

As Amended by House Committee

Session of 2013

House Resolution No. 6004

By Representatives Merrick and Davis

1-14

1 A RESOLUTION adopting permanent rules of the House of
2 Representatives for the 2013-2014 biennium
3 *Be it resolved by the House of Representatives of the State of Kansas:*
4 The following rules shall be the permanent rules of the House of
5 Representatives for the 2013-2014 biennium.

6 RULES OF THE HOUSE OF REPRESENTATIVES

7 2013-2014

8 ARTICLE 1. HOUSE SESSIONS; GENERAL OPERATION

9 **Rule 101. Time of Meeting.** The hour of meeting on the first day of
10 each regular session shall be at 2:00 p.m., and on other days, shall be the
11 hour set at adjournment on the previous legislative day except that if no
12 hour of meeting is set at adjournment on the previous legislative day, the
13 hour of meeting shall be 11:00 a.m.

14 **Rule 102. Speaker Taking Chair.** The Speaker shall take the chair
15 each day, at the hour to which the House has adjourned. The Speaker shall
16 call the House to order and proceed to business in accordance with the
17 Rules of the House.

18 **Rule 103. First Business.** The first business each legislative day shall
19 be the taking of the roll, the taking of roll shall be followed by prayer and
20 the prayer shall be followed by the recitation of the pledge of allegiance to
21 the flag of the United States of America led by a member designated by
22 the Speaker.

23 **Rule 104. Order of Business.** (a) The regular order of business each
24 legislative day, except on days and at times set apart for the consideration
25 of special orders and except as provided by the joint rules of the House
26 and Senate, shall be as follows:

- 27 (1) Introduction and reference of bills and concurrent resolutions.
- 28 (2) Reports of select committees.
- 29 (3) Receipt of messages from the Governor.
- 30 (4) Communications from state officers.
- 31 (5) Messages from the Senate.
- 32 (6) Introduction and notice of original motions and house resolutions.
- 33 (7) Consideration of motions and house resolutions offered on a
34 previous day.
- 35 (8) The unfinished business before the House at the time of
36 adjournment on the previous day.

1 (9) Consent calendar.

2 (10) Final Action on bills and concurrent resolutions.

3 (11) Bills under consideration to concur and nonconcur.

4 (12) General Orders.

5 (13) Reports of standing committees.

6 (b) The presentation of petitions shall be a special order of business on
7 Friday of each week immediately preceding the regular order of business.

8 **Rule 105. Members Excused from Attendance.** Members may be
9 excused from attendance on any legislative day by the Speaker for the
10 following reasons and such reasons shall be shown in the Journal: (1)
11 Verified illness; (2) legislative business; and (3) excused absence by the
12 Speaker.

13 **Rule 106. Introduction of Guests.** Except when permission has been
14 given by the Speaker before taking the chair, no guests in the gallery shall
15 be introduced to the House.

16 **Rule 107. Session Proforma.** (a) The House of Representatives may
17 meet from time to time for the sole purpose of processing routine business
18 of the House of Representatives. These sessions shall be known as Session
19 Proforma.

20 (b) Time of Meeting. Session Proforma shall be announced at least one
21 legislative day in advance with the hour for meeting Proforma set on the
22 previous legislative day.

23 (c) Order of Business. The only orders of business that may be
24 considered during Session Proforma are:

25 (1) Introduction and reference of bills and concurrent resolutions.

26 (2) Receipts of messages from the Governor.

27 (3) Communications from State Officers.

28 (4) Messages from the Senate.

29 (5) Reports of Standing Committees.

30 (6) Presentation of Petitions.

31 (d) Motions. No motion shall be in order other than the motion to
32 adjourn.

33 (e) Objections. Any objection by any member shall require the Session
34 Proforma to adjourn to the next day, Saturday and Sunday excluded, at
35 11:00 a.m.

36 (f) Quorum and Roll. There shall be no requirement for a quorum or
37 taking of the roll. No demand for a roll call for a quorum shall be in order.

38 (g) Effect on Certain Rules. If a legislative day referred to in Rule
39 1309, 1503, 1505, 2303, 2705 or 3705 occurs on a legislative day which is
40 also the day on which a Session Proforma is held, the term "legislative
41 day" as used in such rule means the next legislative day subsequent to the
42 legislative day on which the Session Proforma is held.

43 **Rule 108. Rulings on Germaneness, Division of Amendments,**

1 **Points of Order and Procedural Motions.** Any member, upon
2 recognition by the presiding officer, may request a ruling upon the
3 germaneness of any amendment to a bill or resolution, the division of
4 an amendment to a bill or resolution, a point of order or a procedural
5 motion. Any such ruling shall be made by the chairperson of the
6 House Committee on Rules and Journal, or in the absence of the
7 chairperson the vice chairperson of the Committee. At the time of
8 making such ruling, the chairperson, or vice chairperson, shall state
9 the reasons or basis for such ruling. Appeals from rulings of the
10 chairperson, or vice chairperson, may be taken upon the motion of
11 any member. Such appeals shall be in order at the time of the making
12 of the ruling and shall take precedence over any question pending at
13 the time the chairperson, or vice chairperson, makes such ruling.

14 Appeals from rulings on questions of germaneness of an
15 amendment shall be debatable only by the member making the motion
16 to amend which is the subject of the ruling, the member carrying the
17 measure sought to be amended, the Majority Leader or a member
18 designated by the Majority Leader and the Minority Leader or a
19 member designated by the Minority Leader. Appeals from rulings on
20 requests for division of an amendment shall be debatable only by the
21 member requesting division of the motion to amend, the member
22 making the motion to amend which is the subject of the ruling, the
23 member carrying the measure sought to be amended, the Majority
24 Leader or a member designated by the Majority Leader and the
25 Minority Leader or a member designated by the Minority Leader.
26 Appeals from rulings on a point of order or procedural motion shall
27 be debatable only by the member raising the point of order or making
28 the procedural motion which is the subject of the ruling, the member
29 appealing the ruling, the Majority Leader or a member designated by
30 the Majority Leader and the Minority Leader or a member designated
31 by the Minority Leader. Each member may speak no more than two
32 minutes. Debate shall be limited to the question of the ruling of the
33 chairperson, or vice chairperson, and, in the case of division of an
34 amendment, shall be limited as provided in Rule 2105.

35 At the conclusion of debate the presiding officer shall inquire:
36 "Shall the chairperson's (or vice chairperson's) ruling be sustained?"

37 ARTICLE 3. QUORUM

38 **Rule 301. Quorum, What Constitutes.** A majority of all members
39 then elected (or appointed) and qualified shall constitute a quorum. In the
40 absence of a quorum no business shall be transacted by the House, except
41 as provided in Rule 107, 302 and 303 or to recess or adjourn.

42 **Rule 302. Absence of Quorum.** In the absence of a quorum during any
43 session of the House, the members present may do what is necessary to

1 attain a quorum. In the absence of a quorum while in the committee of the
2 whole, the committee shall rise and report. Reprimand, censure or
3 expulsion may be imposed as provided by Article 49 when there is found
4 to be no sufficient excuse for absence of a member.

5 **Rule 303. Roll Call to Determine Quorum.** A roll call shall be taken
6 to determine the existence of a quorum on demand of any member. The
7 result of each roll call to ascertain a quorum shall be recorded in the
8 Journal by statement of the total number present, naming only the
9 absentees.

10 ARTICLE 5. CONDUCT IN THE HOUSE CHAMBER

11 **Rule 501. Admission to Floor.** (a) During daily sessions, from the time
12 of convening until adjournment to the following legislative day, only the
13 following classes of persons shall be admitted to the floor of the House,
14 the cloakrooms to the east of the house chamber and the hallway at the
15 west of the house chamber: (1) Members of the Legislature; (2) officers
16 and employees of the legislative branch who are properly identified; (3)
17 persons having permits from the Speaker.

18 (b) No person who is an officer or employee of the executive or
19 judicial branch of Kansas government or an employee of the federal
20 government shall be admitted to the area of the chamber on which
21 legislators' desks are located during the time the House of Representatives
22 is in session, except as provided by resolution, nor shall any such person
23 be on the floor of the House chamber during a call of the House. No
24 person, other than a member, shall lean on the railings on the floor of the
25 House chamber next to the area of the chamber on which legislators' desks
26 are located during any time the House is on final action.

27 (c) No person registered with the Secretary of State as a lobbyist shall
28 be on the floor of the House chamber 15 minutes before the time of
29 convening the daily session until 15 minutes after adjournment to the
30 following legislative day.

31 (d) The sergeant at arms shall remove all persons from the floor, except
32 persons authorized under the Rules of the House or a House resolution.

33 (e) The provisions of this rule shall not be construed to prevent the right
34 of access (through the west hallway) by persons going directly to or
35 returning from the offices of the Speaker and the Majority Leader.

36 **Rule 502. Food and Drink.** Members may have food or drink, or both,
37 on their desks in the House chamber only when the member is present at
38 the member's desk.

39 **Rule 503. Galleries.** Visitors shall be allowed in one or both galleries
40 of the House in accordance with directions to the sergeant at arms from the
41 Speaker. Except for security personnel authorized by the Speaker, the use
42 of telephones and the making of telephone calls in the galleries of the
43 House are prohibited.

1 **Rule 504. Placing Material on Member's Desks.** No items or material
2 shall be placed upon the desk of any member of the House unless any such
3 item or material bears the signature and printed name of the member
4 responsible for its distribution. This Rule 504 shall not apply to items or
5 material provided by legislative staff.

6 **Rule 505. Photographic Record of Vote.** No photographic or similar
7 record shall be made of the vote of any member upon any measure upon
8 which a division of the assembly has been called.

9 **Rule 506. Wireless Electronic Telecommunications Devices.** Except
10 for security personnel authorized by the Speaker, the use of wireless
11 electronic telecommunications devices emitting an audible sound or tone
12 to announce or initiate communications in the House chamber is
13 prohibited during any time the House is in session.

14 **Rule 507. Computer Usage.** Computers may be used on the floor of
15 the House chamber only for legislative or personal business during any
16 time the House is in session.

