

(Corrected)

Session of 2021

## House Resolution No. 6004

By Representatives Ryckman, Hawkins and Sawyer

1-11

1 A RESOLUTION adopting permanent rules of the House of  
2 Representatives for the 2021-2022 biennium.

3 *Be it resolved by the House of Representatives of the State of Kansas:*  
4 The following rules shall be the permanent rules of the House of  
5 Representatives for the 2021-2022 biennium.

### 6 RULES OF THE HOUSE OF REPRESENTATIVES

7 2021-2022

#### 8 ARTICLE 1. HOUSE SESSIONS; GENERAL OPERATION

9 **Rule 101. Time of Meeting.** The hour of meeting on the first day of  
10 each regular session shall be at 2:00 p.m., and on other days, shall be the  
11 hour set at adjournment on the previous legislative day except that if no  
12 hour of meeting is set at adjournment on the previous legislative day, the  
13 hour of meeting shall be 11:00 a.m. No hour of meeting on any day of the  
14 session shall be set prior to 8:00 a.m., and no meeting on any day of the  
15 session may continue after 12 midnight, except when a question is under  
16 consideration, the meeting may continue until the question is disposed.  
17 No meeting may take place between the hours of 12 midnight and 8:00  
18 a.m. on any day of the session.

19 **Rule 102. Speaker Taking Chair.** The Speaker shall take the chair  
20 each day, at the hour to which the House has adjourned. The Speaker  
21 shall call the House to order and proceed to business in accordance with  
22 the Rules of the House.

23 **Rule 103. First Business.** The first business each legislative day shall  
24 be the taking of the roll, the taking of roll shall be followed by prayer and  
25 the prayer shall be followed by the recitation of the pledge of allegiance  
26 to the flag of the United States of America led by a member designated  
27 by the Speaker.

28 **Rule 104. Order of Business.** (a) The regular order of business each  
29 legislative day, except on days and at times set apart for the consideration  
30 of special orders and except as provided by the joint rules of the House  
31 and Senate, shall be as follows:

- 32 (1) Introduction and reference of bills and concurrent resolutions.
- 33 (2) Reports of select committees.
- 34 (3) Receipt of messages from the Governor.
- 35 (4) Communications from state officers.
- 36 (5) Messages from the Senate.

1 (6) Introduction and notice of original motions and house  
2 resolutions.

3 (7) Consideration of motions and house resolutions offered on a  
4 previous day.

5 (8) The unfinished business before the House at the time of  
6 adjournment on the previous day.

7 (9) Consent calendar.

8 (10) Final Action on bills and concurrent resolutions.

9 (11) Bills under consideration to concur and nonconcur.

10 (12) General Orders.

11 (13) Reports of standing committees.

12 (b) The presentation of petitions shall be a special order of business  
13 on Friday of each week immediately preceding the regular order of  
14 business.

15 **Rule 105. Members Excused from Attendance.** Members may be  
16 excused from attendance on any legislative day by the Speaker for the  
17 following reasons and such reasons shall be shown in the Journal: (1)  
18 Verified illness; (2) legislative business; and (3) excused absence by the  
19 Speaker.

20 **Rule 106. Introduction of Guests.** Except when permission has been  
21 given by the Speaker before taking the chair, no guests in the gallery shall  
22 be introduced to the House.

23 **Rule 107. Session Proforma.** (a) The House of Representatives may  
24 meet from time to time for the sole purpose of processing routine  
25 business of the House of Representatives. These sessions shall be known  
26 as Session Proforma.

27 (b) Time of Meeting. Session Proforma shall be announced at least  
28 one legislative day in advance with the hour for meeting Proforma set on  
29 the previous legislative day.

30 (c) Order of Business. The only orders of business that may be  
31 considered during Session Proforma are:

32 (1) Introduction and reference of bills and concurrent resolutions.

33 (2) Receipts of messages from the Governor.

34 (3) Communications from State Officers.

35 (4) Messages from the Senate.

36 (5) Reports of Standing Committees.

37 (6) Presentation of Petitions.

38 (d) Motions. No motion shall be in order other than the motion to  
39 adjourn.

40 (e) Objections. Any objection by any member shall require the  
41 Session Proforma to adjourn to the next day, Saturday and Sunday  
42 excluded, at 11:00 a.m.

43 (f) Quorum and Roll. There shall be no requirement for a quorum or

1 taking of the roll. No demand for a roll call for a quorum shall be in  
2 order.

3 (g) Effect on Certain Rules. If a legislative day referred to in Rule  
4 1309, 1503, 1505, 2303, 2705 or 3705 occurs on a legislative day which  
5 is also the day on which a Session Proforma is held, the term "legislative  
6 day" as used in such rule means the next legislative day subsequent to the  
7 legislative day on which the Session Proforma is held.

8 **Rule 108. Rulings on Germaneness, Division of Amendments,**  
9 **Points of Order and Procedural Motions.** Any member, upon  
10 recognition by the presiding officer, may request a ruling upon the  
11 germaneness of any amendment to a bill or resolution, the division of an  
12 amendment to a bill or resolution, a point of order or a procedural motion.  
13 Any such ruling shall be made by the chairperson of the House  
14 Committee on Rules and Journal, or in the absence of the chairperson the  
15 vice chairperson of the Committee. At the time of making such ruling, the  
16 chairperson, or vice chairperson, shall state the reasons or basis for such  
17 ruling. Appeals from rulings of the chairperson, or vice chairperson, may  
18 be taken upon the motion of any member. Such appeals shall be in order  
19 at the time of the making of the ruling and shall take precedence over any  
20 question pending at the time the chairperson, or vice chairperson, makes  
21 such ruling.

22 Appeals from rulings on questions of germaneness of an amendment  
23 shall be debatable only by the member making the motion to amend  
24 which is the subject of the ruling, the member carrying the measure  
25 sought to be amended, the Majority Leader or a member designated by  
26 the Majority Leader and the Minority Leader or a member designated by  
27 the Minority Leader. Appeals from rulings on requests for division of an  
28 amendment shall be debatable only by the member requesting division of  
29 the motion to amend, the member making the motion to amend which is  
30 the subject of the ruling, the member carrying the measure sought to be  
31 amended, the Majority Leader or a member designated by the Majority  
32 Leader and the Minority Leader or a member designated by the Minority  
33 Leader. Appeals from rulings on a point of order or procedural motion  
34 shall be debatable only by the member raising the point of order or  
35 making the procedural motion which is the subject of the ruling, the  
36 member appealing the ruling, the Majority Leader or a member  
37 designated by the Majority Leader and the Minority Leader or a member  
38 designated by the Minority Leader. Each member may speak no more  
39 than two minutes. Debate shall be limited to the question of the ruling of  
40 the chairperson, or vice chairperson, and, in the case of division of an  
41 amendment, shall be limited as provided in Rule 2105.

42 At the conclusion of debate the presiding officer shall inquire: "Shall  
43 the chairperson's (or vice chairperson's) ruling be sustained?"

## ARTICLE 3. QUORUM

1  
2 **Rule 301. Quorum, What Constitutes.** A majority of all members  
3 then elected (or appointed) and qualified shall constitute a quorum. In the  
4 absence of a quorum no business shall be transacted by the House, except  
5 as provided in Rule 107, 302 and 303 or to recess or adjourn.

6 **Rule 302. Absence of Quorum.** In the absence of a quorum during  
7 any session of the House, the members present may do what is necessary  
8 to attain a quorum. In the absence of a quorum while in the committee of  
9 the whole, the committee shall rise and report. Reprimand, censure or  
10 expulsion may be imposed as provided by Article 49 when there is found  
11 to be no sufficient excuse for absence of a member.

12 **Rule 303. Roll Call to Determine Quorum.** A roll call shall be taken  
13 to determine the existence of a quorum on demand of any member. The  
14 result of each roll call to ascertain a quorum shall be recorded in the  
15 Journal by statement of the total number present, naming only the  
16 absentees.

