

BOARD OF TECHNICAL PROFESSIONS

FY 2022 – FY 2025 BUDGET ANALYSIS

FIGURE 1
BUDGET OVERVIEW, FY 2022 – FY 2025

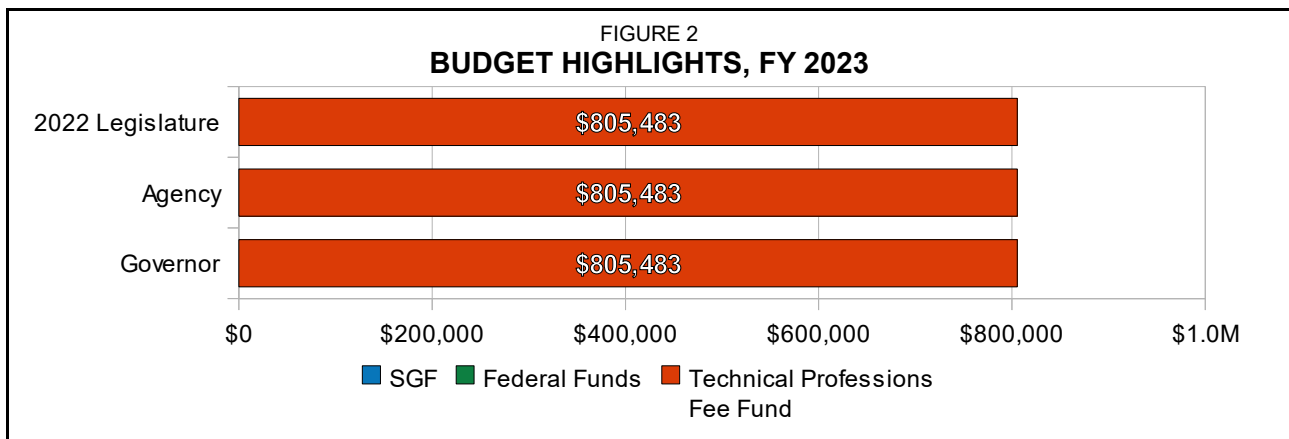
| | Actual FY 2022 | Agency FY 2023 | Governor FY 2023 | Agency FY 2024 | Governor FY 2024 | Agency FY 2025 | Governor FY 2025 |
|--------------------------------|-------------------|-------------------|---------------------|-------------------|---------------------|-------------------|---------------------|
| Operating Expenditures: | | | | | | | |
| State General Fund | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Federal Funds | - | - | - | - | - | - | - |
| All Other Funds | 641,176 | 805,483 | 805,483 | 808,720 | 808,720 | 810,850 | 810,850 |
| <i>Subtotal</i> | <i>\$ 641,176</i> | <i>\$ 805,483</i> | <i>\$ 805,483</i> | <i>\$ 808,720</i> | <i>\$ 808,720</i> | <i>\$ 810,850</i> | <i>\$ 810,850</i> |
| Capital Improvements: | | | | | | | |
| State General Fund | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Federal Funds | - | - | - | - | - | - | - |
| All Other Funds | - | - | - | - | - | - | - |
| <i>Subtotal</i> | <i>\$ -</i> | <i>\$ -</i> | <i>\$ -</i> | <i>\$ -</i> | <i>\$ -</i> | <i>\$ -</i> | <i>\$ -</i> |
| TOTAL | \$ 641,176 | \$ 805,483 | \$ 805,483 | \$ 808,720 | \$ 808,720 | \$ 810,850 | \$ 810,850 |
| Percentage Change: | | | | | | | |
| State General Fund | -- % | -- % | -- % | -- % | -- % | -- % | -- % |
| All Funds | 3.0% | 25.6 % | 25.6 % | 0.4 % | 0.4 % | 0.3 % | 0.3 % |
| FTE Positions | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 |

For purposes of this analysis, full-time equivalent (FTE) positions include non-FTE permanent unclassified positions but continue to exclude temporary employees. FTE positions reflect permanent state positions equating to a 40-hour work week.

The Board of Technical Professions provides for the protection of the health, safety, and welfare of Kansans by ensuring that the practices of architecture, landscape architecture, engineering, geology, and surveying are carried out only by those who are proven to be qualified in one or more of those areas. The purpose of the Board of Technical Professions is to establish and maintain a high standard of integrity, skill, and practice among technical professionals.