17 ARTICLE 7. INTRODUCTION OF BILLS AND RESOLUTIONS

18 **Rule 701. Introduction of House Bills and Resolutions.** Every House
19 bill or resolution intended to be introduced shall be delivered to the chief
20 clerk. The delivery shall be by a legislator who is a sponsor of the
21 legislation or by a legislator who is the chairperson or vice chairperson of
22 a legislative committee that has authorized the introduction, or by a
23 legislative staff person or another member of the House authorized by such
24 legislator. In lieu of introduction as provided by this rule, introduction may
25 be as provided by law for prefiled bills and resolutions.

26 **Rule 702. Introduction of Senate Bills and Concurrent Resolutions.**
27 Senate bills and concurrent resolutions sent to the House shall be
28 introduced upon reading of the message received by the chief clerk.

29 **Rule 703. Reading of Bills and Resolutions for Introduction.** For the
30 purpose of introduction, the chief clerk shall read bills and resolutions by
31 title, except citations of statutes. The Speaker may require any House
32 resolution to be read in full. The name of the sponsor shall be read if there
33 is only one sponsor. If there are two sponsors, both names shall be read. If
34 there are more than two sponsors, the name of the first sponsor shall be
35 read, followed by the words "and others."

36 **Rule 704. Senate Bills and Concurrent Resolutions; Procedure**
37 **Following Introduction.** Following introduction, all Senate bills and
38 Senate concurrent resolutions when in the House shall follow the same
39 procedure as House bills and House concurrent resolutions.

40 ARTICLE 9. REFERENCE OF BILLS AND RESOLUTIONS

41 **Rule 901. Reference, Generally.** (a) On the day of introduction or the
42 following legislative day, the Speaker shall refer each bill to:

- 43 (1) A standing committee,

- 1 (2) a select committee,
- 2 (3) the committee of the whole House,
- 3 (4) two or more standing committees separately, or
- 4 (5) two or more standing committees jointly.

5 (b) On the day of introduction or the following legislative day, the
6 Speaker shall refer each concurrent resolution:

7 (1) In any way that a bill may be referred under subsection (a), if the
8 concurrent resolution is a proposition to amend the Constitution of Kansas,
9 to call a constitutional convention to amend or revise the Constitution of
10 Kansas, to ratify an amendment to the Constitution of the United States, to
11 apply for a United States constitutional convention, or to amend the joint
12 rules of the House and Senate;

13 (2) if the concurrent resolution is not one of those specified in subpart
14 (1) of this subsection (b), it may be referred in any way that a bill may be
15 referred under subsection (a), or the Speaker may authorize consideration
16 thereof on the day of introduction under the order of business introduction
17 and reference of bills and concurrent resolutions.

18 (c) On the day of introduction, the Speaker may refer any House
19 resolution (1) in any way that a bill may be referred under subsection (a)
20 or (2) make no reference, except the Speaker shall make any reference
21 required by the Rules of the House.

22 (d) Bills or resolutions prefiled under K.S.A. 46-801 et seq., and
23 amendments thereto, for the regular session of the legislature held in even-
24 numbered years may be referred by the Speaker to the appropriate
25 committee or the committee of the whole at any time subsequent to the
26 prefiling of such bill or resolution with the chief clerk of the House.

27 **Rule 902. Appropriation Bills.** Bills containing more than one item of
28 appropriation shall be referred to the standing committee on
29 appropriations, except that bills introduced by the committee on
30 appropriations may be referred to the committee of the whole House.

31 **Rule 903. Separately Referred Bills and Resolutions.** (a) When a bill
32 or resolution has been referred separately to two or more standing
33 committees, each committee shall consider the bill or resolution separately
34 in the order specified by the Speaker.

35 (b) If the first committee to which a bill or resolution has been
36 separately referred reports the bill or resolution adversely, the bill or
37 resolution shall not be considered by the second committee, unless
38 returned to the second committee by the committee of the whole House in
39 accordance with Rule 1505.

40 (c) When a bill has been referred separately and the report of the first
41 committee was not adverse, the report of the second committee shall be the
42 report considered by the committee of the whole House.

43 **Rule 904. Jointly Referred Bills and Resolutions.** When a bill or

1 resolution is jointly referred, it shall be considered and acted upon at a
 2 joint meeting of the two committees. The chairperson of the first
 3 committee named in the joint referral shall be the chairperson of the joint
 4 committee when considering such bill or resolution.

5 ARTICLE 11. COMMITTEES; COMPOSITION

6 **Rule 1101. Standing Committees; Names and Members.** (a) The
 7 standing committees of the House shall be the following and have the
 8 number of members indicated for each:

9 1. Agriculture and Natural Resources.....23
 10 2. Appropriations.....23
 11 3. Children and Seniors.....13
 12 4. Calendar and Printing.....6
 13 5. Commerce, Labor and Economic Development17
 14 6. Corrections and Juvenile Justice13
 15 7. Education19
 16 8. Elections.....13
 17 9. Energy and Environment.....19
 18 10. Federal and State Affairs.....23
 19 11. Financial Institutions13
 20 12. Health and Human Services.....17
 21 13. Insurance13
 22 14. Interstate Cooperation7
 23 15. Judiciary.....23
 24 16. Local Government.....13
 25 17. Pensions and Benefits.....13
 26 18. Rules and Journal7
 27 19. Taxation23
 28 20. Transportation.....17
 29 21. Utilities and Telecommunications.....19
 30 22. Veterans, Military and Homeland Security.....13
 31 23. Vision 2020.....13

32 (b) The house standing committee on commerce and economic
 33 development shall constitute the successor committee to the house
 34 standing committee on economic development and tourism, the house
 35 standing committee on tourism and the house standing committee on
 36 tourism and parks for purposes of references in statutory or other
 37 documents. The house standing committee on commerce and economic
 38 development shall constitute the successor committee to the house
 39 standing committee on commerce and labor, the house standing committee
 40 on economic development and the house standing committee on new
 41 economy for purposes of references in statutory or other documents. The
 42 house standing committee on agriculture and natural resources shall
 43 constitute the successor committee to the house standing committee on

1 environment for purposes of references in statutory or other documents.
 2 The house standing committee on insurance and the house standing
 3 committee on financial institutions shall constitute the successor
 4 committees to the house standing committee on insurance and financial
 5 institutions for purposes of references in statutory or other documents. The
 6 house standing committee on commerce, labor and economic development
 7 shall constitute the successor committee to the house standing committee
 8 on commerce and economic development for purposes of references in
 9 statutory and other documents. The house standing committee on energy
 10 and environment and the house standing committee on utilities and
 11 telecommunications shall constitute the successor committees to the house
 12 standing committee on energy and utilities for purposes of references in
 13 statutory and other documents.

14 **Rule 1102. Committee Appointments.** (a) The Speaker shall appoint
 15 the members of the standing committees. The Speaker may remove or
 16 replace any such committee member at any time.

17 (b) The Speaker shall appoint the chairperson and vice chairperson of
 18 each standing committee. The Speaker may remove or replace any such
 19 chairperson or vice chairperson at any time.

20 **Rule 1103. Select Committees.** The Speaker may appoint select
 21 committees and the chairpersons and vice chairpersons thereof. The
 22 Speaker may remove or replace any such chairpersons or vice chairpersons
 23 or members of such committees. Select committees shall meet on call of
 24 the chairperson or when directed by the Speaker.

25 **Rule 1104. Announce Appointments.** All committee appointments
 26 shall be announced in open session.

27 **Rule 1105. Budget Committees.** (a) There is hereby created the
 28 following budget committees of the committee on appropriations which
 29 shall have the number of members indicated for each:

- 30 1. Agriculture and natural resources budget committee 9
- 31 2. Education budget committee..... 9
- 32 3. General government budget committee 9
- 33 4. Legislative budget committee..... 8
- 34 5. Social services budget committee 9
- 35 6. Transportation and public safety budget committee..... 9

36 (b) Members of the budget committees are not required to be members
 37 of the committee on appropriations. The Speaker shall appoint the
 38 members, chairpersons and vice chairpersons of the budget committees.
 39 The Speaker may remove or replace any such chairperson, vice
 40 chairperson or member at any time.

41 (c) Budget committees shall be advisory to and make recommendations
 42 to the committee on appropriations regarding matters referred to the
 43 budget committee by the committee on appropriations. A budget

1 committee is authorized to introduce bills or resolutions within the subject
2 matter of the budget committee. Except as otherwise provided in this rule,
3 budget committees shall be deemed to be standing committees under the
4 rules of the House of Representatives. Budget committee meetings are
5 subject to the Kansas open meetings act, K.S.A. 75-4317a et seq., and
6 amendments thereto.

7 ARTICLE 13. COMMITTEES; PROCEDURE

8 **Rule 1301. Committee Meetings; Time and Place.** (a) When the
9 Legislature is in session, standing committees shall meet at the times and
10 place assigned by the Speaker on the call of the chairperson.

11 (b) Also, when the Legislature is in session, a standing committee shall
12 meet upon written request of three members of the committee. Such a
13 request shall be submitted to the Speaker and the chairperson at least one
14 legislative day before the requested time of meeting. The time and place of
15 a meeting under this subsection (b) shall be set by the chairperson with the
16 approval of the Speaker.

17 **Rule 1302. Notice and Agenda for Committee Meetings.** The
18 chairperson shall provide notice of meetings and an agenda or agenda
19 information to committee members, the chief clerk and the public. The
20 chief clerk shall include in the calendar such information as is practical.

21 **Rule 1303. Duties of Committee Chairperson.** The principal duties of
22 the chairperson of a standing committee are:

- 23 (a) To preside over meetings of the committee and to put all questions;
24 (b) to maintain order and decide all questions of order subject to appeal
25 to the committee;
26 (c) to supervise and direct staff of the committee;
27 (d) to keep, or have the committee secretary keep, subject to the
28 approval of the committee at a subsequent meeting, minutes of meetings
29 which shall include:
30 (1) The time and place of each meeting of the committee;
31 (2) the attendance of committee members; and
32 (3) the names and city and state of residence of persons appearing
33 before the committee and whom each represents;
34 (e) to prepare and sign reports of the committee and submit them
35 promptly to the chief clerk;
36 (f) to appoint subcommittees to perform duties on an informal basis;
37 and
38 (g) to inform the Speaker of any committee activity which caused any
39 member of the committee to be absent during any recorded vote.

