2507.

36 (b) House resolutions shall be considered under the order of business
37 consideration of motions and House resolutions offered on a previous
38 day, except House resolutions to (1) adopt, amend or revoke any rule of
39 the House or (2) when the resolution has been referred to a standing
40 committee and reported favorably. Resolutions under subparts (1) and (2)
41 shall take a place on General Orders when favorably reported or when
42 referred to the Committee of the Whole by the Speaker.

43 **Rule 2903. Resolutions; Limitations.** (a) Appropriations shall not be

1 made by resolutions.

2 (b) Resolutions do not require approval of the Governor.

3 **Rule 2904. Applications for Introduction of certain Resolutions;**
4 **Certificate of the House.** Notwithstanding any other rule of the House of
5 Representatives to the contrary, no House resolution or concurrent
6 resolution which congratulates, commemorates, commends, honors or is
7 in memory of any individual, entity or event shall be introduced by a
8 member or committee of the House of Representatives unless application
9 for approval of the introduction of such resolution is first made to the
10 Speaker, and the resolution is approved for introduction by the Speaker.
11 The application shall be determined on the basis of content alone. The
12 Speaker shall consider all such applications and shall determine whether a
13 House resolution or House concurrent resolution should be approved for
14 introduction, or whether a certificate of the House should be approved for
15 issuance or whether no action should be taken on the application. The
16 speaker may consult with the Committee on Calendar and Printing in
17 making determinations under this rule.

18 ARTICLE 33. MEMBER OFFICERS

19 **Rule 3301. Elected Member Officers.** The Speaker and the Speaker
20 Pro Tem shall be members and shall be elected by the members of the
21 House, except as otherwise provided in subsection (b) of Rule 3304.

22 **Rule 3302. Duties of the Speaker.** In addition to other powers and
23 duties of the Speaker provided by the Rules of the House and by law, the
24 Speaker shall have the powers and duties as follows:

25 (a) To preserve order and decorum;

26 (b) to take such actions and measures as necessary to secure the health
27 and safety of the public, legislative staff and members to conduct
28 legislative business by directing changes in House protocol and
29 procedures from the provisions of House rules 101 through 107, 501
30 through 507, 1305, 1701, 1704, 1906, 2501 through 2509, 3501 through
31 3507 and 4305. A member may challenge any such action or measure
32 made by the Speaker. Such challenge shall be made by a motion offered
33 on the previous day and shall be upheld by an affirmative vote of a
34 majority of the members elected or appointed;

35 (c) to decide all questions of order, subject to appeal to the House;

36 (d) in the absence of the Speaker Pro Tem, to appoint any member to
37 perform the duties of the chair for not more than two consecutive
38 legislative days; and

39 (e) to name a chairperson to preside when the House is in Committee
40 of the Whole.

41 **Rule 3303. Speaker Pro Tem.** In the absence of the Speaker, the
42 Speaker Pro Tem shall exercise the powers and duties of the Speaker.

43 **Rule 3304. Filling Certain Vacancies.** (a) When a vacancy occurs in

1 the office of Speaker and the Legislature is adjourned to a date more than
2 60 days after the occurrence of the vacancy, the House of Representatives
3 shall meet within 30 days and elect a member to fill the vacancy. The
4 Speaker Pro Tem shall within 10 days of such occurrence issue a call for
5 such meeting at a time not less than 10 days and not more than 20 days
6 after the date of the call.

7 (b) When a vacancy occurs in the office of Speaker Pro Tem or
8 Majority Leader of the House of Representatives, the Speaker shall
9 appoint an acting Speaker Pro Tem or acting Majority Leader, to serve
10 until the convening of the next session of the Legislature, at which time
11 the vacancy shall be filled in the manner provided for the original election
12 or selection of such officer.