EXECUTIVE SUMMARY

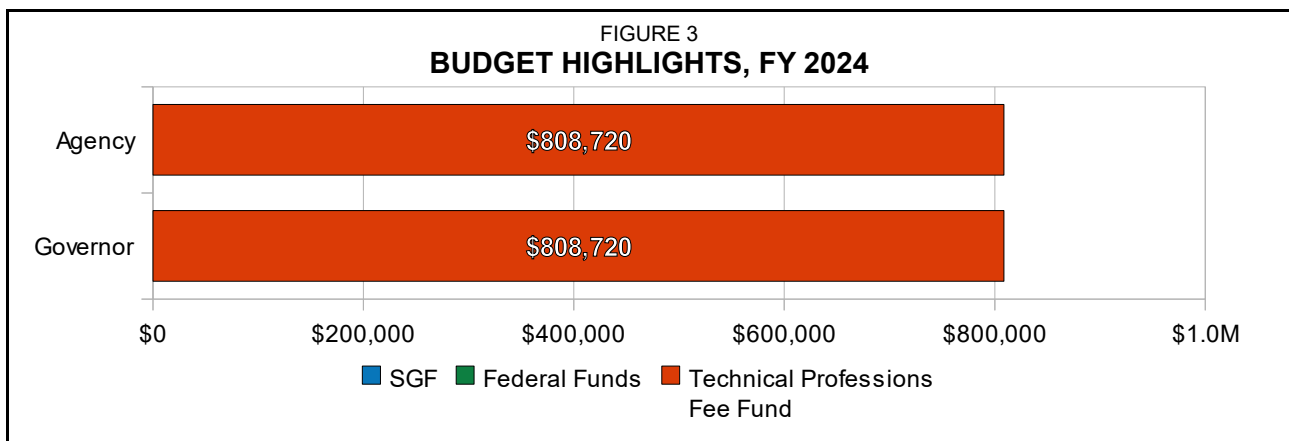
The 2022 Legislature approved a budget of \$805,483, all from the Technical Professions Fee Fund, in expenditures and 5.0 FTE positions for the Board of Technical Professions in FY 2023.



The **agency** submits a revised estimate of \$805,483, all from the Technical Professions Fee Fund, and 5.0 FTE positions in FY 2023. This is the same as the amount approved by the 2022 Legislature. Notable adjustments include:

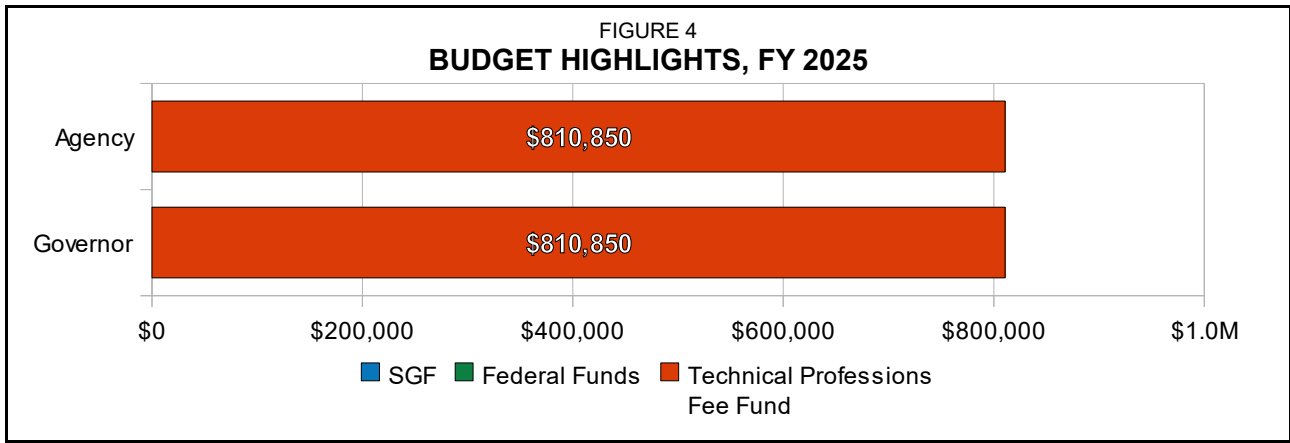
- **SALARIES AND WAGES.** The revised estimate includes \$346,152 for salaries and wages in FY 2023. This is a decrease of \$13,392, or 3.7 percent, below the amount approved by the 2022 Legislature. This amount will allow the agency to maintain existing staff.
- **CONTRACTUAL SERVICES.** The revised estimate includes \$451,831 for contractual services in FY 2023. This increase of \$15,392, or 3.5 percent, above the amount approved by the 2022 Legislature is primarily due to contractual agreements between the agency and legal counsel and technical investigators, as well as travel expenses for board meetings and hearings.
- **CAPITAL OUTLAY.** The revised estimate includes \$2,000 for capital outlay in FY 2023. This decrease of \$2,000, or 50.0 percent, below the amount approved by the 2022 Legislature is primarily due to computer maintenance and data storage programs.