40 **Rule 1304. Introduction of Committee Bills and Resolutions.** A
41 committee may introduce bills and resolutions while the Legislature is in
42 session respecting any matters referred to it. Unless approved by the
43 Speaker, a standing committee may introduce bills and resolutions only

1 within the general subject area assigned to the committee. No standing
2 committee shall originate a bill which is substantially identical with any
3 bill which has been referred to another standing committee, and which is
4 under consideration by such committee.

5 **Rule 1305. Quorum of a Committee.** A quorum shall be present at a
6 meeting for a committee to act officially. A quorum of a committee is a
7 majority of the members of the committee. A quorum of a committee may
8 transact business and a majority of the quorum, even though it is a
9 minority of the committee, may adopt a committee report.

10 **Rule 1306. Voting in Committees.** (a) All final actions by a committee
11 shall be taken at a called meeting while the Legislature is in session. The
12 final action taken shall be recorded in the committee minutes. An
13 individual member's vote may be recorded at the member's request.

14 (b) The committee chairperson may vote but shall not be required to
15 vote unless the committee is equally divided. If the chairperson's vote
16 makes the division equal, the question shall be lost.

17 (c) An action formally taken by a committee cannot be altered in the
18 committee except by reconsideration and further formal action of the
19 committee.

20 (d) A motion to take from the table may be adopted by the affirmative
21 vote of a majority of the members present at any called meeting of the
22 committee.

23 **Rule 1307. Procedure in General.** Committee procedure shall be
24 informal, but where any questions arise thereon, the rules or practices of
25 the House are applicable except that the right of a member to speak to any
26 question shall not be subject to the limitations prescribed by Rule 1704.
27 All motions in a committee shall require a second.

28 **Rule 1308. Committee Action on Bills and Resolutions.** (a) A
29 committee shall not take action to report a bill out of committee on the
30 same day that the committee holds a hearing on the bill unless the
31 committee approves such action by a two-thirds vote.

32 (b) A committee may recommend amendments to measures referred to
33 it which are germane to the subject of the measure. Committee
34 recommendations shall be made by committee report to the House.
35 Committee reports shall be signed by the chairperson or other committee
36 members authorized by the committee to make the report, and shall be
37 transmitted to the House not later than the second legislative day following
38 the action of the committee.

39 (c) All committee reports on bills and resolutions shall be recorded in
40 the Journal.

41 (d) If amendments are pending on a measure when referred to a
42 committee, the amendments accompany the bill and the committee may
43 recommend the adoption or rejection of the amendments already proposed

1 and make further recommendations.

2 **Rule 1309. Motion to Withdraw a Bill or Resolution from a**
3 **Committee.** (a) If a committee does not report on any bill or resolution
4 within 10 legislative days after its reference to the committee, the bill or
5 resolution may be withdrawn from the committee by an affirmative vote of
6 70 members of the House. Such a motion shall be made in writing, giving
7 the reasons for withdrawal from the committee. Such motion shall be
8 made under the order of business introduction and notice of original
9 motions and House resolutions. Only one bill or resolution may be named
10 in such a motion. The motion shall be read by the chief clerk or the
11 member making the motion and shall be printed in the calendar of the next
12 legislative day under the order of business consideration of motions and
13 House resolutions offered on a previous day. The motion shall be
14 considered on the legislative day following the day it is made. If the
15 motion prevails, the bill or resolution shall be placed on the calendar under
16 the order of business General Orders.

17 (b) Motions to withdraw a bill or resolution from a committee are not
18 subject to amendment or debate.

19 (c) The provisions of subsections (a) and (b) of this rule shall not apply
20 to resolutions adopting or amending rules of the House. Resolutions
21 relating to the adoption or the amendment of rules of the House may be
22 withdrawn from the Committee on Rules and Journal at any time by the
23 affirmative vote of 63 members of the House.

24 **Rule 1310. Wireless Electronic Telecommunications Devices.** Except
25 for security personnel authorized by the Speaker, the use of wireless
26 electronic telecommunications devices emitting an audible sound or tone
27 to announce or initiate communications in a committee room is prohibited
28 during any time when a committee or subcommittee is in session in the
29 room.

30 ARTICLE 15. CALENDAR LOCATION OF BILLS AND
31 RESOLUTIONS

32 **Rule 1501. General Orders; Description and Function.** Bills,
33 concurrent resolutions and House resolutions reported for further action by
34 the committee to which they were referred and bills and concurrent
35 resolutions referred directly to the committee of the whole shall constitute
36 the General Orders of the calendar of the House. The titles of such bills
37 and resolutions shall appear under the heading General Orders in the order
38 directed by the Speaker and the Majority Leader. The reporting committee
39 and its action on the bill or resolution shall be shown under each bill and
40 resolution. Such bills and resolutions shall be considered by the committee
41 of the whole in the order which they appear on General Orders. The
42 Speaker and the Majority Leader may consult with the Committee on
43 Calendar and Printing in preparing the order of bills and resolutions under

1 this rule.

2 **Rule 1502. Posting of Sequence for Succeeding Day.** When the
3 Speaker and the Majority Leader have prepared the sequence of bills and
4 resolutions to appear on General Orders for the succeeding legislative day,
5 a copy of the list giving the number designation of each bill and resolution
6 in the order they are to appear shall be posted near the entrance to the
7 House chamber. No bill or resolution shall appear on General Orders or be
8 considered in the committee of the whole without notice of the same
9 having been announced in the House not later than 4:00 p.m. or prior to
10 adjournment if at a later hour on the previous day.

11 **Rule 1503. Change in the Sequence on General Orders.** (a) The
12 order of a bill or resolution on General Orders may be changed by
13 unanimous consent or by the affirmative vote of 70 members.

14 (b) Also, the order of a bill or resolution on General Orders may be
15 changed by vote of a majority of all members then elected (or appointed)
16 and qualified of the House on a motion made as provided in this
17 subsection (b). Such a motion shall be made in writing, giving the reasons
18 for the proposed change. Such motion shall be made under the order of
19 business introduction and notice of original motions and House
20 resolutions. Only one bill or resolution may be named in such a motion.
21 The motion shall be read by the chief clerk or the member making the
22 motion and shall be printed in the calendar of the next legislative day
23 under the order of business consideration of motions and House
24 resolutions offered on a previous day. The motion shall be considered on
25 the legislative day following the day it is made. If such a motion fails, a
26 motion to change the order on General Orders of such bill shall not be in
27 order until the fifth legislative day following such failure.

28 (c) Motions to change the order of a bill or resolution on General
29 Orders are not subject to amendment or debate.

30 (d) This Rule 1503 does not apply to the addition or removal of a bill or
31 resolution from General Orders.

32 **Rule 1504. Adversely Reported Bills and Resolutions; Calendar**
33 **Location.** Bills and resolutions that are adversely reported shall appear on
34 the calendar for one day under the heading bills adversely reported.

35 **Rule 1505. Motion to Move Adversely Reported Bill or Concurrent**
36 **Resolution to General Orders.** (a) A motion to add an adversely reported
37 bill or resolution to General Orders shall be made in writing. Such motion
38 shall be made under the order of business introduction and notice of
39 original motions and House resolutions, and such motion may not be made
40 after the legislative day when the bill or resolution appears on the calendar
41 under Rule 1504. The motion shall be read by the chief clerk or the
42 member making the motion and shall be printed in the calendar of the next
43 legislative day under the order of business consideration of motions and

1 House resolutions offered on a previous day. The motion shall be
2 considered on the legislative day following the day it is made.

3 (b) When a bill or resolution has been separately referred and is
4 adversely reported by the first committee of separate reference, a motion
5 to add the adversely reported bill or resolution to General Orders is not in
6 order, but a motion to move the adversely reported bill or resolution to the
7 next committee of separate reference may be made in the same manner as
8 the motion in subsection (a).

9 (c) Adoption of a motion under this Rule 1505 requires the affirmative
10 vote of 70 members of the House.

11 (d) If a motion under subsection (a) prevails, the words "Adversely
12 Reported" shall be printed in a line below the title of the bill when it is
13 listed on General Orders.

14 **Rule 1506. Motion to Lay on Table Bill or Resolution while on Final**
15 **Action Subject to Amendments and Debate.** When a motion to lay on
16 the table a bill or resolution is adopted while on final action subject to
17 amendment and debate, on the next legislative day such bill or resolution
18 shall be placed on the calendar under the order of business the unfinished
19 business before the House at the time of adjournment on the previous day.

20 **Rule 1507. Disposition of Bills Subject to Certain Deadlines.** Any
21 bill which is subject to a deadline for consideration under subsection (e) or
22 subsection (f) of Joint Rule 4 of the Joint Rules of the Senate and House of
23 Representatives and which remains on General Orders at the close of
24 business on such deadline day shall be considered as killed and shall be
25 stricken from the calendar unless such bill is referred by the speaker to a
26 committee before the close of business on such day. Any bill so referred
27 shall be subject to all applicable deadlines under the Joint Rules of the
28 Senate and House of Representatives.

29 ARTICLE 17. MEMBERS ADDRESSING THE HOUSE

30 **Rule 1701. Requesting the Floor.** Any member desiring to request the
31 floor shall press the member's "speak bill" button, and shall not proceed
32 until recognized by the chair.

33 **Rule 1702. Order During Speaking.** While a member is speaking to
34 the House, no other member shall engage in private conversation or pass
35 between the member speaking and the chair.

36 **Rule 1703. When Question is Put.** While a question is being put or a
37 roll call or division is being taken, members are not to speak or leave their
38 seats.

39 **Rule 1704. Violation of Rules While Speaking.** (a) Members shall
40 address the House from the microphone located in the well of the House
41 chamber.

