

Administration

Consequences of Not Funding this Program

Improper disposition, failure to adhere to the wishes of the legal next-of-kin and taking advantage of consumers in a vulnerable situation.

<u>Statutory Basis</u>	<u>Mandatory vs. Discretionary</u>	<u>MOE/Match Rqt.</u>	<u>Priority Level</u>
Specific KSA 65-1701 and 74-1701	Mandatory	No	1

Program Goals

- A. Ensure that all funeral homes, crematories, licensees, apprentices, and student embalmers operate according to state law.
- B. Ensure that all funeral homes, crematories, licensees, apprentices, and student embalmers operate to serve in the best interest of the consumer by meeting and maintaining licensing and regulatory requirements
- C. Education and inform the public of their options when conducting business with licensees.

Program History

The Kansas State Board of Embalming has been in existence since May of 1907. The name was changed to the Kansas State Board of Mortuary Arts in 1985. The board operates under K.S.A. 65-1701 et. seq. and K.S.A. 74- 1701 et. seq.

Performance Measures

<i>Outcome Measures</i>	<i>Goal</i>	<i>FY 2019 Actuals</i>	<i>FY 2020 Actuals</i>	<i>FY 2021 Actuals</i>	<i>FY 2022 Previous Est.</i>	<i>FY 2022 Actuals</i>	<i>FY 2023 Est.</i>	<i>FY 2024 Est.</i>	<i>3- yr. Avg.</i>
1. Percent of applicants NOT meeting licensure requirements with their initial application	A	9.0%	10.0%	11.0%	10.0%				10.5%
2. Average number of hours in staff time of assistance provided to individuals needing assistance with the licensure process	A	640	640	650	645				645
3. Approximate number of days it takes for an applicant to be notified that their initial application is either acceptable or unacceptable	A	7	7	7	7				7

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4. Percent of complaints requiring investigation that result in the finding of any possible violations (by calendar year)	B	54%	42%	40%	40%			41.0%
5. Hours of administrative time spent involving complaints (by calendar year)	B	741	655	700	700			677.5
6. Percent of investigations that result in a disciplinary action or warning/advisory notification taken by either the Board or another regulatory authority (by calendar year)	B	59%	42%	65%	65%			53.5%
7. Percent of inquiries resulting in additional information provided by the agency	C	42%	41%	40%	40%			40.5%
8. Approximate percent of inquiries resulting in the filing of a complaint	C	29%	25%	24%	25%			24.5%
<i>Output Measures</i>								
9. Number of ALL licenses/registrations on file with the agency		2170	2140	2190	2165			2165
10. Number of individuals seeking assistance with the licensure		550	550	560	565			555
11. Number of updates relating to the licensure process made to files or the agency's Microsoft ACCESS data bank computer software program which is used for licensing documentation		1903	1925	1955	1960			1940
12. Number of written funeral director & assistant funeral director examinations (including retakes) administered by the agency		68	50	39	60			44.5
13. Number of embalmer/funeral director/reciprocal interviews conducted by the Board		21	27	21	25			24

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14. Number of complaints received (by calendar year)
15. Number of complaints requiring investigation (by calendar year)
16. Number of consumer inquiries involving administrative staff--NOT including website hits
17. Number of informational brochures distributed to consumers--including off the website

28	24	35	30				29.5
24	24	35	26				29.5
832	800	826	840				813
341	345	340	350				342.5

Funding

<i>Funding Source</i>	<i>FY 2019 Actuals</i>	<i>FY 2020 Actuals</i>	<i>FY 2021 Actuals</i>	<i>FY 2022 Approved</i>	<i>FY 2022 Actuals</i>	<i>FY 2023 Est.</i>	<i>FY 2024 Est.</i>	<i>3-yr. Avg.</i>
State General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non-SGF State Funds	288,283	307,820	261,828	367,875	240,234	317,670	322,934	\$ 269,961
Federal Funds	-	-	-	-	-	-	-	\$ -
Total	\$ 288,283	\$ 307,820	\$ 261,828	\$ 367,875	\$ 240,234	\$ 317,670	\$ -	\$ 269,961
FTE	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0