13 (c) When a vacancy occurs in the office of Minority Leader of the
14 House of Representatives and the Legislature is adjourned to a date less
15 than 30 days after the occurrence of the vacancy, the Assistant Minority
16 Leader shall become the acting Minority Leader to serve until the
17 convening of the next session of the Legislature, at which time the
18 vacancy shall be filled in the manner provided for the original selection of
19 such officer. When a vacancy occurs in the office of the Minority Leader
20 of the House and the Legislature is adjourned to a date 30 days or more
21 after the occurrence of the vacancy, the Assistant Minority Leader shall
22 within 10 days after such occurrence issue a call for a meeting of the
23 members of the minority party at a time not less than 10 and not more
24 than 20 days after the date of the call to be held in the state capitol for the
25 purpose of filling the vacancy in the office of Minority Leader for the
26 remainder of the term of office. From the time of the occurrence of such
27 vacancy until the filling of the vacancy, the Assistant Minority Leader
28 shall serve as acting Minority Leader and shall exercise the powers and
29 duties of the Minority Leader.

30 When a vacancy occurs in the office of Assistant Minority Leader, the
31 Minority Leader shall appoint an Assistant Minority Leader to serve until
32 the convening of the next session of the Legislature, at which time the
33 vacancy shall be filled in the manner provided for the original selection of
34 such officer.

35 Any person elected, appointed or designated to fill a vacancy under
36 this rule shall exercise all of the duties and powers prescribed for the
37 office so filled.

38 ARTICLE 35. NONMEMBER OFFICERS

39 **Rule 3501. Chief Clerk; Appointment.** The chief clerk shall be
40 appointed by the Speaker and shall serve under the Speaker's direction,
41 control and supervision and at the pleasure of the Speaker. As used in the
42 Rules of the House, "chief clerk" means the chief clerk appointed under
43 this Rule 3501 or a person designated by the chief clerk to perform a

1 function of the chief clerk.

2 **Rule 3502. Duties of the Chief Clerk.** The chief clerk shall supervise
3 the keeping of and be responsible for a record of all proceedings of the
4 House; number and present to the House all bills, resolutions, petitions
5 and other papers which the House may require; deliver all messages from
6 the House to the Senate; transmit bills and other documents to be printed
7 and take a receipt therefor; transmit bills for engrossment and take receipt
8 therefor; receive all bills, resolutions and other papers which are enrolled
9 and give receipt therefor; and cause all enrolled bills, resolutions and
10 other documents to be proofread and corrected prior to signing thereof by
11 officers of the House.

12 **Rule 3503. Other Clerks.** The chief clerk shall appoint additional
13 clerks and personnel to assist in performance of the duties of the chief
14 clerk. Such additional clerks and personnel shall serve under the chief
15 clerk's direction, control and supervision and at the pleasure of the chief
16 clerk.

17 **Rule 3504. Document Care.** No bill, resolution, petition or other
18 document shall be loaned or delivered to any person, except when
19 delivered to an officer of the House, to the director of printing, the revisor
20 of statutes or the Senate and only upon a written receipt therefor.

21 **Rule 3505. Sergeant at Arms; Appointment.** The sergeant at arms
22 shall be appointed by the Speaker and shall serve under the Speaker's
23 direction, control and supervision and at the pleasure of the Speaker.

24 **Rule 3506. Duties of the Sergeant at Arms.** The sergeant at arms
25 shall preserve order within the chamber of the House and its lobby and
26 galleries. The sergeant at arms may arrest and take into custody any
27 person for disorderly conduct, subject at all times to the authority of the
28 House or Speaker, or chairperson of the Committee of the Whole, and
29 shall be responsible for the enforcement of Rules 501 through 506 and
30 2506(a). The sergeant at arms shall receive items or material for
31 distribution among the members of the House. The sergeant at arms shall
32 execute all orders of the House not otherwise provided for.

33 **Rule 3507. Assistant Sergeants at Arms.** The Speaker may appoint
34 and remove assistant sergeants at arms to serve under the supervision of
35 the sergeant at arms. All doorkeepers shall be assistant sergeants at arms.

36 ARTICLE 37. AMENDMENT OF RULES OF THE HOUSE

37 **Rule 3701. Adopting, Amending or Revoking Rules of the House.**
38 No rule of the House shall be adopted, amended or revoked except by a
39 House resolution which has been adopted by an affirmative vote of a
40 majority of the members then elected (or appointed) and qualified to the
41 House.