42 (b) No member shall speak more than twice on the same day to the
43 same question without leave of the House, unless the member is the mover

1 or is carrying the measure, in which case such member may open and
2 close the debate and may respond to direct questions from other members
3 addressed to them during the course of consideration of the measure. For
4 the purposes of this subsection, an amendment to any measure shall be
5 considered as a separate and independent question.

6 (c) The privilege of a member carrying a measure to open and close the
7 debate shall not be affected by any order for the previous question or that
8 debate shall cease. Such member may occupy 20 minutes in closing the
9 debate after the previous question is ordered and may divide that time with
10 other members.

11 (d) While a member is carrying a measure, such member may yield to
12 another member for explanation of the measure, or for personal
13 explanation, or for a motion to adjourn without losing the privilege to
14 carry the measure for the remainder of their time except that such member
15 may not yield to any member who has already spoken twice on such
16 question on the same day.

17 (e) If any member, in speaking, violates the rules of the House, the
18 chair shall call such member to order.

19 **Rule 1705. Point of Personal Privilege.** Except when permission has
20 otherwise been given by the Speaker before taking the chair:

21 (a) A member shall be allowed to raise a point of personal privilege
22 only for the following purposes: (1) Recognition of another member or
23 former member of the House; or (2) recognition of an individual or group
24 which has received statewide or national award or statewide or national
25 recognition.

26 (b) A member shall be allowed to speak not more than five minutes in
27 making a point of personal privilege.

28 ARTICLE 19. COMMITTEE OF THE WHOLE

29 **Rule 1901. Motion to go into Committee of the Whole House.** When
30 the order of business General Orders is reached, a motion shall be in order
31 for the House to go into Committee of the Whole for consideration of bills
32 and resolutions as listed on General Orders.

33 **Rule 1902. Committee of the Whole; Normal Procedure.** Bills and
34 resolutions shall be considered in the Committee of the Whole as follows:
35 If the standing committee has recommended that the bill or resolution be
36 amended, the standing committee report shall first be considered, and if it
37 is adopted, the bill as amended by the committee report shall be considered
38 section by section, and as each section is considered, amendments from the
39 floor are in order to that section. If the committee report is not adopted, or
40 if the committee has recommended no amendments, the bill, without
41 committee amendments, shall be considered section by section, and as
42 each section is considered, amendments from the floor are in order to that
43 section. After a section has been once considered, no amendment thereto

1 shall be in order until the whole bill shall have been considered section by
2 section. After the original bill, together with standing committee
3 amendments if any, has been considered section by section, the
4 chairperson shall announce, "Amendments to the bill generally are in
5 order," and amendments not before offered may be made to any part of the
6 bill. A motion that when the committee arises it report a bill favorably, or
7 report a bill favorably as amended, shall not be in order until all other
8 motions have been disposed of, and such a motion shall not be offered as a
9 substitute motion. A motion to strike the enacting clause is in order at any
10 stage until the final vote is announced. The motion to strike the enacting
11 clause may be debated upon the merit of the proposition, and shall not be
12 subject to amendment or substitution. A roll call vote shall be taken upon a
13 motion to strike the enacting clause.

14 **Rule 1903. Motion to Pass Over a Bill or Resolution While in**
15 **Committee of the Whole.** When in the Committee of the Whole, either
16 (1) a motion to pass over a bill or resolution and that it retain its place on
17 the Calendar or (2) a motion to pass over a bill or resolution and that it
18 retain a place on General Orders shall be in order only after the
19 chairperson has announced that the next order of business is such bill or
20 resolution and has recognized a member to carry it. Either motion shall
21 require the vote of a majority of the members present for adoption.
22 Motions under this rule shall not be subject to debate.

23 **Rule 1904. Motions to Refer Bills or Resolutions to a Committee**
24 **While in Committee of the Whole.** When in the Committee of the Whole,
25 a motion may be made to refer a bill or resolution to a standing committee
26 only after the chairperson has announced that the next order of business is
27 such bill or resolution and has recognized a member to carry it. Such
28 motion shall require the vote of a majority of the members present for
29 adoption.

30 **Rule 1905. Striking Bills and Resolutions from the Calendar While**
31 **in Committee of the Whole.** (a) While in Committee of the Whole, a
32 motion to strike a bill or resolution from the calendar shall be in order only
33 after the chairperson has announced that the next order of business is such
34 bill or resolution and has recognized a member to carry it.

35 (b) A motion to strike a bill from the calendar under this Rule 1905 (1)
36 shall require a vote of a majority of the members present for adoption, and
37 (2) shall be subject to roll call in accordance with subsection (e) of Rule
38 2507, but shall not be subject to a call of the House under Rule 2508.

39 **Rule 1906. Requesting the Floor.** Any member desiring to request the
40 floor shall press such member's "speak bill" button to speak on a bill or
41 offer an amendment and "speak amendment" button to speak on a pending
42 amendment, and shall not proceed until recognized by the chairperson of
43 the Committee of the Whole.

1 **Rule 1907. Rules Applicable.** The same rules, except Rule 2508, shall
2 be observed in the Committee of the Whole as in the House, so far as the
3 same are applicable, except that the previous question and the motion to
4 lay on the table shall not apply.

5 **Rule 1908. Rise and Report.** A motion for the Committee of the
6 Whole to rise and report shall be in order at any stage, and shall be decided
7 without debate. When the Committee of the Whole has a bill under
8 consideration and rises without final action thereon, the bill shall retain a
9 place on General Orders.

10 **Rule 1909. Effect of Recommendation of Committee of the Whole.**
11 Bills recommended for passage and resolutions recommended for adoption
12 by the Committee of the Whole shall not be subject to amendment or
13 debate after the adoption by the House of the Committee of the Whole
14 report. When a bill or resolution is reported with the recommendation that
15 the enacting or resolving clause be stricken, and the Committee of the
16 Whole report is adopted by the House, the bill or resolution shall be
17 considered as killed and shall be stricken from the calendar.

18 **Rule 1910. Report of Committee of the Whole.** When the report of
19 the Committee of the Whole recommends the passage of a bill or adoption
20 of a resolution, and the report is adopted by the House, such bills and
21 resolutions shall be considered as ordered to the order of business Final
22 Action. If the bill or resolution has been amended by the Committee of the
23 Whole it shall be reprinted.

24 ARTICLE 21. AMENDMENT OF BILLS AND RESOLUTIONS

25 **Rule 2101. Germaneness.** Amendments to bills and resolutions shall
26 be germane to the subject of the bill or resolution. The principal test of
27 whether an amendment is germane shall be its relationship to the subject
28 of the bill or resolution, rather than to wording of the title thereof. The
29 amendment, including any amendment from the floor to strike all of the
30 substantive provisions of a bill or resolution and insert other provisions,
31 must be relevant, appropriate, and have some relation to or involve the
32 same subject as the bill or resolution to be amended. For the purposes of
33 this rule the subject matter of any appropriation bill is the spending and
34 appropriating of money and any amendment which changes the amount of
35 money spent in any state agency or program is germane to any
36 appropriation bill.

37 ~~Any member, upon recognition by the presiding officer, may request a~~
38 ~~ruling upon the germaneness of any amendment to a bill or resolution. All~~
39 ~~rulings upon the question of germaneness shall be made by the chairperson~~
40 ~~of the House Committee on Rules and Journal. At the time of making such~~
41 ~~ruling, the chairperson shall state the reasons or basis for such ruling.~~
42 ~~Appeals from rulings of the chairperson may be taken upon the motion of~~
43 ~~any member. Such appeals shall be in order at the time of the making of~~

1 ~~the ruling and shall take precedence over any question pending at the time~~
2 ~~the chairperson makes such ruling. Appeals from the ruling of the~~
3 ~~chairperson shall be debatable only by the member making the motion to~~
4 ~~amend which is the subject of the ruling, the member carrying the measure~~
5 ~~sought to be amended, the Majority Leader or a member designated by the~~
6 ~~Majority Leader and the Minority Leader or a member designated by the~~
7 ~~Minority Leader. Debate upon the ruling of the chairperson shall be~~
8 ~~limited to the question of the germaneness of the proposed amendment. At~~
9 ~~the conclusion of debate the presiding officer shall inquire: "Shall the~~
10 ~~chairperson's ruling be sustained?"~~

11 **Rule 2102. Form of Amendment Motions.** Motions to amend bills
12 and resolutions shall specify the page and line number, as shown on the
13 printed bill or resolution, and shall be in writing on a form provided by the
14 House or a form substantially similar. A motion shall be out of order unless
15 the written motion is first delivered to the chief clerk. In the case of
16 amendment by substitute bill, motion shall be made to substitute a written
17 bill for the bill under consideration.

18 **Rule 2103. Reading Amendments; General Rule.** Motions to amend
19 bills and resolutions shall not require readings as for bills introduced,
20 except as otherwise provided in Rule 2107, but shall be subject to Rule
21 2306.

22 **Rule 2104. Motions to Amend Motions.** A motion to amend a motion
23 to amend a bill or resolution shall not be in order.

24 **Rule 2105. Dividing Amendments.** (a) When any motion to amend a
25 bill or resolution contains distinct propositions, it shall be divided by the
26 ~~chairperson~~ **presiding officer** at the request of any member. The division
27 by the ~~chairperson~~ **presiding officer** shall be made in accordance with the
28 following:

29 (1) A motion to strike out and insert words of less than a sentence shall
30 be indivisible;

31 (2) the distinct propositions shall be only in the form submitted in the
32 motion to amend;

33 (3) each proposition must be so distinct that, one being removed, the
34 remainder may stand entirely on their own; and

35 (4) those portions of a motion to amend a bill as described in Rule 2110
36 shall be indivisible.

37 (b) Upon a request to divide a motion to amend a bill or resolution, the
38 ~~chairperson~~ **presiding officer** shall inquire as to whether there is a request
39 for a ruling on germaneness of the motion to amend. If such a request is
40 made, the issue of germaneness shall be determined prior to dividing the
41 motion.