The **Governor** concurs with the agency's FY 2023 revised estimate.



The **agency** requests \$808,720, all from the Technical Professions Fee Fund, and 5.0 FTE positions for FY 2024. This is an increase of \$3,237, or 0.4 percent, above the agency's FY 2023 revised estimate. The increase is due to an increase in salaries and wages, namely an increase in employer contributions for fringe benefits, which is partially offset by a decrease in contractual services.

The **Governor** concurs with the agency's FY 2024 request.



The **agency** requests \$810,850, all from the Technical Professions Fee Fund, and 5.0 FTE positions for FY 2025. This increase of \$2,130, or 0.3 percent, above the agency's FY 2024 request is due to an increase in salaries and wages expenditures, namely an increase in employer contributions for fringe benefits such as group health insurance.

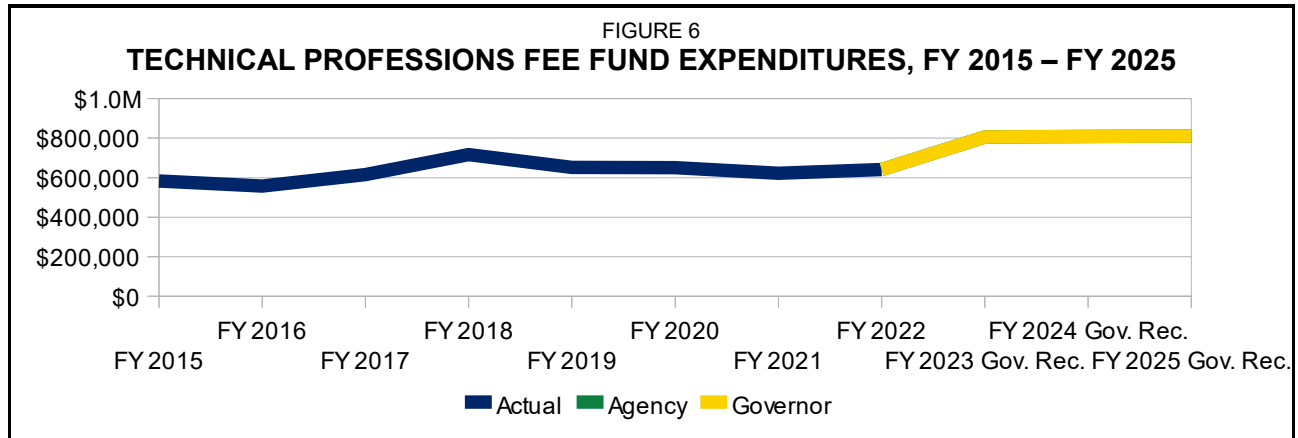
The **Governor** concurs with the agency's FY 2025 request.

EXPENDITURES AND FINANCING

FIGURE 5
BUDGET SUMMARY BY CATEGORY OF EXPENDITURE, FY 2022 – FY 2025

| Category of Expenditure: | Actual FY 2022 | Agency FY 2023 | Governor FY 2023 | Agency FY 2024 | Governor FY 2024 | Agency FY 2025 | Governor FY 2025 |
|---------------------------|-------------------|-------------------|---------------------|-------------------|---------------------|-------------------|---------------------|
| Salaries and Wages | \$ 314,031 | \$ 346,152 | \$ 346,152 | \$ 361,720 | \$ 361,720 | \$ 363,850 | \$ 363,850 |
| Contractual Services | 311,440 | 451,831 | 451,831 | 439,500 | 439,500 | 439,500 | 439,500 |
| Commodities | 15,705 | 5,500 | 5,500 | 5,500 | 5,500 | 5,500 | 5,500 |
| Capital Outlay | - | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| Debt Service Interest | - | - | - | - | - | - | - |
| Subtotal | \$ 641,176 | \$ 805,483 | \$ 805,483 | \$ 808,720 | \$ 808,720 | \$ 810,850 | \$ 810,850 |
| Aid to Local Units | - | - | - | - | - | - | - |
| Other Assistance | - | - | - | - | - | - | - |
| Subtotal—Operating | \$ 641,176 | \$ 805,483 | \$ 805,483 | \$ 808,720 | \$ 808,720 | \$ 810,850 | \$ 810,850 |
| Capital Improvements | - | - | - | - | - | - | - |
| Debt Service Principal | - | - | - | - | - | - | - |
| TOTAL | \$ 641,176 | \$ 805,483 | \$ 805,483 | \$ 808,720 | \$ 808,720 | \$ 810,850 | \$ 810,850 |
| Financing: | | | | | | | |
| State General Fund | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Special Revenue Fund | 641,176 | 805,483 | 805,483 | 808,720 | 808,720 | 810,850 | 810,850 |
| Federal Funds | - | - | - | - | - | - | - |
| All Other Funds | - | - | - | - | - | - | - |
| TOTAL | \$ 641,176 | \$ 805,483 | \$ 805,483 | \$ 808,720 | \$ 808,720 | \$ 810,850 | \$ 810,850 |
| FTE Positions | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 |

