

State of Kansas
Senate Chamber

CAROLYN MCGINN
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HARVEY AND NE SEDGWICK COUNTIES

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COMMITTEE ASSIGNMENTS

CHAIR: WAYS & MEANS
VICE-CHAIR: NATURAL RESOURCES
CHAIR: JOINT COMMITTEE ON HOME COMMUNITY
BASE SERVICES
VICE-CHAIR: JOINT COMMITTEE ON ENERGY &
ENVIRONMENT
MEMBER: JOINT COMMITTEE ON KANSAS SECURITY

SENATE WAYS AND MEANS
2012 Session
Committee Rules

1. Committee meeting will begin promptly at 10:30am in room 548-S.
2. The Committee meets Monday through Friday. Meetings are scheduled for a minimum of one and one-half hours.
3. NO food shall be consumed in the committee room unless approved in advance by the Chairperson. Beverages are permitted in the Senate and staff areas, but anyone who spills a beverage is responsible for cleaning the spill immediately.
4. Subcommittee chairpersons will be provided a schedule for subcommittee hearings. Subcommittee chair secretaries will submit all agenda items to the Senate calendar. Any changes to the schedule are the responsibility of the subcommittee chair and the subcommittee chair's secretary who shall coordinate such changes with the members of the subcommittee. Notice of any changes, however, shall be submitted to the committee Chairperson's Chief of Staff.
5. Subcommittee reports are due as scheduled in order for fiscal and revisor staff to complete drafting of the committee report in a timely manner for committee and floor debate.
6. Cellular telephones and pagers are to be set to the silent or vibrate mode upon entering the committee room. Talking on cellular phones is not permitted in the committee room while the committee is in session.
7. All votes shall be *viva voce* except for the votes on budget bills on final action. Such final action votes on budget bills shall be by roll call.
8. Any Senator may have his or her vote recorded in the minutes by requesting such vote be recorded. The Chairperson shall grant all such requests.

Senate Ways and Means

Date: 01-11-12

Attachment:

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9. A motion to table a matter is not debatable. If the motion is passed, discussion on the issue is terminated.
10. No conferee shall be interrupted during such conferee's presentation, except with the permission of the Chairperson.
11. Conferees shall only be questioned about the matter under discussion by the committee.
12. Committee members shall not be approached by anyone during committee hearings or discussion, except other legislators or members of legislative staff.
13. No Senator shall interrupt another Senator or conferee who is speaking.
14. Committee members will bring bill drafts for introductions that have RS #s. Exceptions must be brought to the Chairperson's attention prior to the start of the committee meeting.
15. All powers, duties, and responsibilities not otherwise set forth herein are reserved to the Chairperson.
16. Individuals intending to video or audio record Committee meetings must receive permission from the Chairperson prior to the meeting.
17. Committee members must notify the Committee Secretary in advance when they are unable to attend Committee meetings to be excused.

SENATE WAYS AND MEANS COMMITTEE
CONFEREES RULES
2012 SESSION

1. Conferees wishing to testify shall contact the committee secretary (Jan Lunn at 296-3775) at least 24 hours in advance of the meeting at which they desire to speak. Use of visual aids shall be coordinated with the committee secretary at the time of initial contact but no later than 24 hours prior to the meeting at which the conferee will be speaking.
2. Conferees shall submit 50 copies of written testimony and one electronic copy to the committee secretary no later than 9:00am on the day of the scheduled hearing. Conferees may be contacted and asked to bring additional copies. If possible, conferees are encouraged to submit written testimony and the electronic copy the day prior to the meeting. Testimony shall be submitted to Jan.Lunn@senate.ks.gov
3. Conferees shall not approach a committee member in the committee meeting room while a hearing is in progress or during committee discussion.
4. Agency representatives, lobbyists, and other interested parties will provide the Revisor's Office and legislators related materials to a bill draft prior to requesting introduction.
5. There will be no seat saving in Committee Room 548-S. However, for conference committee meetings, seating is reserved for: 4 Senators, 4 Representatives; 2 Division of the Budget; and, 3 Press.