42 If no request for a ruling on germaneness of the motion to amend is
43 made, the ~~chairperson~~ **presiding officer** shall proceed to divide the motion

1 to amend in accordance with this rule, and no subsequent request for a
2 ruling on germaneness of any distinct proposition of the motion so divided
3 shall be in order.

4 (c) The ~~chairperson~~ **presiding officer**, or any member, may request that
5 the member requesting the division make the request in writing specifying
6 the manner in which the motion to amend should be divided.

7 ~~(d) The chairperson may request that the member requesting the~~
8 ~~division and the chairperson or the vice chairperson of the Committee on~~
9 ~~Rules and Journal recommend an appropriate division, but the final ruling~~
10 ~~on how to divide the motion to amend shall be that of the chairperson who~~
11 ~~shall announce the division to the body.~~

12 (e) The division of the motion to amend shall be in accordance with the
13 rules of the House and with items (1) to (4), inclusive, of subsection (a).
14 The ruling of the chairperson **of the Committee on Rules and Journal,**
15 **or in the chairperson's absence the vice chairperson of the Committee,**
16 on how to divide the motion to amend shall not be subject to appeal except
17 that any member may appeal the ruling of the chairperson, **or vice**
18 **chairperson,** on the grounds that the division is not in accordance with a
19 rule of the House including the provisions of items (1), (2), (3) or (4) of
20 subsection (a), or any combination thereof.

21 **Rule 2106. Substitute Motions.** No substitute motion to amend a bill
22 or resolution shall be in order.

23 **Rule 2107. Subject Change by Senate.** (a) When the Senate adopts
24 amendments to a House bill which materially changes its subject, upon
25 return of such bill to the House, it shall be read as provided for the
26 introduction of bills and be referred as provided in Rule 901.

27 (b) The Speaker may determine when a bill is subject to subsection (a).
28 An affirmative vote of 70 members shall be required to sustain a challenge
29 to the Speaker's determination hereunder.

30 **Rule 2108. Motions to Strike Out and Insert.** The rejection of a
31 motion to amend a bill or resolution by striking out and inserting one
32 proposition shall not prevent a motion to strike out and insert another
33 proposition, nor prevent a subsequent motion simply to strike out; nor
34 shall the rejection of a motion simply to strike out prevent a subsequent
35 motion to strike out and insert.

36 **Rule 2109. Identical Motions.** Except upon the unanimous consent of
37 the House, an identical motion to amend a bill or resolution shall not be
38 made a second time on the same legislative day.

39 **Rule 2110. Floor Amendments to Bills Making Appropriations.**
40 Unless by majority consent to correct an error in drafting, no floor
41 amendment to increase the amount of expenditures that would be
42 authorized in a provision of an appropriations bill shall be in order unless
43 the amendment contains a provision reducing, by a like or greater amount,

1 expenditures that would be authorized in another provision of such
2 appropriations bill.

3 ARTICLE 23. PROCEDURAL MOTIONS

4 **Rule 2301. Order of Motions.** When a question is under consideration,
5 no motion shall be received except as specified under the Rules of the
6 House, which motions shall have precedence in the following order:

- 7 (a) For adjournment of the House.
8 (b) For call of the House.
9 (c) To lay on the table.
10 (d) For the previous question.
11 (e) To postpone to a certain time.
12 (f) To commit to a standing committee.
13 (g) To commit to a select committee.
14 (h) To reject the adoption of reports of conference committees coupled
15 with the request for appointment of a new conference committee.
16 (i) To adopt the report of conference committees.
17 (j) To amend.
18 (k) To postpone indefinitely.

19 **Rule 2302. Motion to Adjourn.** The motion to adjourn shall always be
20 in order, except while a vote is being taken and until announced, or when a
21 member has the floor, or when the previous question is pending; but a
22 motion to recess is not equivalent to a motion to adjourn.

23 **Rule 2303. Motion to Reconsider.** A motion to reconsider shall take
24 precedence of all other questions except the motion to adjourn. No motion
25 for reconsideration of any vote shall be in order, unless made on the same
26 day or the legislative day following that on which the decision to be
27 reconsidered took place, nor unless a member voting with the prevailing
28 side shall move such reconsideration. A motion for reconsideration, being
29 put and lost, shall not be renewed, nor shall any subject or vote be a
30 second time reconsidered without unanimous consent, but this provision
31 shall not be construed as preventing the introduction of a bill on the same
32 subject. The member moving for reconsideration shall be allowed not
33 more than two minutes for stating the reasons in support of the motion.
34 Such motion shall be subject to debate by any member, stating reasons in
35 support or opposition to the motion. Each of such members shall be
36 allowed not more than one minute for the purpose of such debate. Such
37 motion shall require the affirmative vote of members equal in number to
38 that required to take the action proposed to be reconsidered. A motion to
39 reconsider any final action of the House shall be in order at any time prior
40 to the time at which the message of the House thereon is read into the
41 record of the Senate. A motion to reconsider any final action of the House
42 may be made after the time at which the message of the House thereon is
43 read into the report of the Senate but any action taken pursuant thereto will

1 be contingent upon the return of the measure to the House by the Senate.

2 **Rule 2304. Previous Question.** The "previous question" shall be:
3 "Shall the main question be now put?" and until it is decided shall preclude
4 all amendments or debate. When voting on the previous question, the
5 House decides that the main question shall not now be put, the main
6 question shall be considered as still remaining under debate. The main
7 question shall be on the passage of the bill, resolution or other matter
8 under consideration. When amendments are pending, a vote shall first be
9 taken upon such amendments in their order without further debate or
10 amendment. A majority vote of the members present shall order the
11 previous question.

12 **Rule 2305. Motions Not Subject to Debate.** All questions relating to
13 priority of business shall be decided without debate. The motion to
14 adjourn, to change the order of consideration of a bill, for a call of the
15 House, and to lay on the table shall be decided without amendment or
16 debate. The several motions to postpone or commit shall preclude all
17 debate on the main question.

18 **Rule 2306. Motion to Refer Bills or Resolutions to Committee**
19 **When Not in Committee of the Whole.** When not in the Committee of
20 the Whole, a motion to refer a bill or resolution from the Calendar to a
21 standing committee shall be in order only when the body is meeting as the
22 House of Representatives and shall be authorized only when offered by the
23 Majority Leader, or in the absence of the Majority Leader, by the Assistant
24 Majority Leader. Such motion shall require the affirmative vote of a
25 majority of the members then elected (or appointed) and qualified to the
26 House.

27 **Rule 2307. Motion to Strike Bills and Resolutions from Calendar**
28 **When Not in Committee of the Whole.** When not in the Committee of
29 the Whole, a motion to strike a bill or resolution from the Calendar shall
30 be in order only when the body is meeting as the House of Representatives
31 and shall be authorized only when offered by the Majority Leader, or in
32 the absence of the Majority Leader, by the Assistant Majority Leader. Such
33 motion shall require the affirmative vote of a majority of the members then
34 elected (or appointed) and qualified to the House.

35 **Rule 2308. Stating Question.** Every motion shall be first stated by the
36 presiding officer or read by the chief clerk, before debate, and again
37 immediately before putting the question.

38 **Rule 2309. Dividing Motion.** If any motion, other than a motion under
39 Rule 2105, contains distinct propositions, it shall be divided by the
40 chairperson at the request of any member. Motions under Rule 2105 shall
41 be divided in accordance with that rule.

42 **Rule 2310. When Motions to be in Writing.** Every motion, except
43 those specified in Rules 2301 and 2303, shall be in writing if the Speaker

1 or any member desires it. All motions to amend a bill or resolution and all
2 resolutions shall be in writing.

3 **Rule 2311. Suspension of Rules of the House.** (a) No rule of the
4 House shall be suspended except by unanimous consent or by an
5 affirmative vote of a majority of the members then elected (or appointed)
6 and qualified to the House, subject to the following exceptions:

7 (1) A motion to suspend the rules, and to declare an emergency and to
8 advance a bill to the order of business Final Action, as contemplated in
9 article 2, section 15 of the Constitution shall require an affirmative vote of
10 2/3 of the members present in the House.

11 (2) A motion to suspend the rules and to permit amendment and debate
12 of a bill under the order of business Final Action shall require an
13 affirmative vote of 2/3 of the members present in the House.

14 (b) When under the rules of the House a motion, question or action
15 requires a vote of a majority greater than a majority of the members
16 present, the majority specified for such motion, question or action shall be
17 required to suspend the rules for the purpose of such motion, question or
18 action. When under the rules of the House notice of a motion reduces the
19 required majority for adoption of the motion, the required majority shall
20 not be reduced if the notice is disposed of by suspension of the rules.

21 (c) Suspension of the rules or unanimous consent shall not reduce the
22 majority required under subpart (1) of subsection (a) of this rule.

23 **Rule 2312. Mason's Manual; When Applicable.** (a) In any case
24 where rules of the House or the joint rules of the Senate and House do not
25 apply, Mason's Manual of Legislative Procedure (2010 edition), with the
26 exception of section 4, paragraph 2, shall govern.

27 (b) Rules of legislative procedure are derived from several sources and
28 take precedence in the order listed below. For the Kansas House of
29 Representatives, the principal sources are as follows: (a) Constitutional
30 provisions; (b) statutory provisions; (c) adopted rules; (d) adopted
31 parliamentary authority; (e) custom, usage and precedents.

32 ARTICLE 25. VOTING

33 **Rule 2501. Control and Use of Voting System.** The electronic voting
34 system shall be under the control of the Speaker or other presiding officer
35 and shall be operated by the chief clerk. The electronic voting system shall
36 be used to record the vote whenever a roll call vote is taken on any
37 question and may be used for ascertaining the vote upon any measure upon
38 which a division of the assembly has been called. In the event that the
39 system is not operating properly, roll call votes may be taken by calling the
40 roll.