TECHNICAL PROFESSIONS FEE FUND



The Board of Technical Professions is a fee-funded agency. The only source of funds for the agency is the Technical Professions Fee Fund. The revenue deposited into the fund provides financing for all agency operations. The agency generates revenue from the following types of fees:

APPLICATION FEES. The agency estimates that it will receive \$208,130 from application fees in FY 2023 and for FY 2024 each. The agency collects a \$60 processing fee from each exam applicant, regardless of the profession for which the applicant is seeking licensure. Likewise, the agency collects a \$250 comity application fee from previously licensed individuals who plan to practice in Kansas. Additionally, the agency collects a \$170 fee from business entities applying for a Certificate of Authorization.

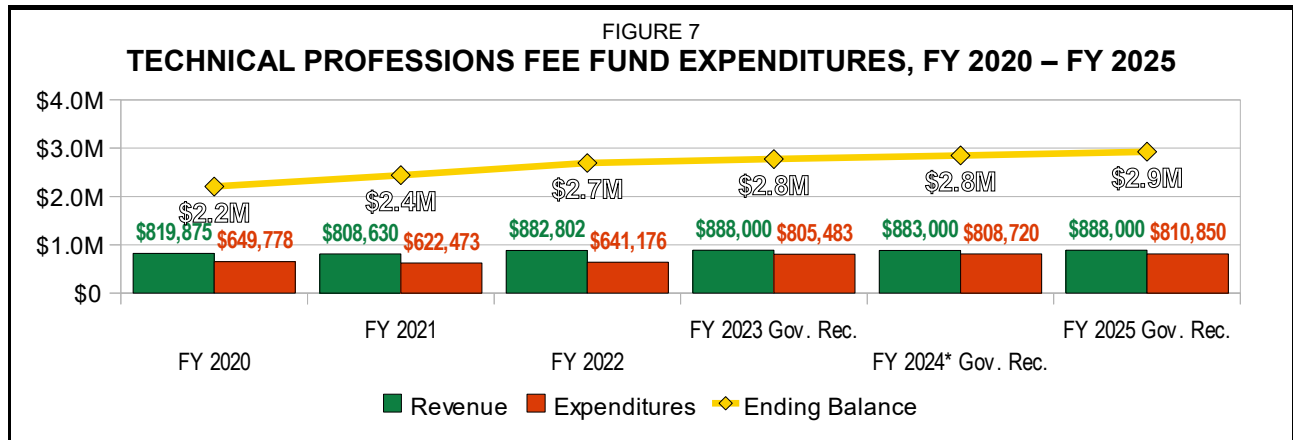
LICENSURE FEES. The agency estimates that it will receive \$656,000 from licensure fees in FY 2023 and for FY 2024 each. All license renewal fees are due biennially at a rate of \$70 for

individuals and \$95 for business entities. An individual or a business wishing to reinstate their license must pay a fee of \$100 to the agency. Similarly, an individual wishing to reinstate a suspended or revoked license must pay a fee of \$100, whereas a business must pay a fee of \$150. Finally, the agency collects a \$20 fee for all lost, destroyed, or mutilated licenses that must be replaced.

CIVIL FINES. The agency estimates that it will receive \$3,000 from civil fines in FY 2023 and for FY 2024, all of which shall be remitted into the State General Fund (SGF), per KSA 74-7039. The agency is authorized to assess fines against any person or entity for violations of the statutes, rules and regulations, or orders enforceable by the board in any amount not to exceed \$5,000 for the first violation, \$10,000 for the second violation, and \$15,000 for the third violation and for each subsequent violation.

Per KSA 75-3170a(a), the agency retains 90.0 percent of the revenue it receives excluding, civil fines, and the agency deposits 10.0 percent into the SGF, up to a maximum of \$100,000 per fiscal year per fund.

TECHNICAL PROFESSIONS FEE FUND



* For FY 2024, the lowest month ending balance for the Technical Professions Fee Fund will occur in July, with a balance of \$2,705,496.

The Technical Professions Fee Fund has maintained an ending balance of over \$2.2 million since FY 2022. However, the agency anticipates that expenditures will increase in FY 2023 through FY 2025 while revenue will remain relatively flat. This could lead to the fund’s balance not growing at the same rate as it has in previous years.

