

# HOUSE LOCAL GOVERNMENT

## 2013 COMMITTEE RULES

1. Committee members are expected to be punctual as the meeting will begin at the appointed time.
2. In any case where committee rules do not apply, House Rules shall govern. All powers, duties and responsibilities not addressed herein are reserved to the chair.
3. Cellular phones and other electronic devices with audible tones are prohibited in the Committee room, unless audible tones or ringers are disabled.
4. The Chair shall determine the committee agenda, including scheduling and the order of business.
5. The Chair reserves the right to limit testimony that is cumulative in nature and may limit testimony, when necessary, to a specific number of minutes.
6. Committee members shall not address conferees until and unless permission is granted by the Chair.
7. The Chair reserves the right to limit questioning of conferees by committee members in the interest of time and fairness to conferees and other committee members.
8. No conferee shall be interrupted during the presentation of their testimony, except with the permission of the Chair.
9. Questioning of a conferee shall be limited to the subject matter on the agenda for the day, except as may otherwise be allowed by the Chair.
10. Committee members shall not be approached during a committee hearing or deliberations by anyone other than fellow legislative members or legislative staff.
11. No bill or resolution shall be taken up for a committee vote unless announced by the Chair.
12. A motion requires a second to be in order.
13. A substitute motion is in order, but no additional substitute motion shall be in order until the prior substitute motion is disposed.
14. Amendments to motions are not in order except upon consent of the member making the motion and his or her second.
15. A motion to table or take from the table shall be in order only when such item is on the agenda or is taken up by the Chair. The motion requires a simple majority of those present and is, unless otherwise determined by the Chair, non-debatable.
16. There shall be no recording, audibly, photographically, or otherwise, of committee voting except by the committee secretary.
17. A request from any member that their vote be recorded shall be granted.
18. Granting excused absences is reserved to the Chair.
19. The Chair reserves the right to take such action as may be necessary to prevent disruptive behavior in the committee room during hearings and deliberations.
20. Adjournment is reserved to the Chair.
21. For any dispute or uncertainty, the Chairman's ruling will be final.

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1-22-13  
Attachment # 3