41 **Rule 2502. Procedure for Taking a Roll Call Vote.** When a roll call
42 vote is taken, the presiding officer shall state the question and instruct the
43 members to proceed to vote. When sufficient time has been allowed the

1 members to vote, the presiding officer shall inquire: "Has every member
2 had an opportunity to vote?" After a short pause the presiding officer shall
3 direct the chief clerk to close the roll. After the roll has been closed, when
4 Rule 2505 applies, the presiding officer shall inquire: "Does any member
5 desire to explain his or her vote?" and any member so desiring may give
6 such explanation when recognized by the presiding officer. The presiding
7 officer shall inquire: "Does any member desire to change his or her vote?"
8 If any member does desire to change his or her vote, such member when
9 recognized by the presiding officer, shall advise how they desire to change
10 such vote and the presiding officer shall then instruct the chief clerk to
11 make the appropriate change. A member who has not previously voted
12 may vote at this time when permitted by the presiding officer. Such
13 member shall advise how they wish to vote and the presiding officer shall
14 then instruct the chief clerk to record such vote. After all members who
15 desire to vote or to change his their votes have had reasonable opportunity
16 to do so, the presiding officer shall announce the vote and, when the vote
17 has been announced, shall direct the chief clerk to record the vote.

18 **Rule 2503. Display of Recurring Totals.** Under Rule 2502, recurring
19 totals shall be displayed only after the roll is closed. No recurring totals
20 shall be displayed for a determination of the vote upon a division of the
21 assembly.

22 **Rule 2504. Voting by Members.** (a) A member may vote only when at
23 their desk or at any place within the chamber of the House when
24 authorized by the presiding officer, who shall direct the chief clerk to so
25 vote for such member.

26 (b) No member shall vote for another member. No person not a
27 member shall cast a vote for a member, except as otherwise provided in
28 the rules. In addition to such penalties as may be prescribed by law, any
29 member who votes or attempts to vote for another member shall be subject
30 to Article 49 of these rules. If a person not a member votes or attempts to
31 vote for any member, such person shall be barred from the floor of the
32 House for the remainder of the session, and, in addition to penalties
33 prescribed by law, may be punished further as the House determines.

34 (c) The Speaker shall not be compelled to vote except in case of a tie.

35 **Rule 2505. Explaining Vote.** Any member may, when a roll call vote is
36 being taken on the passage or adoption of any bill or resolution, explain
37 their vote. Such member shall be allowed not more than one minute for
38 such explanation. Such explanation, if furnished in writing and signed,
39 with printed name and district number, by such member by 4:00 p.m. upon
40 the day the vote is taken or if the vote is taken subsequent to 3:30 p.m.,
41 within one-half hour after the adjournment of the House on that day, shall
42 be entered in the Journal, provided it does not contain more than 100
43 words.

1 **Rule 2506. Copies of Voting Records.** (a) Unless otherwise ordered,
2 the chief clerk shall record each roll call vote and make copies available
3 for the use of the news media. No record shall be made of the vote of any
4 member voting upon any measure upon which a division of the assembly
5 has been called.

6 (b) When a roll call vote is taken, it shall be recorded in the Journal by
7 a statement of the names and total number voting in the affirmative, the
8 names and total number voting in the negative, names and total number
9 indicating presence but not voting and the names and total number absent
10 or not voting, except that the provisions of this section shall not permit a
11 member to fail to vote in violation of

12 **Rule 2507. When Roll Call Vote to be Taken.** (a) A roll call vote shall
13 be taken for the passage of any bill.

14 (b) A roll call vote shall be taken for the adoption of any concurrent
15 resolution to amend the Constitution of the state of Kansas, to call a
16 Kansas constitutional convention, to extend a session of the Legislature in
17 even-numbered years, to ratify any amendment of the Constitution of the
18 United States, to make any application for Congress to call a convention
19 for proposing amendments to the Constitution of the United States and
20 when required by the joint rules of the House and Senate. A roll call vote is
21 not required for adoption of concurrent resolutions pertaining to
22 commendations or acknowledgments, unless required under subsection (e)
23 of Rule 2507.

24 (c) A roll call vote shall be taken for the adoption of any House
25 resolution to adopt, amend or revoke any rule of the House or to reject any
26 executive reorganization order.

27 (d) A roll call vote shall be taken to concur in Senate amendments to
28 any bill or concurrent resolution or to adopt any conference committee
29 report other than a report agreeing to disagree.

30 (e) A roll call vote shall be taken on any question on demand of 15
31 members, unless a roll call vote is already pending.

32 **Rule 2508. Call of the House.** (a) A call of the House shall be ordered
33 on the demand of any 10 members at any stage of the voting previous to
34 the announcing of the vote or, if the voting system is used, prior to
35 recording the vote. This Rule 2508 shall apply to the taking of a vote upon
36 the final passage of any bill or final adoption of any resolution whether
37 under the order of business Final Action or under any order of business.
38 Also, this Rule 2508 shall apply to the taking of a vote on a motion to
39 strike the enacting clause of a bill and the resolving clause of a resolution
40 and on a motion to strike all after the enacting clause or resolving clause,
41 except when the House is in the Committee of the Whole. When the call of
42 the House is invoked, the doors to the House chamber shall be secured and
43 all members shall be required to be in their seats unless excused by the

1 Speaker. All members present during the call shall be required to vote
2 before the call is raised. The call of the House shall not be raised (so long
3 as 10 members continue the demand) until a reasonable effort, as
4 determined by the Speaker, has been exerted to secure absentees.

5 (b) Any member, who is directly interested in a question, may be
6 excused from voting, when there is a call of the House. The member, who
7 is requesting to be excused from voting, shall state the reasons therefor,
8 occupying not more than five minutes. The question on excusing such
9 member from voting shall be taken without debate and a 2/3 majority of
10 members present shall be necessary to excuse such member. If a member
11 refuses to vote, when not excused, such refusal shall constitute grounds for
12 reprimand, censure or expulsion under Article 49 of the Rules of the
13 House.

14 **Rule 2509. Voice Vote; Division of the Assembly.** Except when a roll
15 call vote is required, a voice vote shall be taken on all questions. Any
16 member may call for a division of the assembly to determine the vote by
17 the voting system.

18 ARTICLE 27. FINAL ACTION

19 **Rule 2701. Description and Function.** Subject to Rule 2705, bills and
20 resolutions reported favorably by the Committee of the Whole shall
21 constitute the order of business Final Action of the House. The titles of
22 such bills and resolutions shall appear under the heading Final Action in
23 numerical order. The standing committee which reported it and the
24 Committee of the Whole action on the bill or resolution shall be shown
25 under each thereof.

26 **Rule 2702. Reading and Vote.** Each bill and resolution under the order
27 of business Final Action shall be read by title, except citations of statutes
28 amended or repealed and a roll call vote shall then be taken upon final
29 passage or adoption without amendment or debate.

30 **Rule 2703. Amendment and Debate, When.** Upon motion as
31 provided in subpart (2) of subsection (a) of Rule 2311 or when
32 recommended in the Committee of the Whole report which has been
33 adopted by the House, bills or resolutions may be debated and amended on
34 Final Action prior to the vote taken upon final passage or adoption. Each
35 bill or concurrent resolution considered under this Rule 2703 shall be
36 considered in the manner provided in Rule 1902 so far as it is applicable. A
37 motion to strike the enacting clause or resolving clause shall be in order.

38 **Rule 2704. Speaker to Preside.** Subject to Rule 3303, the Speaker
39 shall preside during the order of business Final Action.

40 **Rule 2705. Consent Calendar.** Whenever a standing committee is of
41 the opinion that a bill or concurrent resolution upon which it is reporting is
42 of a noncontroversial nature, it shall so state in its committee report.
43 Whenever a bill or concurrent resolution is so reported, it shall be placed

1 upon the Consent Calendar. Each bill or concurrent resolution placed on
2 the Consent Calendar shall remain thereon for at least two full legislative
3 days before being considered under the order of business Final Action.
4 Under the order of business Consent Calendar and prior to the call for the
5 vote, any member may object to the bill or concurrent resolution as being
6 controversial and thereupon it shall be removed from the Consent
7 Calendar and shall be placed on General Orders. If no objection is made
8 prior to the call for the vote on the bill or concurrent resolution, it shall be
9 ordered to Final Action for vote before other bills and concurrent
10 resolutions on Final Action.

11 **Rule 2706. Majority for Bill Passage.** As provided in section 13 of
12 article 2 of the Constitution of Kansas, a majority of the members then
13 elected (or appointed) and qualified, voting in the affirmative, shall be
14 necessary for the passage of a bill.

15 **Rule 2707. Vote Required for Adoption of House Resolutions and**
16 **Concurrent Resolutions.** (a) A majority of the members then elected (or
17 appointed) and qualified voting in the affirmative shall be necessary to
18 adopt House resolutions and concurrent resolutions, except as otherwise
19 specified in these rules.

20 (b) Adoption of concurrent resolutions to amend the Constitution of the
21 state of Kansas, to call a Kansas constitutional convention, to extend a
22 session of the Legislature in even-numbered years, to ratify any
23 amendment of the Constitution of the United States, to make any
24 application for Congress to call a convention for proposing amendments to
25 the Constitution of the United States and when required by the joint rules
26 of the House and Senate shall require a 2/3 majority of the members then
27 elected (or appointed) and qualified, voting in the affirmative.

28 **Rule 2708. Motion to Adopt Report of Conference Committee.** The
29 member carrying the report of a conference committee shall move that
30 such report be adopted prior to yielding the floor to any other member and
31 a motion to adopt a report of a conference committee shall not be offered
32 as a substitute motion.

33 ARTICLE 29. RESOLUTIONS

34 **Rule 2901. Resolving Clause; Form.** (a) Concurrent resolutions to
35 amend the Constitution of the state of Kansas, to call a Kansas
36 constitutional convention, to extend a session of the Legislature in even-
37 numbered years, to ratify any amendment of the Constitution of the United
38 States, to make any application for Congress to call a convention for
39 proposing amendments to the Constitution of the United States and when
40 required by the joint rules of the House and Senate shall have a resolving
41 clause which reads, "Be it resolved by the Legislature of the State of
42 Kansas, two-thirds of the members elected to the House of Representatives
43 and two-thirds of the members elected to the Senate concurring therein."