42 **Rule 3702. Resolutions for Rule Changes.** (a) Notwithstanding any
43 other rule of the House, the Speaker shall refer all resolutions which

1 provide for the adoption, amendment or revocation of any House rule to
2 the standing Committee on Rules and Journal before its consideration by
3 the House.

4 (b) No resolution relating to the rules of the House which has been
5 referred to the standing Committee on Rules and Journal shall be tabled
6 or reported adversely by such committee except by the unanimous vote of
7 all members of such committee.

8 **Rule 3703. Printing.** Resolutions to which this Article 37 apply shall
9 be printed and are subject to subsection (c) of Rule 2507.

10 **Rule 3704. Adoption of Resolutions.** Resolutions to which this
11 Article 37 apply shall be subject to Rule 2902.

12 **Rule 3705. Special Sponsorship of Rule Change Resolutions.**
13 Notwithstanding any provision of the rules of the House to the contrary,
14 no referral to the standing Committee on Rules and Journal shall be
15 required for the adoption of a resolution adopting, amending or revoking
16 any one or more rules of the House at the commencement of a legislative
17 session, and adoption of any such resolution shall require only the
18 affirmative vote of not less than a majority of the members then elected
19 (or appointed) and qualified, subject to the following conditions: (a) The
20 resolution is sponsored by the Speaker or the standing Committee on
21 Rules and Journal and (b) either (1) a copy thereof is mailed to each
22 member by deposit in the United States mails not later than 11:00 p.m. on
23 the Thursday preceding the Monday on which the legislative session is to
24 commence or (2) in lieu of mailing, copies of the resolution are made
25 available to members on the first day of the legislative session and
26 consideration under Rule 3704 occurs on the second legislative day.

27 ARTICLE 39. FORM AND PRINTING OF BILLS AND
28 RESOLUTIONS

29 **Rule 3901. Bills Amending Existing Statutes.** Any bill intended to
30 amend or repeal any section or sections of the Kansas Statutes Annotated
31 shall recite in its title the section or sections to be amended or repealed,
32 and if to amend or repeal any section of a session law not in the Kansas
33 Statutes Annotated, the section and chapter of the session law affected.

34 **Rule 3902. Bills, Copies.** Each bill introduced shall consist of an
35 original and copies. All bills shall be printed with as many copies as the
36 Speaker specifies. Except for prefiled bills, printing shall be ordered
37 subsequent to introduction.

38 **Rule 3903. Showing Committee Amendments.** (a) All bills and
39 resolutions reported by a committee with recommendation for
40 amendments and to be passed as amended shall be reprinted.

41 (b) When a committee recommends amendments to a bill that strike
42 all of the material in the bill subsequent to the enacting clause and insert
43 new material, the reprinted bill shall contain a notation specifying: (1)

1 The committee that recommended the amendment or amendments; (2) the
2 date the amendment or amendments were recommended; and (3) the bill
3 number of the source bill or bills, if any, that included the inserted new
4 material to the underlying bill pursuant to the amendment or
5 amendments. Additionally, the source bill or bills shall be reprinted with a
6 notation specifying the bill to which the material from the source bill was
7 inserted pursuant to an amendment as described in this subsection.

8 **Rule 3904. Substitute Bills and Substitute Concurrent Resolutions.**

9 (a) When a substitute bill is recommended by a committee report, and
10 when an amendment from the floor is adopted replacing the bill under
11 consideration with a substitute bill, the substitute bill shall be printed in
12 the manner provided for bills introduced, and the bill number designation
13 shall be substantially as follows:

14 (1) In the case of bills substituted for House bills, "Substitute for
15 House Bill No. _____," and the blank shall be filled with the number of
16 the bill for which substitution is made or recommended.

17 (2) In the case of bills substituted for Senate bills, "House Substitute
18 for Senate Bill No. _____," and the blank shall be filled with the number
19 of the bill for which substitution is made or recommended.