## ARTICLE 5. CONDUCT IN THE HOUSE CHAMBER

17  
18 **Rule 501. Admission to Floor.** (a) During daily sessions, from the  
19 time of convening until adjournment to the following legislative day, only  
20 the following classes of persons shall be admitted to the floor of the  
21 House, the cloakrooms to the east of the house chamber and the hallway  
22 at the west of the house chamber: (1) Members of the Legislature; (2)  
23 officers and employees of the legislative branch who are properly  
24 identified; (3) persons having permits from the Speaker; (4) infants or  
25 children who are being breastfed by their mother who is a member of  
26 legislature.

27 (b) No person who is an officer or employee of the executive or  
28 judicial branch of Kansas government or an employee of the federal  
29 government shall be admitted to the area of the chamber on which  
30 legislators' desks are located during the time the House of  
31 Representatives is in session, except as provided by resolution, nor shall  
32 any such person be on the floor of the House chamber during a call of the  
33 House. No person, other than a member, shall lean on the railings on the  
34 floor of the House chamber next to the area of the chamber on which  
35 legislators' desks are located during any time the House is on final action.

36 (c) No person registered with the Secretary of State as a lobbyist  
37 shall be on the floor of the House chamber 15 minutes before the time of  
38 convening the daily session until 15 minutes after adjournment to the  
39 following legislative day.

40 (d) The sergeant at arms shall remove all persons from the floor,  
41 except persons authorized under the Rules of the House or a House  
42 resolution.

43 (e) The provisions of this rule shall not be construed to prevent the

1 right of access (through the west hallway) by persons going directly to or  
2 returning from the offices of the Speaker and the Majority Leader.

3 **Rule 502. Food and Drink.** Members may have food or drink, or  
4 both, on their desks in the House chamber only when the member is  
5 present at the member's desk.

6 **Rule 503. Galleries.** *(a) The Speaker may designate that one or both*  
7 *galleries of the House and other areas of the House Chamber be utilized*  
8 *as part of the House Chamber for the purpose of seat assignments,*  
9 *including temporary assignments, to ensure the proper order and conduct*  
10 *of legislative business. In such case, all rules of the House related to the*  
11 *Chamber and floor of the House are applicable to the galleries and other*  
12 *areas of the House Chamber. In such case, no visitors shall be allowed in*  
13 *one or both of the galleries of the House in accordance with such*  
14 *designation. If no such designation is made by the Speaker, the provisions*  
15 *of subsection (b) are applicable.*

16 *(b) Visitors shall be allowed in one or both galleries of the House in*  
17 *accordance with directions to the sergeant at arms from the Speaker.*  
18 *Except for security personnel authorized by the Speaker, the use of*  
19 *telephones and the making of telephone calls in the galleries of the House*  
20 *are prohibited.*

21 **Rule 504. Placing Material on Member's Desk.** No items or  
22 material shall be placed upon the desk of any member of the House  
23 unless any such item or material bears the signature and printed name of  
24 the member responsible for its distribution. This Rule 504 shall not apply  
25 to items or material provided by legislative staff.

26 **Rule 505. Photographic Record of Vote.** No photographic or similar  
27 record shall be made of the vote of any member upon any measure upon  
28 which a division of the assembly has been called.

29 **Rule 506. Wireless Electronic Telecommunications Devices.** Except  
30 for security personnel authorized by the Speaker, the use of wireless  
31 electronic telecommunications devices emitting an audible sound or tone  
32 to announce or initiate communications in the House chamber is  
33 prohibited during any time the House is in session.

34 **Rule 507. Computer Usage.** Computers may be used on the floor of  
35 the House chamber only for legislative or personal business during any  
36 time the House is in session.

#### 37 ARTICLE 7. INTRODUCTION OF BILLS AND RESOLUTIONS

38 **Rule 701. Introduction of House Bills and Resolutions.** Every  
39 House bill or resolution intended to be introduced shall be delivered to  
40 the chief clerk. The delivery shall be by a legislator who is a sponsor of  
41 the legislation or by a legislator who is the chairperson or vice  
42 chairperson of a legislative committee that has authorized the  
43 introduction, or by a legislative staff person or another member of the

1 House authorized by such legislator. In lieu of introduction as provided  
2 by this rule, introduction may be as provided by law for prefiled bills and  
3 resolutions.

4 **Rule 702. Introduction of Senate Bills and Concurrent**  
5 **Resolutions.** Senate bills and concurrent resolutions sent to the House  
6 shall be introduced upon reading of the message received by the chief  
7 clerk.

8 **Rule 703. Reading of Bills and Resolutions for Introduction.** For  
9 the purpose of introduction, the chief clerk shall read bills and resolutions  
10 by title, except citations of statutes. The Speaker may require any House  
11 resolution to be read in full. The name of the sponsor shall be read if there  
12 is only one sponsor. If there are two sponsors, both names shall be read. If  
13 there are more than two sponsors, the name of the first sponsor shall be  
14 read, followed by the words "and others."

15 **Rule 704. Senate Bills and Concurrent Resolutions; Procedure**  
16 **Following Introduction.** Following introduction, all Senate bills and  
17 Senate concurrent resolutions when in the House shall follow the same  
18 procedure as House bills and House concurrent resolutions.

19 ARTICLE 9. REFERENCE OF BILLS AND RESOLUTIONS

20 **Rule 901. Reference, Generally.** (a) On the day of introduction or the  
21 following legislative day, the Speaker shall refer each bill to:

- 22 (1) A standing committee,
- 23 (2) a select committee,
- 24 (3) the committee of the whole House,
- 25 (4) two or more standing committees separately, or
- 26 (5) two or more standing committees jointly.

27 (b) On the day of introduction or the following legislative day, the  
28 Speaker shall refer each concurrent resolution:

29 (1) In any way that a bill may be referred under subsection (a), if the  
30 concurrent resolution is a proposition to amend the Constitution of  
31 Kansas, to call a constitutional convention to amend or revise the  
32 Constitution of Kansas, to ratify an amendment to the Constitution of the  
33 United States, to apply for a United States constitutional convention, or to  
34 amend the joint rules of the House and Senate;

35 (2) if the concurrent resolution is not one of those specified in  
36 subpart (1) of this subsection (b), it may be referred in any way that a bill  
37 may be referred under subsection (a), or the Speaker may authorize  
38 consideration thereof on the day of introduction under the order of  
39 business introduction and reference of bills and concurrent resolutions.

40 (c) On the day of introduction, the Speaker may refer any House  
41 resolution (1) in any way that a bill may be referred under subsection (a)  
42 or (2) make no reference, except the Speaker shall make any reference  
43 required by the Rules of the House.

(d) Bills or resolutions prefiled under K.S.A. 46-801 et seq., and amendments thereto, for the regular session of the legislature held in even-numbered years may be referred by the Speaker to the appropriate committee or the committee of the whole at any time subsequent to the prefiling of such bill or resolution with the chief clerk of the House.

**Rule 902. Appropriation Bills.** Bills containing more than one item of appropriation shall be referred to the standing committee on appropriations, except that bills introduced by the committee on appropriations may be referred to the committee of the whole House.

**Rule 903. Separately Referred Bills and Resolutions.** (a) When a bill or resolution has been referred separately to two or more standing committees, each committee shall consider the bill or resolution separately in the order specified by the Speaker.

(b) If the first committee to which a bill or resolution has been separately referred reports the bill or resolution adversely, the bill or resolution shall not be considered by the second committee, unless returned to the second committee by the committee of the whole House in accordance with Rule 1505.

(c) When a bill has been referred separately and the report of the first committee was not adverse, the report of the second committee shall be the report considered by the committee of the whole House.

**Rule 904. Jointly Referred Bills and Resolutions.** When a bill or resolution is jointly referred, it shall be considered and acted upon at a joint meeting of the two committees. The chairperson of the first committee named in the joint referral shall be the chairperson of the joint committee when considering such bill or resolution.