FIGURE 8
LICENSURE FEES, FY 2023

| License | Current Fee | Statutory Limit | Authority |
|---|-------------|-----------------|-------------------|
| Exam Application – Individual | \$ 60 | \$ 200 | KSA 74-7009(a)(1) |
| Comity Application – Individual | 250 | 500 | KSA 74-7009(a)(2) |
| Certificate of Authorization – Business | 170 | 300 | KSA 74-7009(a)(3) |
| License Renewal – Individual (biennial) | 70 | 200 | KSA 74-7009(a)(4) |
| License Renewal – Business (biennial) | 95 | 300 | KSA 74-7009(a)(5) |
| Reinstated License – Individual & Business | 100 | 200 | KSA 74-7009(a)(7) |
| Replacement License – Individual & Business | 20 | 20 | KSA 74-7025(f) |
| Reissued License – Individual | 100 | 100 | KSA 74-7026(c) |
| Reissued License – Business | 150 | 150 | KSA 74-7026(c) |

FY 2023 ANALYSIS

FIGURE 9
SUMMARY OF BUDGET REQUEST, FY 2023

| | SGF | | Special Revenue Funds | All Funds | FTE |
|---|-----------|----------|--------------------------|-------------------|------------|
| Legislative Approved: | | | | | |
| Amount Approved by 2022 Legislature | \$ | - | \$ 805,483 | \$ 805,483 | 5.0 |
| 1. No Changes | | - | - | - | -- |
| <i>Subtotal—Legislative Approved</i> | \$ | - | \$ 805,483 | \$ 805,483 | 5.0 |
| Agency Revised Estimate: | | | | | |
| 2. Salaries and Wages | \$ | - | \$ (13,392) | \$ (13,392) | -- |
| 3. Contractual Services | | - | 15,392 | 15,392 | -- |
| 4. Capital Outlay | | - | (2,000) | (2,000) | -- |
| <i>Subtotal—Agency Revised Estimate</i> | \$ | - | \$ 805,483 | \$ 805,483 | 5.0 |
| Governor's Recommendation: | | | | | |
| 5. No Changes | | - | - | - | -- |
| TOTAL | \$ | - | \$ 805,483 | \$ 805,483 | 5.0 |

LEGISLATIVE APPROVED

- NO CHANGES.** Subsequent to the 2022 Session, no adjustments were made to the \$805,483 approved by the 2022 Legislature for the Board of Technical Professions for FY 2023.

AGENCY ESTIMATE

The **agency** submits a revised estimate of \$805,483, all from the Technical Professions Fee Fund, in expenditures in FY 2023. This is the same as the amount approved by the 2022 Legislature.

The **agency** request includes the following notable adjustments:

- SALARIES AND WAGES.** The agency's revised estimate includes \$346,152 in salaries and wages expenditures. This decrease of \$13,392, or 3.7 percent, below the amount approved by the 2022 Legislature represents what the agency believes is the amount needed to maintain current staff.
- CONTRACTUAL SERVICES.** The agency's revised estimate includes \$451,831 in contractual services expenditures. This increase of \$15,392, or 3.5 percent, above the amount approved by the 2022 Legislature is due primarily to increased fees for legal counsel and technical investigators with whom the agency contracts, as well as increased computer programming services, data processing services, and database access fees. The rise of in-state and out-of-state travel for board members, as well as employees of the agency, also contributes to the increase in contractual services expenditures.
- CAPITAL OUTLAY.** The agency's revised estimate includes \$2,000 in capital outlay expenditures. This decrease of \$2,000, or 50.0 percent, below the amount approved by the 2022 Legislature will still allow the agency to have enough computer and storage equipment, as well as allow the agency to provide equipment for anticipated computer-based testing needs for examinations that are administered by office staff.