20 (b) When a substitute concurrent resolution is recommended by a
21 committee report, and when an amendment from the floor is adopted
22 replacing the concurrent resolution under consideration with a substitute
23 concurrent resolution, the substitute concurrent resolution shall be printed
24 in the manner provided for concurrent resolutions introduced, and the
25 concurrent resolution number designation shall be substantially as
26 follows:

27 (1) In the case of concurrent resolutions substituted for House
28 concurrent resolutions, "Substitute for House Concurrent Resolution No.
29 _____," and the blank shall be filled with the number of the concurrent
30 resolution for which substitution is made or recommended.

31 (2) In the case of concurrent resolutions substituted for Senate
32 concurrent resolutions, "House Substitute for Senate Concurrent
33 Resolution No. _____," and the blank shall be filled with the number of the
34 concurrent resolution for which substitution is made or recommended.

35 **Rule 3905. Appropriation Bills.** All bills making an appropriation
36 shall be printed and distributed, or shall be made available to members
37 electronically online and all members shall be notified by E-mail, at least
38 24 hours before such bills are considered by the House.

39 **Rule 3906. Committee of the Whole Amendments.** If a bill or
40 concurrent resolution is amended by the Committee of the Whole: (a) The
41 bill shall be reprinted showing the amendments; and

42 (b) when such amendments strike all of the material in the bill
43 subsequent to the enacting clause and insert new material, such reprinted

1 bill shall contain a notation specifying: (1) The member that offered the
2 amendment or amendments; (2) the date the amendment or amendments
3 were recommended; and (3) the bill number of the source bill or bills, if
4 any, that included the inserted new material to the underlying bill
5 pursuant to the amendment or amendments. Additionally, the source bill
6 or bills shall be reprinted with a notation specifying the bill to which the
7 material from the source bill was inserted pursuant to an amendment as
8 described in this subsection.

9 **Rule 3907. Concurrent Resolutions, When Printed.** (a) Concurrent
10 resolutions to amend the Constitution of Kansas, to call a constitutional
11 convention to amend the Kansas constitution, to ratify amendments to the
12 Constitution of the United States, to apply for a United States
13 constitutional convention or to amend the joint rules of the House and
14 Senate shall be printed as provided for bills under Rule 3902.

15 (b) Other concurrent resolutions shall be printed as provided for bills
16 under Rule 3902, unless otherwise directed by the Speaker.

17 **Rule 3908. Embellished Printing of Certain Resolutions.** Unless
18 otherwise directed by the Speaker, not more than five copies of any
19 enrolled House resolution and any enrolled House concurrent resolution
20 may be printed on embellished parchment and shall be distributed as
21 directed by the resolution. Additional copies of any resolution may be
22 printed on embellished parchment and mailed at the expense of the
23 member requesting such additional copies.

24 **Rule 3909. House Resolutions.** Subject to Rule 3908, House
25 resolutions shall not be printed, except resolutions to amend rules of the
26 House, to approve or disapprove executive reorganization orders or if the
27 resolution has been referred to a committee, in which cases the resolution
28 shall be printed.

29 ARTICLE 41. JOURNAL AND CALENDAR

30 **Rule 4101. Journal; Preparation.** The daily Journal of the House of
31 Representatives shall be prepared by the chief clerk in accordance with
32 the Rules of the House.

33 **Rule 4102. Entering in Journal.** When a bill, order, motion or
34 resolution is entered in the Journal, the names of the members or
35 legislative committee introducing or moving the same shall be entered.

36 **Rule 4103. Resolutions in Journal.** All House resolutions and all
37 House concurrent resolutions shall be printed in the Journal when
38 introduced.

39 **Rule 4104. Messages from the Governor in Journal.** All messages
40 from the Governor and all executive reorganization orders shall be
41 printed in the Journal.

42 **Rule 4105. Calendar; Preparation.** The House Calendar shall be
43 prepared for each legislative day by the chief clerk in accordance with the

1 Rules of the House.

2 **Rule 4106. Status of Bills and Resolutions Shown in Calendar.** The
3 status of all House and Senate bills and concurrent resolutions and House
4 resolutions shall be shown by number in the Calendar for each legislative
5 day.

6 **Rule 4107. Copies of Journals and Calendars.** Each member shall
7 be furnished with a printed copy of the daily Journal and the daily
8 Calendar.