ARTICLE 11. COMMITTEES; COMPOSITION

**Rule 1101. Standing Committees; Names and Members.** (a) The standing committees of the House shall be the following and have the number of members indicated for each:

1. Agriculture.....	17
2. Appropriations.....	23
3. Children and Seniors.....	13
4. Calendar and Printing.....	6
5. Commerce, Labor and Economic Development .....	17
6. Corrections and Juvenile Justice .....	13
7. Education .....	17
8. Elections.....	13
9. Energy, Utilities and Telecommunications.....	17
10. Federal and State Affairs.....	23
11. Financial Institutions and <del>Pensions</del> <i>Rural Development</i> .....	17
12. Health and Human Services.....	17
13. Insurance <i>and Pensions</i> .....	17

1	14. Interstate Cooperation .....	7
2	15. Judiciary.....	17
3	16. Local Government.....	13
4	17. Rules and Journal .....	7
5	18. <del>Rural Revitalization</del> <i>Redistricting</i> .....	17
6	19. Taxation .....	23
7	20. Transportation.....	17
8	21. Veterans and Military.....	13
9	22. <i>Water</i> .....	17

10 (b) The house standing committee on commerce and economic  
11 development shall constitute the successor committee to the house  
12 standing committee on economic development and tourism, the house  
13 standing committee on tourism and the house standing committee on  
14 tourism and parks for purposes of references in statutory or other  
15 documents. The house standing committee on commerce and economic  
16 development shall constitute the successor committee to the house  
17 standing committee on commerce and labor, the house standing  
18 committee on economic development and the house standing committee  
19 on new economy for purposes of references in statutory or other  
20 documents. The house standing committee on agriculture and natural  
21 resources shall constitute the successor committee to the house standing  
22 committee on environment for purposes of references in statutory or other  
23 documents. The house standing committee on insurance and the house  
24 standing committee on financial institutions shall constitute the successor  
25 committees to the house standing committee on insurance and financial  
26 institutions for purposes of references in statutory or other documents.  
27 The house standing committee on commerce, labor and economic  
28 development shall constitute the successor committee to the house  
29 standing committee on commerce and economic development for  
30 purposes of references in statutory and other documents. The house  
31 standing committee on energy and environment and the house standing  
32 committee on utilities and telecommunications shall constitute the  
33 successor committees to the house standing committee on energy and  
34 utilities for purposes of references in statutory and other documents. The  
35 house standing committee on agriculture shall constitute the successor  
36 committee to the house standing committee on agriculture and natural  
37 resources for purposes of references in the following Kansas statutes:  
38 K.S.A. 2016 Supp. 2-3805 and 76-4,112. The house standing committee  
39 on agriculture shall constitute the successor committee to the house  
40 standing committee on energy and environment for purposes of  
41 references in the following Kansas statute: K.S.A. 2016 Supp. 66-1285  
42 and shall constitute the successor committee to the house standing  
43 committee on utilities and communications for purposes of references in



1 statutory and other documents. The house standing committee on  
2 financial institutions and pensions shall constitute the successor  
3 committee to the house standing committee on financial institutions and  
4 the house standing committee on pensions and benefits for purposes of  
5 references in statutory or other documents. The house standing committee  
6 on government, technology and security shall constitute the successor  
7 committee to the house standing committee on veterans, military and  
8 homeland security for purposes of references in the following Kansas  
9 statutes: K.S.A. 74-2012 and K.S.A. 2016 Supp. 75-5156 and 75-5158.

10 The house standing committee on veterans and military shall constitute  
11 the successor committee to the house standing committee on veterans,  
12 military and homeland security for purposes of references in statutory or  
13 other documents except for references in the following Kansas statutes:  
14 K.S.A. 74-2012 and K.S.A. 2016 Supp. 75-5156 and 75-5158. The house  
15 standing committee on water and environment shall constitute the  
16 successor committee to the house standing committee on energy and  
17 environment for purposes of references in the following Kansas statutory  
18 documents: 65-3407c. The house committee on general government  
19 budget shall constitute the successor committee to the house standing  
20 committee on government technology and security for purposes of  
21 references in the following statutes: K.S.A. 74-2012 and K.S.A. 2018  
22 Supp. 75-5156 and 75-5158. The house standing committee on energy,  
23 utilities and telecommunications shall constitute the successor committee  
24 to the house standing committee on water and environment for purposes  
25 of references in statutory and other documents and in K.S.A. 65-3407c.

26 *For purposes of references in statutes and other documents, the House*  
27 *standing Committee on Insurance and Pensions shall constitute the*  
28 *successor committee to the House standing Committee on Financial*  
29 *Institutions and Pensions for pension matters, the House standing*  
30 *Committee on Financial Institutions and Rural Development shall*  
31 *constitute the successor committee to the House standing Committee on*  
32 *Rural Revitalization for rural development matters and the House*  
33 *standing Committee on Water shall constitute the successor committee to*  
34 *the House standing Committee on Energy, Utilities and*  
35 *Telecommunications for water matters.*

36 **Rule 1102. Committee Appointments.** (a) The Speaker shall appoint  
37 the members of the standing committees. The Speaker may remove or  
38 replace any such committee member at any time.

39 (b) The Speaker shall appoint the chairperson and vice chairperson  
40 of each standing committee. The Speaker may remove or replace any  
41 such chairperson or vice chairperson at any time.

42 **Rule 1103. Select Committees.** The Speaker may appoint select  
43 committees and the chairpersons and vice chairpersons thereof. The

1 Speaker may remove or replace any such chairpersons or vice  
2 chairpersons or members of such committees. Select committees shall  
3 meet on call of the chairperson or when directed by the Speaker.

4 **Rule 1104. Announce Appointments.** All committee appointments  
5 shall be announced in open session.

6 **Rule 1105. Budget Committees.** (a) There is hereby created the  
7 following budget committees of the committee on appropriations, which  
8 shall have the number of members indicated for each:

- 9 1. Agriculture and natural resources budget..... 9
- 10 2. General government budget..... 9
- 11 3. Higher education budget.....9
- 12 4. K-12 education budget.....13
- 13 5. Legislative budget..... 8
- 14 6. Social services budget..... 9
- 15 7. Transportation and public safety budget..... 9

16 (b) Members of the budget committees are not required to be  
17 members of the committee on appropriations. The Speaker shall appoint  
18 the members, chairpersons and vice-chairpersons of the budget  
19 committees. The Speaker may remove or replace any such chairperson,  
20 vice-chairperson or member at any time.

21 (c) Budget committees shall be advisory to and make  
22 recommendations to the committee on appropriations regarding matters  
23 referred to the budget committee by the committee on appropriations. A  
24 budget committee is authorized to introduce bills or resolutions within the  
25 subject matter of the budget committee. Except as otherwise provided in  
26 this rule, budget committees shall be deemed to be standing committees  
27 under the rules of the House of Representatives. Budget committee  
28 meetings are subject to the Kansas open meetings act, K.S.A. 75-4317a et  
29 seq., and amendments thereto.

30 ARTICLE 13. COMMITTEES; PROCEDURE

31 **Rule 1301. Committee Meetings; Time and Place.** (a) When the  
32 Legislature is in session, standing committees shall meet at the times and  
33 place assigned by the Speaker on the call of the chairperson.

34 (b) Also, when the Legislature is in session, a standing committee  
35 shall meet upon written request of three members of the committee. Such  
36 a request shall be submitted to the Speaker and the chairperson at least  
37 one legislative day before the requested time of meeting. The time and  
38 place of a meeting under this subsection (b) shall be set by the  
39 chairperson with the approval of the Speaker.

40 **Rule 1302. Notice and Agenda for Committee Meetings.** The  
41 chairperson shall provide notice of meetings and an agenda or agenda  
42 information to committee members, the chief clerk and the public. The  
43 chief clerk shall include in the calendar such information as is practical.