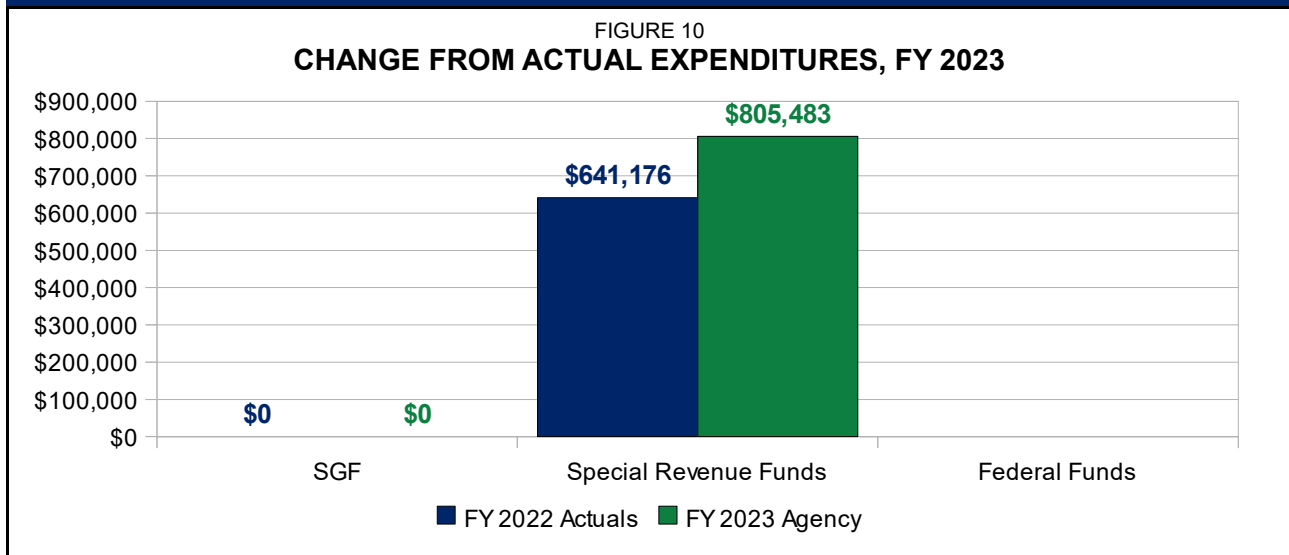
The agency revised estimate includes 5.0 FTE positions, which is the same number of positions as approved by the 2022 Legislature.

GOVERNOR'S RECOMMENDATION

The **Governor** concurs with the agency's FY 2023 revised estimate.

5. **NO CHANGES.** The Governor concurs with the agency's FY 2023 revised estimate.

FY 2023 CHANGE FROM ACTUAL EXPENDITURES



The **agency** estimates revised expenditures of \$805,483, all from the Technical Professions Fee Fund, in FY 2023. This is an increase of \$164,307, or 25.6 percent, above the FY 2022 actual expenditures. The agency estimates expenditures in almost every category will increase in FY 2023. Salaries and wages expenditures are expected to increase by \$32,131 due to an increase in employer contributions for fringe benefits. However, commodities-related expenditures will likely decrease by \$10,205 in FY 2023 because the agency estimates it will spend less on other professional scientific supplies and materials.

The category with the largest expected increase of expenditures is contractual services, as the agency estimates it will spend \$451,831 on contractual services in FY 2023. This is an increase of \$140,391, or 45.1 percent, above the FY 2022 actual contractual services expenditures. Expenditures associated with in-state and out-of-state travel, such as rental cars and subsistence, are expected to increase by approximately \$40,000 in FY 2023 as more job-related trainings and conferences became available to attend following the COVID-19 pandemic.

The agency expects to expend approximately \$35,500 more in FY 2023 than in FY 2022 on fees associated with legal counsel and technical investigators with whom the agency contracts as part of its enforcement program to ensure the health, safety, and welfare of Kansans. Similarly, the agency expects to spend \$8,000 more in FY 2023 on assigned counsel, including both contracted attorneys and non-contracted attorneys. Additionally, expenditures associated with computer programming services, data processing services, and database access fees are expected to increase by \$13,403 in FY 2023.

FY 2024 ANALYSIS

FIGURE 11
SUMMARY OF BUDGET REQUEST, FY 2024

| | | SGF | | Special Revenue Funds | All Funds | FTE |
|--|---|-----------|----------|--------------------------|-------------------|------------|
| Agency Revised Estimate, FY 2023: | | \$ | - | \$ 805,483 | \$ 805,483 | 5.0 |
| Agency Request: | | | | | | |
| 1. Salaries and Wages | 1 | \$ | - | \$ 15,568 | \$ 15,568 | -- |
| 2. Contractual Services | | | - | (12,331) | (12,331) | -- |
| <i>Subtotal—Agency Request</i> | | \$ | - | \$ 808,720 | \$ 808,720 | 5.0 |
| Governor’s Recommendation: | | | | | | |
| 3. No Changes | | \$ | - | \$ - | \$ - | -- |
| TOTAL | | <u>\$</u> | <u>-</u> | <u>\$ 808,720</u> | <u>\$ 808,720</u> | <u>5.0</u> |

AGENCY REQUEST

The **agency** requests \$808,720, all from the Board of Technical Professions Fee Fund, in expenditures for FY 2024. This is an increase of \$3,237, or 0.4 percent, above the agency’s FY 2023 revised estimate.