9 **Rule 4108. Notations Related to Certain Committee of the Whole**
10 **Amendments in Journal.** When a bill is amended by the Committee of
11 the Whole as described in Rule 3906(b), the notation provided in Rule
12 3906(b) shall be entered in the Journal.

13 ARTICLE 43. MISCELLANEOUS

14 **Rule 4301. Employees; Employment.** Such employees as are
15 necessary to enable the officers, members and committees to properly
16 perform their duties and transact the business of the House with
17 efficiency and economy shall be recruited under the supervision of the
18 director of legislative administrative services subject to approval of the
19 Speaker. The director of legislative administrative services shall keep a
20 roster of the employees of the House and an account of the hours of
21 service performed. No employee shall lobby for or against any measure
22 pending in the Legislature and any employee violating this rule shall be
23 discharged immediately.

24 **Rule 4302. Special Order.** Any matter may be made the special order
25 for any particular time or day, but all requests and motions for special
26 orders shall be referred to the Committee on Rules and Journal, which
27 may designate particular times and days for such special orders and report
28 to the House for its approval. Upon adoption of such report by 2/3 of the
29 members present, the matters designated shall stand as special orders for
30 the times stated, but no special order shall be made more than seven days
31 in advance. This Rule 4302 shall not apply to executive reorganization
32 orders or resolutions relating thereto.

33 **Rule 4303. Petitions; Presentation.** Petitions and memorials
34 addressed to the House shall be presented by a member.

35 **Rule 4304. Petitions; Endorse Name.** Each member presenting a
36 petition or memorial shall endorse it with their name or the name of the
37 committee, and a brief statement of its subject.

38 **Rule 4305. Open Meetings.** The open meeting law (K.S.A. 75-4317
39 et seq., and amendments thereto) shall apply to meetings of the House of
40 Representatives and all of its standing committees, select committees,
41 special committees and subcommittees of any of such committees.
42 Caucuses of the House majority party may be closed as determined by the
43 Majority Leader. Caucuses of the House minority party may be closed as

1 determined by the Minority Leader. The Majority Whip may send
2 electronic communications to all members of the majority party regarding
3 relevant information on matters under consideration on the House floor.
4 The Minority Whip may send electronic communications to all members
5 of the minority party regarding relevant information on matters under
6 consideration on the House floor. Any such electronic communications
7 sent by the Majority Whip or Minority Whip shall not have an interactive
8 communication function for caucus members to communicate with each
9 other at once, including, but not limited to, a chat room or text messaging.
10 If a caucus member responds to any such communication, no other
11 caucus member shall receive such communication other than the Majority
12 Whip or Minority Whip.

13 ARTICLE 45. EXECUTIVE REORGANIZATION ORDERS

14 **Rule 4501. Referral of Executive Reorganization Orders.**

15 Whenever an executive reorganization order is received from the
16 Governor, it shall be referred to an appropriate committee by the Speaker.

17 **Rule 4502. Committee Report on Executive Reorganization**
18 **Orders.** If the committee to which an executive reorganization order is
19 referred recommends that the executive reorganization order be
20 disapproved, the committee, not later than 15 calendar days after referral
21 of the executive reorganization order to the committee, shall introduce a
22 resolution for disapproval of the executive reorganization order. Such
23 resolution shall be accompanied by the report of the committee
24 recommending that the resolution be adopted.

25 **Rule 4503. Return in Event of Committee's Failure to Report.** If a
26 committee fails to report upon an executive reorganization order within
27 15 calendar days after the executive reorganization order is referred to the
28 committee, the committee shall be deemed to have recommended
29 approval of the executive reorganization order.

30 **Rule 4504. Special Order of Business for ERO.** When a resolution
31 for disapproval of an executive reorganization order is introduced and
32 accompanied by the committee's report recommending adoption of the
33 resolution, action on the resolution shall be made the special order of
34 business on a particular day and hour specified by the Speaker but not
35 later than the last day the executive reorganization order may be
36 disapproved under section 6 of article 1 of the Constitution of Kansas. A
37 resolution for disapproval of an executive reorganization order shall be
38 considered under the order of business Final Action and shall be subject
39 to debate and final action by the House.