1       **Rule 1303. Duties of Committee Chairperson.** The principal duties  
2 of the chairperson of a standing committee are:

3       (a) To preside over meetings of the committee and to put all  
4 questions;

5       (b) to maintain order and decide all questions of order subject to  
6 appeal to the committee;

7       (c) to supervise and direct staff of the committee;

8       (d) to keep, or have the committee secretary keep, subject to the  
9 approval of the committee at a subsequent meeting, minutes of meetings  
10 which shall include:

11       (1) The time and place of each meeting of the committee;

12       (2) the attendance of committee members;

13       (3) the names and city and state of residence of persons appearing  
14 before the committee and whom each represents; and

15       (4) when a committee recommends amendments to a bill that strike  
16 all sections in the bill subsequent to the enacting clause that contain new  
17 or amendatory language and inserts sections that contain new or  
18 amendatory language, a notation specifying: (A) The committee that  
19 recommended the amendment or amendments; (B) the date the  
20 amendment or amendments were recommended; and (C) the bill number  
21 of the source bill or bills, if any, that included the inserted sections added  
22 to the underlying bill pursuant to the amendment or amendments. Such  
23 information contained in this subsection shall also be included in the  
24 committee action index;

25       (e) to prepare and sign reports of the committee and submit them  
26 promptly to the chief clerk;

27       (f) to appoint subcommittees to perform duties on an informal basis;  
28 and

29       (g) to inform the Speaker of any committee activity which caused  
30 any member of the committee to be absent during any recorded vote.

31       **Rule 1304. Introduction of Committee Bills and Resolutions.** (a) A  
32 committee may sponsor bills and resolutions for introduction while the  
33 Legislature is in session respecting any matters referred to it. Unless  
34 approved by the Speaker, a standing committee may sponsor bills and  
35 resolutions for introduction only within the general subject area assigned  
36 to the committee. No standing committee shall originate a bill which is  
37 substantially identical with any bill which has been referred to another  
38 standing committee, and which is under consideration by such committee.

39       (b) Requests for bill introductions shall be the first order of business  
40 for each committee meeting, except that for committees subject to the  
41 committee bill request deadline specified in joint rule 4(c) of the joint  
42 rules of the Senate and House of Representatives, until the last day for  
43 committee to request bills for introduction in such joint rules. The person

1 making the request shall state for the minutes of the committee such  
2 person's name, a short description of the bill, the RS number and the  
3 name of the individual or organization on behalf of which the bill is being  
4 requested, if any. To be considered, a request must have previously been  
5 assigned an RS number by the Office of Revisor of Statutes. Requests for  
6 bill introductions shall be deemed accepted as offered unless there is  
7 objection by a committee member. Upon objection, a vote of the  
8 committee will be required to accept the request for introduction.

9 **Rule 1305. Quorum of a Committee.** A quorum shall be present at a  
10 meeting for a committee to act officially. A quorum of a committee is a  
11 majority of the members of the committee. A quorum of a committee may  
12 transact business and a majority of the quorum, even though it is a  
13 minority of the committee, may adopt a committee report.

14 **Rule 1306. Voting in Committees.** (a) All final actions by a  
15 committee shall be taken at a called meeting while the Legislature is in  
16 session. The final action taken shall be recorded in the committee  
17 minutes. An individual member's vote may be recorded at the member's  
18 request.

19 (b) The committee chairperson may vote but shall not be required to  
20 vote unless the committee is equally divided. If the chairperson's vote  
21 makes the division equal, the question shall be lost.

22 (c) An action formally taken by a committee cannot be altered in the  
23 committee except by reconsideration and further formal action of the  
24 committee.

25 (d) A motion to take from the table may be adopted by the  
26 affirmative vote of a majority of the members present at any called  
27 meeting of the committee.

28 **Rule 1307. Procedure in General.** Committee procedure shall be  
29 informal, but where any questions arise thereon, the rules or practices of  
30 the House are applicable except that the right of a member to speak to any  
31 question shall not be subject to the limitations prescribed by Rule 1704.  
32 All motions in a committee shall require a second.

33 **Rule 1308. Committee Action on Bills and Resolutions.** (a) A  
34 committee shall not take action to report a bill out of committee on the  
35 same day that the committee holds a hearing on the bill unless the  
36 committee approves such action by a two-thirds vote.

37 (b) A committee may recommend amendments to measures referred  
38 to it which are germane to the subject of the measure. Committee  
39 recommendations shall be made by committee report to the House.  
40 Committee reports shall be signed by the chairperson or other committee  
41 members authorized by the committee to make the report, and shall be  
42 transmitted to the House not later than the second legislative day  
43 following the action of the committee. If a committee recommends

1 amendments to a bill or resolution referred to it that strike all sections in  
2 the bill or resolution subsequent to the enacting clause that contain new or  
3 amendatory language or resolving clause and inserts sections that contain  
4 new or amendatory language, and the bill or resolution was sponsored by  
5 an individual member or members, the committee becomes the sponsor of  
6 the bill or resolution and the committee name will be printed on the bill as  
7 the sponsor.

8 (c) All committee reports on bills and resolutions shall be recorded  
9 in the Journal.

10 (d) If amendments are pending on a measure when referred to a  
11 committee, the amendments accompany the bill and the committee may  
12 recommend the adoption or rejection of the amendments already  
13 proposed and make further recommendations.

14 **Rule 1309. Motion to Withdraw a Bill or Resolution from a**  
15 **Committee.** (a) If a committee does not report on any bill or resolution  
16 within 10 legislative days after its reference to the committee, the bill or  
17 resolution may be withdrawn from the committee by an affirmative vote  
18 of 70 members of the House. Such a motion shall be made in writing,  
19 giving the reasons for withdrawal from the committee. Such motion shall  
20 be made under the order of business introduction and notice of original  
21 motions and House resolutions. Only one bill or resolution may be named  
22 in such a motion. The motion shall be read by the chief clerk or the  
23 member making the motion and shall be printed in the calendar of the  
24 next legislative day under the order of business consideration of motions  
25 and House resolutions offered on a previous day. The motion shall be  
26 considered on the legislative day following the day it is made. If the  
27 motion prevails, the bill or resolution shall be placed on the calendar  
28 under the order of business General Orders.

29 (b) Motions to withdraw a bill or resolution from a committee are  
30 not subject to amendment or debate.

31 (c) The provisions of subsections (a) and (b) of this rule shall not  
32 apply to resolutions adopting or amending rules of the House.  
33 Resolutions relating to the adoption or the amendment of rules of the  
34 House may be withdrawn from the Committee on Rules and Journal at  
35 any time by the affirmative vote of 63 members of the House.

36 **Rule 1310. Wireless Electronic Telecommunications Devices.**  
37 Except for security personnel authorized by the Speaker, the use of  
38 wireless electronic telecommunications devices emitting an audible sound  
39 or tone to announce or initiate communications in a committee room is  
40 prohibited during any time when a committee or subcommittee is in  
41 session in the room.

1       **Rule 1501. General Orders; Description and Function.** Bills,  
2 concurrent resolutions and House resolutions reported for further action  
3 by the committee to which they were referred and bills and concurrent  
4 resolutions referred directly to the committee of the whole shall constitute  
5 the General Orders of the calendar of the House. The titles of such bills  
6 and resolutions shall appear under the heading General Orders in the  
7 order directed by the Speaker and the Majority Leader. The reporting  
8 committee and its action on the bill or resolution shall be shown under  
9 each bill and resolution. Such bills and resolutions shall be considered by  
10 the committee of the whole in the order which they appear on General  
11 Orders. The Speaker and the Majority Leader may consult with the  
12 Committee on Calendar and Printing in preparing the order of bills and  
13 resolutions under this rule.

14       **Rule 1502. Posting of Sequence for Succeeding Day.** When the  
15 Speaker and the Majority Leader have prepared the sequence of bills and  
16 resolutions to appear on General Orders for the succeeding legislative  
17 day, a copy of the list giving the number designation of each bill and  
18 resolution in the order they are to appear shall be posted near the entrance  
19 to the House chamber. No bill or resolution shall appear on General  
20 Orders or be considered in the committee of the whole without notice of  
21 the same having been announced in the House not later than 4:00 p.m. or  
22 prior to adjournment if at a later hour on the previous day.