The **agency** request includes the following adjustments:

1. **SALARIES AND WAGES.** The agency request includes \$361,720 in salaries and wages expenditures for FY 2024. This is an increase of \$15,568, or 4.5 percent, above the FY 2023 revised estimate. The increase is due to an increase in employer contributions for fringe benefits, including group health insurance.
2. **CONTRACTUAL SERVICES.** The agency request includes \$439,500, in contractual services expenditures for FY 2024. This is a decrease of \$12,331, or 2.7 percent, below the FY 2023 revised estimate. The decrease is due to out-of-state travel, including subsistence and private vehicle mileage.

The agency request includes 5.0 FTE positions, which is the same number of positions as the FY 2023 revised estimate.

GOVERNOR’S RECOMMENDATION

The **Governor** concurs with the agency’s FY 2024 request.

3. **NO CHANGES.** The Governor concurs with the agency’s FY 2024 request.

FY 2025 ANALYSIS

FIGURE 12
SUMMARY OF BUDGET REQUEST, FY 2025

| | | SGF | Special Revenue Funds | All Funds | FTE | |
|-----------------------------------|---|-----------|--------------------------|-------------------|-------------------|------------|
| Agency Request, FY 2024: | | \$ | - | \$ 808,720 | \$ 808,720 | 5.0 |
| Agency Request: | | | | | | |
| 1. Salaries and Wages | 1 | \$ | - | \$ 2,130 | \$ 2,130 | -- |
| <i>Subtotal—Agency Request</i> | | \$ | - | \$ 810,850 | \$ 810,850 | 5.0 |
| Governor’s Recommendation: | | | | | | |
| 2. No Changes | | \$ | - | \$ - | \$ - | -- |
| TOTAL | | <u>\$</u> | <u>-</u> | <u>\$ 810,850</u> | <u>\$ 810,850</u> | <u>5.0</u> |

AGENCY REQUEST

The **agency** requests \$810,850, all from the Technical Professions Fee Fund, in expenditures for FY 2025. This is an increase of \$2,130, or 0.3 percent, above the agency’s FY 2024 request.

The **agency** request includes the following adjustment:

1. **SALARIES AND WAGES.** The agency request includes \$363,850 in salaries and wages expenditures for FY 2025. This is an increase of \$2,130, or 0.6 percent, above the FY 2024 request. The increase is due to an increase in employer contributions for fringe benefits, including group health insurance.

The agency request includes 5.0 FTE positions, which is the same number of positions as the FY 2024 request.

GOVERNOR’S RECOMMENDATION

The **Governor** concurs with the agency’s FY 2025 request.

2. **NO CHANGES.** The Governor concurs with the agency’s FY 2025 request.

PROGRAM AND PERFORMANCE MEASURES OVERVIEW

FIGURE 13
EXPENDITURES AND FTE POSITIONS BY PROGRAM, FY 2022 – FY 2025

| Programs | Actual FY 2022 | Agency FY 2023 | Governor FY 2023 | Agency FY 2024 | Governor FY 2024 | Agency FY 2025 | Governor FY 2025 |
|-----------------------|-------------------|-------------------|---------------------|-------------------|---------------------|-------------------|---------------------|
| Expenditures: | | | | | | | |
| Administration | \$ 641,176 | \$ 805,483 | \$ 805,483 | \$ 808,720 | \$ 808,720 | \$ 810,850 | \$ 810,850 |
| Program | - | - | - | - | - | - | - |
| TOTAL | \$ 641,176 | \$ 805,483 | \$ 805,483 | \$ 808,720 | \$ 808,720 | \$ 810,850 | \$ 810,850 |
| FTE Positions: | | | | | | | |
| Administration | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 |
| Program | -- | -- | -- | -- | -- | -- | -- |
| TOTAL | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 | 5.0 |