1 (b) Concurrent resolutions for any purpose other than subsection (a)
2 shall have a resolving clause which reads, "Be it resolved by the House of
3 Representatives of the State of Kansas, the Senate concurring therein."

4 (c) House resolutions shall have a resolving clause which reads, "Be it
5 resolved by the House of Representatives of the State of Kansas."

6 **Rule 2902. House Resolutions; Introduction and Consideration.** (a)
7 House resolutions, except for those changing rules of the House or
8 approving or rejecting executive reorganization orders, shall lay over at
9 least one legislative day before action is taken thereon and do not require a
10 roll call vote unless required under subsection (e) of Rule 2507.

11 (b) House resolutions shall be considered under the order of business
12 consideration of motions and House resolutions offered on a previous day,
13 except House resolutions to (1) adopt, amend or revoke any rule of the
14 House or (2) when the resolution has been referred to a standing
15 committee and reported favorably. Resolutions under subparts (1) and (2)
16 shall take a place on General Orders when favorably reported or when
17 referred to the Committee of the Whole by the Speaker.

18 **Rule 2903. Resolutions; Limitations.** (a) Appropriations shall not be
19 made by resolutions.

20 (b) Resolutions do not require approval of the Governor.

21 **Rule 2904. Applications for Introduction of certain Resolutions;**
22 **Certificate of the House.** Notwithstanding any other rule of the House of
23 Representatives to the contrary, no House resolution or concurrent
24 resolution which congratulates, commemorates, commends, honors or is in
25 memory of any individual, entity or event shall be introduced by a member
26 or committee of the House of Representatives unless application for
27 approval of the introduction of such resolution is first made to the Speaker,
28 and the resolution is approved for introduction by the Speaker. The
29 application shall be determined on the basis of content alone. The Speaker
30 shall consider all such applications and shall determine whether a House
31 resolution or House concurrent resolution should be approved for
32 introduction, or whether a certificate of the House should be approved for
33 issuance or whether no action should be taken on the application. The
34 speaker may consult with the Committee on Calendar and Printing in
35 making determinations under this rule.

36 ARTICLE 33. MEMBER OFFICERS

37 **Rule 3301. Elected Member Officers.** The Speaker and the Speaker
38 Pro Tem shall be members and shall be elected by the members of the
39 House, except as otherwise provided in subsection (b) of Rule 3304.

40 **Rule 3302. Duties of the Speaker.** In addition to other powers and
41 duties of the Speaker provided by the Rules of the House and by law, the
42 Speaker shall have the powers and duties as follows:

43 (a) To preserve order and decorum;

1 (b) to decide all questions of order, subject to appeal to the House;

2 (c) in the absence of the Speaker Pro Tem, to appoint any member to
3 perform the duties of the chair for not more than two consecutive
4 legislative days; and

5 (d) to name a chairperson to preside when the House is in Committee
6 of the Whole.

7 **Rule 3303. Speaker Pro Tem.** In the absence of the Speaker, the
8 Speaker Pro Tem shall exercise the powers and duties of the Speaker.

9 **Rule 3304. Filling Certain Vacancies.** (a) When a vacancy occurs in
10 the office of Speaker and the Legislature is adjourned to a date more than
11 60 days after the occurrence of the vacancy, the House of Representatives
12 shall meet within 30 days and elect a member to fill the vacancy. The
13 Speaker Pro Tem shall within 10 days of such occurrence issue a call for
14 such meeting at a time not less than 10 days and not more than 20 days
15 after the date of the call.

16 (b) When a vacancy occurs in the office of Speaker Pro Tem or
17 Majority Leader of the House of Representatives, the Speaker shall
18 appoint an acting Speaker Pro Tem or acting Majority Leader, to serve
19 until the convening of the next session of the Legislature, at which time
20 the vacancy shall be filled in the manner provided for the original election
21 or selection of such officer.

22 (c) When a vacancy occurs in the office of Minority Leader of the
23 House of Representatives and the Legislature is adjourned to a date less
24 than 30 days after the occurrence of the vacancy, the Assistant Minority
25 Leader shall become the acting Minority Leader to serve until the
26 convening of the next session of the Legislature, at which time the vacancy
27 shall be filled in the manner provided for the original selection of such
28 officer. When a vacancy occurs in the office of the Minority Leader of the
29 House and the Legislature is adjourned to a date 30 days or more after the
30 occurrence of the vacancy, the Assistant Minority Leader shall within 10
31 days after such occurrence issue a call for a meeting of the members of the
32 minority party at a time not less than 10 and not more than 20 days after
33 the date of the call to be held in the state capitol for the purpose of filling
34 the vacancy in the office of Minority Leader for the remainder of the term
35 of office. From the time of the occurrence of such vacancy until the filling
36 of the vacancy, the Assistant Minority Leader shall serve as acting
37 Minority Leader and shall exercise the powers and duties of the Minority
38 Leader.

39 When a vacancy occurs in the office of Assistant Minority Leader, the
40 Minority Leader shall appoint an Assistant Minority Leader to serve until
41 the convening of the next session of the Legislature, at which time the
42 vacancy shall be filled in the manner provided for the original selection of
43 such officer.

1 Any person elected, appointed or designated to fill a vacancy under this
2 rule shall exercise all of the duties and powers prescribed for the office so
3 filled.

4 ARTICLE 35. NONMEMBER OFFICERS

5 **Rule 3501. Chief Clerk; Appointment.** The chief clerk shall be
6 appointed by the Speaker and shall serve under the Speaker's direction,
7 control and supervision and at the pleasure of the Speaker. As used in the
8 Rules of the House, "chief clerk" means the chief clerk appointed under
9 this Rule 3501 or a person designated by the chief clerk to perform a
10 function of the chief clerk.

11 **Rule 3502. Duties of the Chief Clerk.** The chief clerk shall supervise
12 the keeping of and be responsible for a record of all proceedings of the
13 House; number and present to the House all bills, resolutions, petitions and
14 other papers which the House may require; deliver all messages from the
15 House to the Senate; transmit bills and other documents to be printed and
16 take a receipt therefor; transmit bills for engrossment and take receipt
17 therefor; receive all bills, resolutions and other papers which are enrolled
18 and give receipt therefor; and cause all enrolled bills, resolutions and other
19 documents to be proofread and corrected prior to signing thereof by
20 officers of the House.

21 **Rule 3503. Other Clerks.** The chief clerk shall appoint additional
22 clerks and personnel to assist in performance of the duties of the chief
23 clerk. Such additional clerks and personnel shall serve under the chief
24 clerk's direction, control and supervision and at the pleasure of the chief
25 clerk.

26 **Rule 3504. Document Care.** No bill, resolution, petition or other
27 document shall be loaned or delivered to any person, except when
28 delivered to an officer of the House, to the director of printing, the revisor
29 of statutes or the Senate and only upon a written receipt therefor.

30 **Rule 3505. Sergeant at Arms; Appointment.** The sergeant at arms
31 shall be appointed by the Speaker and shall serve under the Speaker's
32 direction, control and supervision and at the pleasure of the Speaker.

33 **Rule 3506. Duties of the Sergeant at Arms.** The sergeant at arms shall
34 preserve order within the chamber of the House and its lobby and galleries.
35 The sergeant at arms may arrest and take into custody any person for
36 disorderly conduct, subject at all times to the authority of the House or
37 Speaker, or chairperson of the Committee of the Whole, and shall be
38 responsible for the enforcement of Rules 501 through 506 and 2506(a).
39 The sergeant at arms shall receive items or material for distribution among
40 the members of the House. The sergeant at arms shall execute all orders of
41 the House not otherwise provided for.

42 **Rule 3507. Assistant Sergeants at Arms.** The Speaker may appoint
43 and remove assistant sergeants at arms to serve under the supervision of

1 the sergeant at arms. All doorkeepers shall be assistant sergeants at arms.

2 ARTICLE 37. AMENDMENT OF RULES OF THE HOUSE

3 **Rule 3701. Adopting, Amending or Revoking Rules of the House.**

4 No rule of the House shall be adopted, amended or revoked except by a
5 House resolution which has been adopted by an affirmative vote of a
6 majority of the members then elected (or appointed) and qualified to the
7 House.

8 **Rule 3702. Resolutions for Rule Changes.** (a) Notwithstanding any
9 other rule of the House, the Speaker shall refer all resolutions which
10 provide for the adoption, amendment or revocation of any House rule to
11 the standing Committee on Rules and Journal before its consideration by
12 the House.

13 (b) No resolution relating to the rules of the House which has been
14 referred to the standing Committee on Rules and Journal shall be tabled or
15 reported adversely by such committee except by the unanimous vote of all
16 members of such committee.

17 **Rule 3703. Printing.** Resolutions to which this Article 37 apply shall
18 be printed and are subject to subsection (c) of Rule 2507.

19 **Rule 3704. Adoption of Resolutions.** Resolutions to which this Article
20 37 apply shall be subject to Rule 2902.

21 **Rule 3705. Special Sponsorship of Rule Change Resolutions.**

22 Notwithstanding any provision of the rules of the House to the contrary, no
23 referral to the standing Committee on Rules and Journal shall be required
24 for the adoption of a resolution adopting, amending or revoking any one or
25 more rules of the House at the commencement of a legislative session, and
26 adoption of any such resolution shall require only the affirmative vote of
27 not less than a majority of the members then elected (or appointed) and
28 qualified, subject to the following conditions: (a) The resolution is
29 sponsored by the Speaker or the standing Committee on Rules and Journal
30 and (b) either (1) a copy thereof is mailed to each member by deposit in
31 the United States mails not later than 11:00 p.m. on the Thursday
32 preceding the Monday on which the legislative session is to commence or
33 (2) in lieu of mailing, copies of the resolution are made available to
34 members on the first day of the legislative session and consideration under
35 Rule 3704 occurs on the second legislative day.