23       **Rule 1503. Change in the Sequence on General Orders.** (a) The  
24 order of a bill or resolution on General Orders may be changed by  
25 unanimous consent or by the affirmative vote of 70 members on a motion  
26 made as provided in this subsection. Such a motion shall be made in  
27 writing, giving the reasons for the proposed change. Such motion shall be  
28 made under the order of business introduction and notice of original  
29 motions and House resolutions. Only one bill or resolution may be named  
30 in such a motion. The motion shall be read by the chief clerk or the  
31 member making the motion and shall be printed in the calendar of the  
32 next legislative day under the order of business consideration of motions  
33 and House resolutions offered on a previous day. The motion shall be  
34 considered on the legislative day following the day it is made. If such a  
35 motion fails, a motion to change the order on General Orders of such bill  
36 shall not be in order until the fifth legislative day following such failure.

37       (b) Motions to change the order of a bill or resolution on General  
38 Orders are not subject to amendment or debate.

39       (c) This Rule 1503 does not apply to the addition or removal of a bill  
40 or resolution from General Orders.

41       **Rule 1504. Adversely Reported Bills and Resolutions; Calendar**  
42 **Location.** Bills and resolutions that are adversely reported shall appear  
43 on the calendar for one day under the heading bills adversely reported.

1       **Rule 1505. Motion to Move Adversely Reported Bill or**  
2 **Concurrent Resolution to General Orders.** (a) A motion to add an  
3 adversely reported bill or resolution to General Orders shall be made in  
4 writing. Such motion shall be made under the order of business  
5 introduction and notice of original motions and House resolutions, and  
6 such motion may not be made after the legislative day when the bill or  
7 resolution appears on the calendar under Rule 1504. The motion shall be  
8 read by the chief clerk or the member making the motion and shall be  
9 printed in the calendar of the next legislative day under the order of  
10 business consideration of motions and House resolutions offered on a  
11 previous day. The motion shall be considered on the legislative day  
12 following the day it is made.

13       (b) When a bill or resolution has been separately referred and is  
14 adversely reported by the first committee of separate reference, a motion  
15 to add the adversely reported bill or resolution to General Orders is not in  
16 order, but a motion to move the adversely reported bill or resolution to  
17 the next committee of separate reference may be made in the same  
18 manner as the motion in subsection (a).

19       (c) Adoption of a motion under this Rule 1505 requires the  
20 affirmative vote of 70 members of the House.

21       (d) If a motion under subsection (a) prevails, the words "Adversely  
22 Reported" shall be printed in a line below the title of the bill when it is  
23 listed on General Orders.

24       **Rule 1506. Motion to Lay on Table Bill or Resolution while on**  
25 **Final Action Subject to Amendments and Debate.** When a motion to  
26 lay on the table a bill or resolution is adopted while on final action subject  
27 to amendment and debate, on the next legislative day such bill or  
28 resolution shall be placed on the calendar under the order of business the  
29 unfinished business before the House at the time of adjournment on the  
30 previous day.

31       **Rule 1507. Disposition of Bills Subject to Certain Deadlines.** Any  
32 bill which is subject to a deadline for consideration under subsection (e)  
33 or subsection (f) of Joint Rule 4 of the Joint Rules of the Senate and  
34 House of Representatives and which remains on General Orders at the  
35 close of business on such deadline day shall be considered as killed and  
36 shall be stricken from the calendar unless such bill is referred by the  
37 speaker to a committee before the close of business on such day. Any bill  
38 so referred shall be subject to all applicable deadlines under the Joint  
39 Rules of the Senate and House of Representatives.

40       ARTICLE 17. MEMBERS ADDRESSING THE HOUSE

41       **Rule 1701. Requesting the Floor.** Any member desiring to request  
42 the floor shall press the member's "speak bill" button, and shall not  
43 proceed until recognized by the chair.

1       **Rule 1702. Order During Speaking.** While a member is speaking to  
2 the House, no other member shall engage in private conversation or pass  
3 between the member speaking and the chair.

4       **Rule 1703. When Question is Put.** While a question is being put or a  
5 roll call or division is being taken, members are not to speak or leave  
6 their seats.

7       **Rule 1704. Violation of Rules While Speaking.** (a) Members shall  
8 address the House from the microphone located in the well of the House  
9 chamber.

10       (b) No member shall speak more than twice on the same day to the  
11 same question without leave of the House, unless the member is the  
12 mover or is carrying the measure, in which case such member may open  
13 and close the debate and may respond to direct questions from other  
14 members addressed to them during the course of consideration of the  
15 measure. For the purposes of this subsection, an amendment to any  
16 measure shall be considered as a separate and independent question.

17       (c) The privilege of a member carrying a measure to open and close  
18 the debate shall not be affected by any order for the previous question or  
19 that debate shall cease. Such member may occupy 20 minutes in closing  
20 the debate after the previous question is ordered and may divide that time  
21 with other members.

22       (d) While a member is carrying a measure, such member may yield  
23 to another member for explanation of the measure, or for personal  
24 explanation, or for a motion to adjourn without losing the privilege to  
25 carry the measure for the remainder of their time except that such  
26 member may not yield to any member who has already spoken twice on  
27 such question on the same day.

28       (e) If any member, in speaking, violates the rules of the House, the  
29 chair shall call such member to order.

30       **Rule 1705. Point of Personal Privilege.** Except when permission has  
31 otherwise been given by the Speaker before taking the chair:

32       (a) A member shall be allowed to raise a point of personal privilege  
33 only for the following purposes: (1) Recognition of another member or  
34 former member of the House; or (2) recognition of an individual or group  
35 which has received statewide or national award or statewide or national  
36 recognition.

37       (b) A member shall be allowed to speak not more than five minutes  
38 in making a point of personal privilege.

#### 39                   ARTICLE 19. COMMITTEE OF THE WHOLE

40       **Rule 1901. Motion to go into Committee of the Whole House.**  
41 When the order of business General Orders is reached, a motion shall be  
42 in order for the House to go into Committee of the Whole for  
43 consideration of bills and resolutions as listed on General Orders.



1       **Rule 1902. Committee of the Whole; Normal Procedure.** Bills and  
2 resolutions shall be considered in the Committee of the Whole as follows:  
3 If the standing committee has recommended that the bill or resolution be  
4 amended, the standing committee report shall first be considered, and if it  
5 is adopted, the bill as amended by the committee report shall be  
6 considered section by section, and as each section is considered,  
7 amendments from the floor are in order to that section. If the committee  
8 report is not adopted, or if the committee has recommended no  
9 amendments, the bill, without committee amendments, shall be  
10 considered section by section, and as each section is considered,  
11 amendments from the floor are in order to that section. After a section has  
12 been once considered, no amendment thereto shall be in order until the  
13 whole bill shall have been considered section by section. After the  
14 original bill, together with standing committee amendments if any, has  
15 been considered section by section, the chairperson shall announce,  
16 "Amendments to the bill generally are in order," and amendments not  
17 before offered may be made to any part of the bill. A motion that when  
18 the committee arises it report a bill favorably, or report a bill favorably as  
19 amended, shall not be in order until all other motions have been disposed  
20 of, and such a motion shall not be offered as a substitute motion. A  
21 motion to strike the enacting clause is in order at any stage until the final  
22 vote is announced. The motion to strike the enacting clause may be  
23 debated upon the merit of the proposition, and shall not be subject to  
24 amendment or substitution. A roll call vote shall be taken upon a motion  
25 to strike the enacting clause.

26       **Rule 1903. Motion to Pass Over a Bill or Resolution While in**  
27 **Committee of the Whole.** When in the Committee of the Whole, either  
28 (1) a motion to pass over a bill or resolution and that it retain its place on  
29 the Calendar or (2) a motion to pass over a bill or resolution and that it  
30 retain a place on General Orders shall be in order only after the  
31 chairperson has announced that the next order of business is such bill or  
32 resolution and has recognized a member to carry it. Either motion shall  
33 require the vote of a majority of the members present for adoption.  
34 Motions under this rule shall not be subject to debate.