40 **Rule 4505. Nonapplication to Bills.** This Article 45 shall not apply to
41 bills amending or otherwise affecting executive reorganization orders.

42 **Rule 4506. Nonaction When Moot.** The House shall act on any
43 resolution for disapproval of an executive reorganization order unless at

1 the time set for such action the Senate has already rejected such executive
2 reorganization order.

3 ARTICLE 47. IMPEACHMENT

4 **Rule 4701. Impeachment; Powers.** Nothing in the rules of the House
5 or in any statute shall be deemed to impair or limit the powers of the
6 House of Representatives with respect to impeachment.

7 **Rule 4702. Same; Select Committee.** The Speaker may appoint a
8 select committee comprised only of members of the House of
9 Representatives, and appoint its chairperson, to inquire into any
10 impeachment matter. Any such committee may be appointed at any time
11 and shall meet at the call of its chairperson or at the direction of the
12 House, with the numbers of such appointees being minority party
13 members and majority party members in the same proportion as for the
14 entire House membership.

15 **Rule 4703. Same; Reference.** The Speaker may refer any
16 impeachment inquiry or other impeachment matter to any standing
17 committee or any select committee appointed under Rule 4702, and any
18 committee to which such a referral has been made shall meet on the call
19 of its chairperson.

20 **Rule 4704. Same; Report.** Whenever a report is made by a committee
21 to which an impeachment inquiry or other impeachment matter has been
22 referred, the report thereon shall be made to the full House of
23 Representatives, except that any such report may be submitted
24 preliminarily to the Speaker.

25 **Rule 4705. Same; Call into Session.** The Speaker or a majority of the
26 members then elected (or appointed) and qualified of the House of
27 Representatives may call the House of Representatives into session at any
28 time to consider any impeachment matter.

29 **Rule 4706. Same; Procedure.** The Speaker and any officer or
30 committee acting under authority of this rule may follow any statutory
31 procedure to the extent the same is not in conflict with the provisions of
32 this rule, but nothing in this rule nor in any statute shall be deemed to
33 constitute a waiver of any inherent powers of the House of
34 Representatives.

35 ARTICLE 49. REPRIMAND, CENSURE OR EXPULSION OF
36 MEMBERS

37 **Rule 4901. Complaint.** When any member of the House of
38 Representatives desires to lodge a complaint against any other member of
39 the House of Representatives, requesting that the member be
40 reprimanded, censured or expelled for any misconduct, the complaining
41 member shall file a written statement of such complaint with the chief
42 clerk, and such complaint shall bear the signature of the complaining
43 member.

1 **Rule 4902. Select Committee; Consideration of Complaint.** (a)
2 Whenever any complaint has been filed under Rule 4901, the Speaker
3 shall appoint a select committee of six members for consideration thereof
4 except that if the complaint is filed against the Speaker, the Speaker Pro
5 Tem shall appoint the select committee of six members. A select
6 committee created under this subsection (a) shall be comprised equally of
7 majority and minority party members.

8 (b) The select committee may dismiss the complaint after the inquiry
9 or may set the matter for hearing. Reasonable notice and an opportunity
10 to appear shall be afforded the member complained of at any hearing held
11 hereunder. Any select committee meeting under authority of this section
12 shall constitute an investigating committee under article 10 of chapter 46
13 of the Kansas Statutes Annotated and shall be authorized to meet and
14 exercise compulsory process without any further authorization of any
15 kind, subject, however, to limitations and conditions prescribed in article
16 10 of chapter 46 of Kansas Statutes Annotated.

17 (c) Upon completing its hearing the deliberations thereon, the select
18 committee may dismiss the complaint or may make recommendations to
19 the full House of Representatives for reprimand, censure or expulsion.

20 **Rule 4903. Action by House.** Upon receiving any report under Rule
21 4902, the House of Representatives may, without further hearing or
22 investigation, reprimand, censure or expel the member complained of.
23 Reprimand, censure or expulsion of a member shall require a $\frac{2}{3}$ majority
24 vote of those members elected (or appointed) and qualified of the House
25 of Representatives.