36 ARTICLE 39. FORM AND PRINTING OF BILLS AND
37 RESOLUTIONS

38 **Rule 3901. Bills Amending Existing Statutes.** Any bill intended to
39 amend or repeal any section or sections of the Kansas Statutes Annotated
40 shall recite in its title the section or sections to be amended or repealed,
41 and if to amend or repeal any section of a session law not in the Kansas
42 Statutes Annotated, the section and chapter of the session law affected.

43 **Rule 3902. Bills, Copies.** Each bill introduced shall consist of an

1 original and copies. All bills shall be printed with as many copies as the
2 Speaker specifies. Except for prefiled bills, printing shall be ordered
3 subsequent to introduction.

4 **Rule 3903. Showing Committee Amendments.** All bills and
5 resolutions reported by a committee with recommendation for
6 amendments and to be passed as amended shall be reprinted.

7 **Rule 3904. Substitute Bills and Substitute Concurrent Resolutions.**
8 (a) When a substitute bill is recommended by a committee report, and
9 when an amendment from the floor is adopted replacing the bill under
10 consideration with a substitute bill, the substitute bill shall be printed in the
11 manner provided for bills introduced, and the bill number designation shall
12 be substantially as follows:

13 (1) In the case of bills substituted for House bills, "Substitute for House
14 Bill No. _____," and the blank shall be filled with the number of the bill
15 for which substitution is made or recommended.

16 (2) In the case of bills substituted for Senate bills, "House Substitute for
17 Senate Bill No. _____," and the blank shall be filled with the number of
18 the bill for which substitution is made or recommended.

19 (b) When a substitute concurrent resolution is recommended by a
20 committee report, and when an amendment from the floor is adopted
21 replacing the concurrent resolution under consideration with a substitute
22 concurrent resolution, the substitute concurrent resolution shall be printed
23 in the manner provided for concurrent resolutions introduced, and the
24 concurrent resolution number designation shall be substantially as follows:

25 (1) In the case of concurrent resolutions substituted for House
26 concurrent resolutions, "Substitute for House Concurrent Resolution No.
27 _____," and the blank shall be filled with the number of the concurrent
28 resolution for which substitution is made or recommended.

29 (2) In the case of concurrent resolutions substituted for Senate
30 concurrent resolutions, "House Substitute for Senate Concurrent
31 Resolution No. _____," and the blank shall be filled with the number of the
32 concurrent resolution for which substitution is made or recommended.

33 **Rule 3905. Appropriation Bills.** All bills making an appropriation
34 shall be printed and distributed, or shall be made available to members
35 electronically online and all members shall be notified by email, at least 24
36 hours before such bills are considered by the House.

37 **Rule 3906. Committee of the Whole Amendments.** If a bill or
38 concurrent resolution is amended by the Committee of the Whole, it shall
39 be reprinted showing the amendments.

40 **Rule 3907. Concurrent Resolutions, When Printed.** (a) Concurrent
41 resolutions to amend the Constitution of Kansas, to call a constitutional
42 convention to amend the Kansas constitution, to ratify amendments to the
43 Constitution of the United States, to apply for a United States

1 constitutional convention or to amend the joint rules of the House and
2 Senate shall be printed as provided for bills under Rule 3902.

3 (b) Other concurrent resolutions shall be printed as provided for bills
4 under Rule 3902, unless otherwise directed by the Speaker.

5 **Rule 3908. Embellished Printing of Certain Resolutions.** Unless
6 otherwise directed by the Speaker, not more than five copies of any
7 enrolled House resolution and any enrolled House concurrent resolution
8 may be printed on embellished parchment and shall be distributed as
9 directed by the resolution. Additional copies of any resolution may be
10 printed on embellished parchment and mailed at the expense of the
11 member requesting such additional copies.

12 **Rule 3909. House Resolutions.** Subject to Rule 3908, House
13 resolutions shall not be printed, except resolutions to amend rules of the
14 House, to approve or disapprove executive reorganization orders or if the
15 resolution has been referred to a committee, in which cases the resolution
16 shall be printed.

17 ARTICLE 41. JOURNAL AND CALENDAR

18 **Rule 4101. Journal; Preparation.** The daily Journal of the House of
19 Representatives shall be prepared by the chief clerk in accordance with the
20 Rules of the House.

21 **Rule 4102. Entering in Journal.** When a bill, order, motion or
22 resolution is entered in the Journal, the names of the members or
23 legislative committee introducing or moving the same shall be entered.

24 **Rule 4103. Resolutions in Journal.** All House resolutions and all
25 House concurrent resolutions shall be printed in the Journal when
26 introduced.

27 **Rule 4104. Messages from the Governor in Journal.** All messages
28 from the Governor and all executive reorganization orders shall be printed
29 in the Journal.

30 **Rule 4105. Calendar; Preparation.** The House Calendar shall be
31 prepared for each legislative day by the chief clerk in accordance with the
32 Rules of the House.

33 **Rule 4106. Status of Bills and Resolutions Shown in Calendar.** The
34 status of all House and Senate bills and concurrent resolutions and House
35 resolutions shall be shown by number in the Calendar for each legislative
36 day.

37 **Rule 4107. Copies of Journals and Calendars.** Each member shall be
38 furnished with a printed copy of the daily Journal and the daily Calendar.

39 ARTICLE 43. MISCELLANEOUS

40 **Rule 4301. Employees; Employment.** Such employees as are
41 necessary to enable the officers, members and committees to properly
42 perform their duties and transact the business of the House with efficiency
43 and economy shall be recruited under the supervision of the director of

1 legislative administrative services subject to approval of the Speaker. The
2 director of legislative administrative services shall keep a roster of the
3 employees of the House and an account of the hours of service performed.
4 No employee shall lobby for or against any measure pending in the
5 Legislature and any employee violating this rule shall be discharged
6 immediately.

7 **Rule 4302. Special Order.** Any matter may be made the special order
8 for any particular time or day, but all requests and motions for special
9 orders shall be referred to the Committee on Rules and Journal, which may
10 designate particular times and days for such special orders and report to
11 the House for its approval. Upon adoption of such report by 2/3 of the
12 members present, the matters designated shall stand as special orders for
13 the times stated, but no special order shall be made more than seven days
14 in advance. This Rule 4302 shall not apply to executive reorganization
15 orders or resolutions relating thereto.

16 **Rule 4303. Petitions; Presentation.** Petitions and memorials addressed
17 to the House shall be presented by a member.

18 **Rule 4304. Petitions; Endorse Name.** Each member presenting a
19 petition or memorial shall endorse it with their name or the name of the
20 committee, and a brief statement of its subject.

21 **Rule 4305. Open Meetings.** The open meeting law (K.S.A. 75-4317 et
22 seq., and amendments thereto) shall apply to meetings of the House of
23 Representatives and all of its standing committees, select committees,
24 special committees and subcommittees of any of such committees.
25 Caucuses of the House majority party may be closed as determined by the
26 Majority Leader. Caucuses of the House minority party may be closed as
27 determined by the Minority Leader.

28 ARTICLE 45. EXECUTIVE REORGANIZATION ORDERS

29 **Rule 4501. Referral of Executive Reorganization Orders.** Whenever
30 an executive reorganization order is received from the Governor, it shall be
31 referred to an appropriate committee by the Speaker.

32 **Rule 4502. Committee Report on Executive Reorganization**
33 **Orders.** If the committee to which an executive reorganization order is
34 referred recommends that the executive reorganization order be
35 disapproved, the committee, not later than 15 calendar days after referral
36 of the executive reorganization order to the committee, shall introduce a
37 resolution for disapproval of the executive reorganization order. Such
38 resolution shall be accompanied by the report of the committee
39 recommending that the resolution be adopted.

40 **Rule 4503. Return in Event of Committee's Failure to Report.** If a
41 committee fails to report upon an executive reorganization order within 15
42 calendar days after the executive reorganization order is referred to the
43 committee, the committee shall be deemed to have recommended approval

1 of the executive reorganization order.

2 **Rule 4504. Special Order of Business for ERO.** When a resolution
3 for disapproval of an executive reorganization order is introduced and
4 accompanied by the committee's report recommending adoption of the
5 resolution, action on the resolution shall be made the special order of
6 business on a particular day and hour specified by the Speaker but not later
7 than the last day the executive reorganization order may be disapproved
8 under section 6 of article 1 of the Constitution of Kansas. A resolution for
9 disapproval of an executive reorganization order shall be considered under
10 the order of business Final Action and shall be subject to debate and final
11 action by the House.

12 **Rule 4505. Nonapplication to Bills.** This Article 45 shall not apply to
13 bills amending or otherwise affecting executive reorganization orders.

14 **Rule 4506. Nonaction When Moot.** The House shall act on any
15 resolution for disapproval of an executive reorganization order unless at
16 the time set for such action the Senate has already rejected such executive
17 reorganization order.

18 ARTICLE 47. IMPEACHMENT

19 **Rule 4701. Impeachment; Powers.** Nothing in the rules of the House
20 or in any statute shall be deemed to impair or limit the powers of the
21 House of Representatives with respect to impeachment.

22 **Rule 4702. Same; Select Committee.** The Speaker may appoint a
23 select committee comprised only of members of the House of
24 Representatives, and appoint its chairperson, to inquire into any
25 impeachment matter. Any such committee may be appointed at any time
26 and shall meet at the call of its chairperson or at the direction of the House,
27 with the numbers of such appointees being minority party members and
28 majority party members in the same proportion as for the entire House
29 membership.

30 **Rule 4703. Same; Reference.** The Speaker may refer any
31 impeachment inquiry or other impeachment matter to any standing
32 committee or any select committee appointed under Rule 4702, and any
33 committee to which such a referral has been made shall meet on the call of
34 its chairperson.

35 **Rule 4704. Same; Report.** Whenever a report is made by a committee
36 to which an impeachment inquiry or other impeachment matter has been
37 referred, the report thereon shall be made to the full House of
38 Representatives, except that any such report may be submitted
39 preliminarily to the Speaker.

40 **Rule 4705. Same; Call into Session.** The Speaker or a majority of the
41 members then elected (or appointed) and qualified of the House of
42 Representatives may call the House of Representatives into session at any
43 time to consider any impeachment matter.