35       **Rule 1904. Motions to Refer Bills or Resolutions to a Committee**  
36 **While in Committee of the Whole.** When in the Committee of the  
37 Whole, a motion may be made to refer a bill or resolution to a standing  
38 committee only after the chairperson has announced that the next order of  
39 business is such bill or resolution and has recognized a member to carry  
40 it. Such motion shall require the vote of a majority of the members  
41 present for adoption.

42       **Rule 1905. Striking Bills and Resolutions from the Calendar**  
43 **While in Committee of the Whole.** (a) While in Committee of the

1 Whole, a motion to strike a bill or resolution from the calendar shall be in  
2 order only after the chairperson has announced that the next order of  
3 business is such bill or resolution and has recognized a member to carry  
4 it.

5 (b) A motion to strike a bill from the calendar under this Rule 1905  
6 (1) shall require a vote of a majority of the members present for adoption,  
7 and (2) shall be subject to roll call in accordance with subsection (e) of  
8 Rule 2507, but shall not be subject to a call of the House under Rule  
9 2508.

10 **Rule 1906. Requesting the Floor.** Any member desiring to request  
11 the floor shall press such member's "speak bill" button to speak on a bill  
12 or offer an amendment and "speak amendment" button to speak on a  
13 pending amendment, and shall not proceed until recognized by the  
14 chairperson of the Committee of the Whole.

15 **Rule 1907. Rules Applicable.** The same rules, except Rule 2508,  
16 shall be observed in the Committee of the Whole as in the House, so far  
17 as the same are applicable, except that the previous question and the  
18 motion to lay on the table shall not apply.

19 **Rule 1908. Rise and Report.** A motion for the Committee of the  
20 Whole to rise and report shall be in order at any stage, and shall be  
21 decided without debate. When the Committee of the Whole has a bill  
22 under consideration and rises without final action thereon, the bill shall  
23 retain a place on General Orders.

24 **Rule 1909. Effect of Recommendation of Committee of the Whole.**  
25 Bills recommended for passage and resolutions recommended for  
26 adoption by the Committee of the Whole shall not be subject to  
27 amendment or debate after the adoption by the House of the Committee  
28 of the Whole report. When a bill or resolution is reported with the  
29 recommendation that the enacting or resolving clause be stricken, and the  
30 Committee of the Whole report is adopted by the House, the bill or  
31 resolution shall be considered as killed and shall be stricken from the  
32 calendar.

33 **Rule 1910. Report of Committee of the Whole.** When the report of  
34 the Committee of the Whole recommends the passage of a bill or  
35 adoption of a resolution, and the report is adopted by the House, such  
36 bills and resolutions shall be considered as ordered to the order of  
37 business Final Action. If the bill or resolution has been amended by the  
38 Committee of the Whole it shall be reprinted.

#### 39 ARTICLE 21. AMENDMENT OF BILLS AND RESOLUTIONS

40 **Rule 2101. Germaneness.** Amendments to bills and resolutions shall  
41 be germane to the subject of the bill or resolution. The principal test of  
42 whether an amendment is germane shall be its relationship to the subject  
43 of the bill or resolution, rather than to wording of the title thereof. The

1 amendment, including any amendment from the floor to strike all of the  
2 substantive provisions of a bill or resolution and insert other provisions,  
3 must be relevant, appropriate, and have some relation to or involve the  
4 same subject as the bill or resolution to be amended. For the purposes of  
5 this rule the subject matter of any appropriation bill is the spending and  
6 appropriating of money and any amendment which changes the amount  
7 of money spent in any state agency or program is germane to any  
8 appropriation bill.

9 **Rule 2102. Form of Amendment Motions.** Motions to amend bills  
10 and resolutions shall specify the page and line number, as shown on the  
11 printed bill or resolution, and shall be in writing on a form provided by  
12 the House or a form substantially similar. A motion shall be out of order  
13 unless the written motion is first delivered to the chief clerk. In the case  
14 of amendment by substitute bill, motion shall be made to substitute a  
15 written bill for the bill under consideration.

16 **Rule 2103. Reading Amendments; General Rule.** Motions to amend  
17 bills and resolutions shall not require readings as for bills introduced,  
18 except as otherwise provided in Rule 2107, but shall be subject to Rule  
19 2306.

20 **Rule 2104. Motions to Amend Motions.** A motion to amend a motion  
21 to amend a bill or resolution shall not be in order.

22 **Rule 2105. Dividing Amendments.** (a) When any motion to amend a  
23 bill or resolution contains distinct propositions, it shall be divided by the  
24 presiding officer at the request of any member. The division by the  
25 presiding officer shall be made in accordance with the following:

26 (1) A motion to strike out and insert words of less than a sentence  
27 shall be indivisible;

28 (2) the distinct propositions shall be only in the form submitted in  
29 the motion to amend;

30 (3) each proposition must be so distinct that, one being removed, the  
31 remainder may stand entirely on their own; and

32 (4) those portions of a motion to amend a bill as described in Rule  
33 2110 shall be indivisible.

34 (b) Upon a request to divide a motion to amend a bill or resolution,  
35 the presiding officer shall inquire as to whether there is a request for a  
36 ruling on germaneness of the motion to amend. If such a request is made,  
37 the issue of germaneness shall be determined prior to dividing the motion.

38 If no request for a ruling on germaneness of the motion to amend is  
39 made, the presiding officer shall proceed to divide the motion to amend in  
40 accordance with this rule, and no subsequent request for a ruling on  
41 germaneness of any distinct proposition of the motion so divided shall be  
42 in order.

43 (c) The presiding officer, or any member, may request that the

1 member requesting the division make the request in writing specifying  
2 the manner in which the motion to amend should be divided.

3 (d) The division of the motion to amend shall be in accordance with  
4 the rules of the House and with items (1) to (4), inclusive, of subsection  
5 (a). The ruling of the chairperson of the Committee on Rules and Journal,  
6 or in the chairperson's absence the vice chairperson of the Committee, on  
7 how to divide the motion to amend shall not be subject to appeal except  
8 that any member may appeal the ruling of the chairperson, or vice  
9 chairperson, on the grounds that the division is not in accordance with a  
10 rule of the House including the provisions of items (1), (2), (3) or (4) of  
11 subsection (a), or any combination thereof.

12 **Rule 2106. Substitute Motions.** No substitute motion to amend a bill  
13 or resolution shall be in order.

14 **Rule 2107. Subject Change by Senate.** (a) When the Senate adopts  
15 amendments to a House bill which materially changes its subject, upon  
16 return of such bill to the House, it shall be read as provided for the  
17 introduction of bills and be referred as provided in Rule 901.

18 (b) The Speaker may determine when a bill is subject to subsection  
19 (a). An affirmative vote of 70 members shall be required to sustain a  
20 challenge to the Speaker's determination hereunder.

21 **Rule 2108. Motions to Strike Out and Insert.** The rejection of a  
22 motion to amend a bill or resolution by striking out and inserting one  
23 proposition shall not prevent a motion to strike out and insert another  
24 proposition, nor prevent a subsequent motion simply to strike out; nor  
25 shall the rejection of a motion simply to strike out prevent a subsequent  
26 motion to strike out and insert.

27 **Rule 2109. Identical Motions.** Except upon the unanimous consent of  
28 the House, an identical motion to amend a bill or resolution shall not be  
29 made a second time on the same legislative day.

30 **Rule 2110. Floor Amendments to Bills Making Appropriations.** (a)  
31 Unless by majority consent to correct an error in drafting, no floor  
32 amendment to increase the amount of expenditures that would be  
33 authorized in a provision of an appropriations bill shall be in order unless  
34 the amendment contains a provision reducing, by a like or greater  
35 amount, expenditures that would be authorized in another provision of  
36 such appropriations bill.

37 (b) The provisions of subsection (a) shall not apply if the ending  
38 balance in the state general fund for the ensuing fiscal year is equal to  
39 7.5% or more of the total amount authorized to be expended or  
40 transferred by demand transfer from the state general fund in such fiscal  
41 year based on the most recent budget profile of the Kansas legislative  
42 research department.