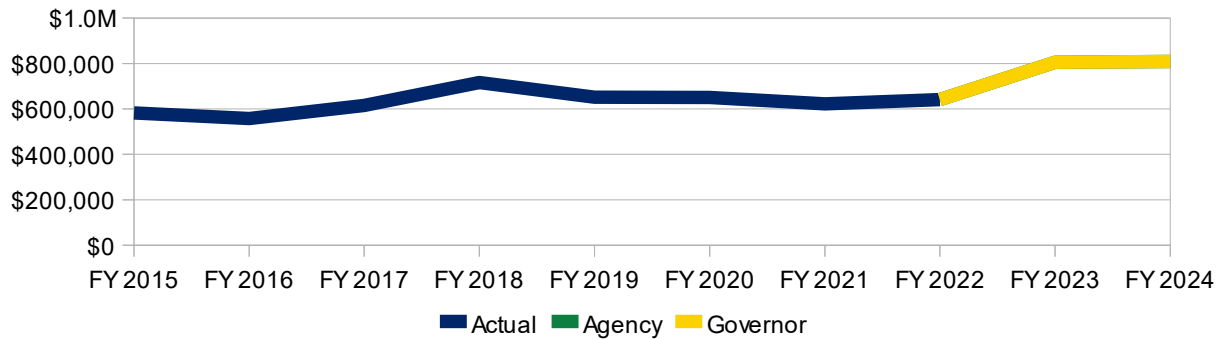
PERFORMANCE MEASURES

The 2016 Legislature passed HB 2739, which outlined a three-year process for state agencies to develop and implement a system of performance budgeting using outcome measures to evaluate program effectiveness.

ADMINISTRATION PROGRAM

FIGURE 14

ADMINISTRATION PROGRAM EXPENDITURES, FY 2015 – FY 2024



STATUTORY BASIS: • KSA 74-7001.

- PROGRAM GOALS:**
- Ensure only qualified individuals become licensed as Architects, Engineers, Surveyors, Landscape Architects, and Geologists.
 - Ensure all business entities obtain a certificate of authorization to legally practice a technical profession.
 - Ensure only qualified persons and businesses continue to be licensed in Kansas by licensure renewals.

FIGURE 15

ADMINISTRATION PROGRAM, PERFORMANCE MEASURES

| | Actual FY 2021 | Actual FY 2022 | Actual 3-Year Avg. | Target FY 2023 | Target FY 2024 |
|---|---------------------------|---------------------------|-----------------------|-----------------------------|-----------------------------|
| Outcome Measure: | | | | | |
| 1. Number of Intern and By-Exam Applications* | 387 | 524 | 422 | 430 | 480 |
| 2. Number of Reciprocity Applications* | 728 | 798 | 741 | 728 | 675 |
| 3. Number of New Business Applications | 204 | 218 | 196 | 200 | 200 |
| 4. Number of Individual License Renewals | 7,291 | 8,510 | 8,083 | 7,735 | 7,735 |
| 5. Number of Business License Renewals | 1,459 | 1,098 | 1,215 | 1,200 | 1,200 |
| Output Measure: | | | | | |
| 6. Reciprocity Application Fee (\$250)* | \$ 182,000 | \$ 199,500 | \$ 185,167 | \$ 182,000 | \$ 168,750 |
| 7. Business Application Fee (\$170)* | 34,680 | 37,060 | 33,320 | 34,000 | 34,000 |
| 8. Individual License Renewal Fee*(\$70) | 510,370 | 595,700 | 565,787 | 541,450 | 541,450 |
| 9. Business License Renewal Fee* (\$95) | 138,605 | 104,310 | 115,393 | 114,000 | 114,000 |
| Financing | Actual FY 2021 | Actual FY 2022 | | Governor FY 2023 | Governor FY 2024 |
| SGF | \$ - | \$ - | | \$ - | \$ - |
| Federal Funds | 59 | - | | - | - |
| All Other Funds | 622,473 | 641,176 | | 805,483 | 808,720 |
| TOTAL | \$ 622,532 | \$ 641,176 | | \$ 805,483 | \$ 808,720 |
| Percentage Change: | | | | | |
| SGF | -- % | -- % | | -- % | -- % |
| All Funds | (4.3) % | 3.0 % | | 25.6 % | 0.4 % |
| FTE Positions | 5.0 | 5.0 | | 5.0 | 5.0 |

*The Governor's Office does not utilize this measure for evaluation purposes.

PERFORMANCE ANALYSIS

The Administration Program is the Board of Technical Professions' only program. The agency's goals are to ensure that the technical professions are practiced only by qualified and at least minimally competent individuals and business entities, and to ensure swift, fair, and effective enforcement of the Board of Technical Professions' Practice Act. The agency tries to achieve these goals by licensing, monitoring, and regulating the technical professions.

To ensure that only qualified individuals become licensed in technical fields, the agency takes a "proactive position in establishing a high degree of qualification." The agency evaluates applications for examination and reciprocity, administers examinations, and licenses qualified individuals. Although the agency expects that the number of exam applications will drop from FY 2022 to FY 2023, the agency estimates that this number will increase in FY 2024 as more persons become qualified to take the licensing examinations.

Similarly, licensed individuals are required to participate in continuing education in order to ensure that only qualified individuals are participating in their respective technical profession. The agency plans to conduct compliance reviews of this requirement. The agency also plans to audit licensees in order to ensure that only competent individuals who are qualified in their respective field are practicing in Kansas.