1       **Rule 2301. Order of Motions.** When a question is under  
2 consideration, no motion shall be received except as specified under the  
3 Rules of the House, which motions shall have precedence in the  
4 following order:

- 5       (a) For adjournment of the House.
- 6       (b) For call of the House.
- 7       (c) To lay on the table.
- 8       (d) For the previous question.
- 9       (e) To postpone to a certain time.
- 10       (f) To commit to a standing committee.
- 11       (g) To commit to a select committee.
- 12       (h) To reject the adoption of reports of conference committees  
13 coupled with the request for appointment of a new conference committee.
- 14       (i) To adopt the report of conference committees.
- 15       (j) To amend.
- 16       (k) To postpone indefinitely.

17       **Rule 2302. Motion to Adjourn.** The motion to adjourn shall always  
18 be in order, except while a vote is being taken and until announced, or  
19 when a member has the floor, or when the previous question is pending;  
20 but a motion to recess is not equivalent to a motion to adjourn.

21       **Rule 2303. Motion to Reconsider.** A motion to reconsider shall take  
22 precedence of all other questions except the motion to adjourn. No  
23 motion for reconsideration of any vote shall be in order, unless made on  
24 the same day or the legislative day following that on which the decision  
25 to be reconsidered took place, nor unless a member voting with the  
26 prevailing side shall move such reconsideration. A motion for  
27 reconsideration, being put and lost, shall not be renewed, nor shall any  
28 subject or vote be a second time reconsidered without unanimous  
29 consent, but this provision shall not be construed as preventing the  
30 introduction of a bill on the same subject. The member moving for  
31 reconsideration shall be allowed not more than two minutes for stating  
32 the reasons in support of the motion. Such motion shall be subject to  
33 debate by any member, stating reasons in support or opposition to the  
34 motion. Each of such members shall be allowed not more than one  
35 minute for the purpose of such debate. Such motion shall require the  
36 affirmative vote of members equal in number to that required to take the  
37 action proposed to be reconsidered. A motion to reconsider any final  
38 action of the House shall be in order at any time prior to the time at which  
39 the message of the House thereon is read into the record of the Senate. A  
40 motion to reconsider any final action of the House may be made after the  
41 time at which the message of the House thereon is read into the report of  
42 the Senate but any action taken pursuant thereto will be contingent upon  
43 the return of the measure to the House by the Senate.

1       **Rule 2304. Previous Question.** The "previous question" shall be:  
2 "Shall the main question be now put?" and until it is decided shall  
3 preclude all amendments or debate. When voting on the previous  
4 question, the House decides that the main question shall not now be put,  
5 the main question shall be considered as still remaining under debate. The  
6 main question shall be on the passage of the bill, resolution or other  
7 matter under consideration. When amendments are pending, a vote shall  
8 first be taken upon such amendments in their order without further debate  
9 or amendment. A majority vote of the members present shall order the  
10 previous question.

11       **Rule 2305. Motions Not Subject to Debate.** All questions relating to  
12 priority of business shall be decided without debate. The motion to  
13 adjourn, to change the order of consideration of a bill, for a call of the  
14 House, and to lay on the table shall be decided without amendment or  
15 debate. The several motions to postpone or commit shall preclude all  
16 debate on the main question.

17       **Rule 2306. Motion to Refer Bills or Resolutions to Committee**  
18 **When Not in Committee of the Whole.** When not in the Committee of  
19 the Whole, a motion to refer a bill or resolution from the Calendar to a  
20 standing committee shall be in order only when the body is meeting as  
21 the House of Representatives and shall be authorized only when offered  
22 by the Majority Leader, or in the absence of the Majority Leader, by the  
23 Assistant Majority Leader. Such motion shall require the affirmative vote  
24 of a majority of the members then elected (or appointed) and qualified to  
25 the House.

26       **Rule 2307. Motion to Strike Bills and Resolutions from Calendar**  
27 **When Not in Committee of the Whole.** When not in the Committee of  
28 the Whole, a motion to strike a bill or resolution from the Calendar shall  
29 be in order only when the body is meeting as the House of  
30 Representatives and shall be authorized only when offered by the  
31 Majority Leader, or in the absence of the Majority Leader, by the  
32 Assistant Majority Leader. Such motion shall require the affirmative vote  
33 of a majority of the members then elected (or appointed) and qualified to  
34 the House.

35       **Rule 2308. Stating Question.** Every motion shall be first stated by the  
36 presiding officer or read by the chief clerk, before debate, and again  
37 immediately before putting the question.

38       **Rule 2309. Dividing Motion.** If any motion, other than a motion  
39 under Rule 2105, contains distinct propositions, it shall be divided by the  
40 chairperson at the request of any member. Motions under Rule 2105 shall  
41 be divided in accordance with that rule.

42       **Rule 2310. When Motions to be in Writing.** Every motion, except  
43 those specified in Rules 2301 and 2303, shall be in writing if the Speaker

1 or any member desires it. All motions to amend a bill or resolution and all  
2 resolutions shall be in writing.

3 **Rule 2311. Suspension of Rules of the House.** (a) No rule of the  
4 House shall be suspended except by unanimous consent or by an  
5 affirmative vote of a majority of the members then elected (or appointed)  
6 and qualified to the House, subject to the following exceptions:

7 (1) A motion to suspend the rules, and to declare an emergency and  
8 to advance a bill to the order of business Final Action, as contemplated in  
9 article 2, section 15 of the Constitution shall require an affirmative vote  
10 of 2/3 of the members present in the House.

11 (2) A motion to suspend the rules and to permit amendment and  
12 debate of a bill under the order of business Final Action shall require an  
13 affirmative vote of 2/3 of the members present in the House.

14 (b) When under the rules of the House a motion, question or action  
15 requires a vote of a majority greater than a majority of the members  
16 present, the majority specified for such motion, question or action shall  
17 be required to suspend the rules for the purpose of such motion, question  
18 or action. When under the rules of the House notice of a motion reduces  
19 the required majority for adoption of the motion, the required majority  
20 shall not be reduced if the notice is disposed of by suspension of the  
21 rules.

22 (c) Suspension of the rules or unanimous consent shall not reduce  
23 the majority required under subpart (1) of subsection (a) of this rule.

24 **Rule 2312. Mason's Manual; When Applicable.** (a) In any case  
25 where rules of the House or the joint rules of the Senate and House do not  
26 apply, Mason's Manual of Legislative Procedure (~~2010~~2020 edition), with  
27 the exception of section 4, paragraph 2, shall govern.

28 (b) Rules of legislative procedure are derived from several sources  
29 and take precedence in the order listed below. For the Kansas House of  
30 Representatives, the principal sources are as follows: (a) Constitutional  
31 provisions; (b) statutory provisions; (c) adopted rules; (d) adopted  
32 parliamentary authority; (e) custom, usage and precedents.

#### 33 ARTICLE 25. VOTING

34 **Rule 2501. Control and Use of Voting System.** The electronic voting  
35 system shall be under the control of the Speaker or other presiding officer  
36 and shall be operated by the chief clerk. The electronic voting system  
37 shall be used to record the vote whenever a roll call vote is taken on any  
38 question and may be used for ascertaining the vote upon any measure  
39 upon which a division of the assembly has been called. In the event that  
40 the system is not operating properly, roll call votes may be taken by  
41 calling the roll.

42 **Rule 2502. Procedure for Taking a Roll Call Vote.** When a roll call  
43 vote is taken, the presiding officer shall state the question and instruct the

1 members to proceed to vote. When sufficient time has been allowed the  
2 members to vote, the presiding officer shall inquire: "Has every member  
3 had an opportunity to vote?" After a short pause the presiding officer  
4 shall direct the chief clerk to close the roll. After the roll has been closed,  
5 when Rule 2505 applies, the presiding officer shall inquire: "Does any  
6 member desire to explain his or her vote?" and any member so desiring  
7 may give such explanation when recognized by the presiding officer. The  
8 presiding officer shall inquire: "Does any member desire to change his or  
9 her vote?" If any member does desire to change his or her vote, such  
10 member when recognized by the presiding officer, shall advise how they  
11 desire to change such vote and the presiding officer shall then instruct the  
12 chief clerk to make the appropriate change. A member who has not  
13 previously voted may vote at this time when permitted by the presiding  
14 officer. Such member shall advise how they wish to vote and the  
15 presiding officer shall then instruct the chief clerk to record such vote.  
16 After all members who desire to vote or to change their votes have had  
17 reasonable opportunity to do so, the presiding officer shall announce the  
18 vote and, when the vote has been announced, shall direct the chief clerk  
19 to record the vote.

20 **Rule 2503. Display of Recurring Totals.** Under Rule 2502, recurring  
21 totals shall be displayed only after the roll is closed. No recurring totals  
22 shall be displayed for a determination of the vote upon a division of the  
23 assembly.

24 **Rule 2504. Voting by Members.** (a) A member may vote only when  
25 at their desk or at any place within the chamber of the House when  
26 authorized by the presiding officer, who shall direct the chief clerk to so  
27 vote for such member.

28 (b) No member shall vote for another member. No person not a  
29 member shall cast a vote for a member, except as otherwise provided in  
30 the rules. In addition to such penalties as may be prescribed by law, any  
31 member who votes or attempts to vote for another member shall be  
32 subject to Article 49 of these rules. If a person not a member votes or  
33 attempts to vote for any member, such person shall be barred from the  
34 floor of the House for the remainder of the session, and, in addition to  
35 penalties prescribed by law, may be punished further as the House  
36 determines.

37 (c) The Speaker shall not be compelled to vote except in case of a  
38 tie.

39 **Rule 2505. Explaining Vote.** Any member may, when a roll call vote  
40 is being taken on the passage or adoption of any bill or resolution, explain  
41 their vote. Such member shall be allowed not more than one minute for  
42 such explanation. Such explanation, if furnished in writing and signed,  
43 with printed name and district number, by such member by 4:00 p.m.



1 upon the day the vote is taken or if the vote is taken subsequent to 3:30  
2 p.m., within one-half hour after the adjournment of the House on that day,  
3 shall be entered in the Journal, provided it does not contain more than  
4 100 words.

5 **Rule 2506. Copies of Voting Records.** (a) Unless otherwise ordered,  
6 the chief clerk shall record each roll call vote and make copies available  
7 for the use of the news media. No record shall be made of the vote of any  
8 member voting upon any measure upon which a division of the assembly  
9 has been called.

10 (b) When a roll call vote is taken, it shall be recorded in the Journal  
11 by a statement of the names and total number voting in the affirmative,  
12 the names and total number voting in the negative, names and total  
13 number indicating presence but not voting and the names and total  
14 number absent or not voting, except that the provisions of this section  
15 shall not permit a member to fail to vote in violation of Rule 2508.

16 **Rule 2507. When Roll Call Vote to be Taken.** (a) A roll call vote  
17 shall be taken for the passage of any bill.

18 (b) A roll call vote shall be taken for the adoption of any concurrent  
19 resolution to amend the Constitution of the state of Kansas, to call a  
20 Kansas constitutional convention, to extend a session of the Legislature in  
21 even-numbered years, to ratify any amendment of the Constitution of the  
22 United States, to make any application for Congress to call a convention  
23 for proposing amendments to the Constitution of the United States and  
24 when required by the joint rules of the House and Senate. A roll call vote  
25 is not required for adoption of concurrent resolutions pertaining to  
26 commendations or acknowledgments, unless required under subsection  
27 (e) of Rule 2507.

28 (c) A roll call vote shall be taken for the adoption of any House  
29 resolution to adopt, amend or revoke any rule of the House or to reject  
30 any executive reorganization order.

31 (d) A roll call vote shall be taken to concur in Senate amendments to  
32 any bill or concurrent resolution or to adopt any conference committee  
33 report other than a report agreeing to disagree.

34 (e) A roll call vote shall be taken on any question on demand of 15  
35 members, unless a roll call vote is already pending.

36 **Rule 2508. Call of the House.** (a) A call of the House shall be ordered  
37 on the demand of any 10 members at any stage of the voting previous to  
38 the announcing of the vote or, if the voting system is used, prior to  
39 recording the vote. This Rule 2508 shall apply to the taking of a vote  
40 upon the final passage of any bill or final adoption of any resolution  
41 whether under the order of business Final Action or under any order of  
42 business. Also, this Rule 2508 shall apply to the taking of a vote on a  
43 motion to strike the enacting clause of a bill and the resolving clause of a

1 resolution and on a motion to strike all after the enacting clause or  
2 resolving clause, except when the House is in the Committee of the  
3 Whole. When the call of the House is invoked, the doors to the House  
4 chamber shall be secured and all members shall be required to be in their  
5 seats unless excused by the Speaker. All members present during the call  
6 shall be required to vote before the call is raised. The call of the House  
7 shall not be raised (so long as 10 members continue the demand) until a  
8 reasonable effort, as determined by the Speaker, has been exerted to  
9 secure absentees.

10 (b) Any member, who is directly interested in a question, may be  
11 excused from voting, when there is a call of the House. The member, who  
12 is requesting to be excused from voting, shall state the reasons therefor,  
13 occupying not more than five minutes. The question on excusing such  
14 member from voting shall be taken without debate and a  $\frac{2}{3}$  majority of  
15 members present shall be necessary to excuse such member. If a member  
16 refuses to vote, when not excused, such refusal shall constitute grounds  
17 for reprimand, censure or expulsion under Article 49 of the Rules of the  
18 House.

19 **Rule 2509. Voice Vote; Division of the Assembly.** Except when a roll  
20 call vote is required, a voice vote shall be taken on all questions. Any  
21 member may call for a division of the assembly to determine the vote by  
22 the voting system.

#### 23 ARTICLE 27. FINAL ACTION

24 **Rule 2701. Description and Function.** Subject to Rule 2705, bills  
25 and resolutions reported favorably by the Committee of the Whole shall  
26 constitute the order of business Final Action of the House. The titles of  
27 such bills and resolutions shall appear under the heading Final Action in  
28 numerical order. The standing committee which reported it and the  
29 Committee of the Whole action on the bill or resolution shall be shown  
30 under each thereof.

31 **Rule 2702. Reading and Vote.** Each bill and resolution under the  
32 order of business Final Action shall be read by title, except citations of  
33 statutes amended or repealed and a roll call vote shall then be taken upon  
34 final passage or adoption without amendment or debate.

35 **Rule 2703. Amendment and Debate, When.** Upon motion as  
36 provided in subpart (2) of subsection (a) of Rule 2311 or when  
37 recommended in the Committee of the Whole report which has been  
38 adopted by the House, bills or resolutions may be debated and amended  
39 on Final Action prior to the vote taken upon final passage or adoption.  
40 Each bill or concurrent resolution considered under this Rule 2703 shall  
41 be considered in the manner provided in Rule 1902 so far as it is  
42 applicable. A motion to strike the enacting clause or resolving clause shall  
43 be in order.



1 United States, to make any application for Congress to call a convention  
2 for proposing amendments to the Constitution of the United States and  
3 when required by the joint rules of the House and Senate shall have a  
4 resolving clause which reads, "Be it resolved by the Legislature of the  
5 State of Kansas, two-thirds of the members elected to the House of  
6 Representatives and two-thirds of the members elected to the Senate  
7 concurring therein."

8 (b) Concurrent resolutions for any purpose other than subsection (a)  
9 shall have a resolving clause which reads, "Be it resolved by the House of  
10 Representatives of the State of Kansas, the Senate concurring therein."

11 (c) House resolutions shall have a resolving clause which reads, "Be  
12 it resolved by the House of Representatives of the State of Kansas."

13 **Rule 2902. House Resolutions; Introduction and Consideration.**

14 (a) House resolutions, except for those changing rules of the House or  
15 approving or rejecting executive reorganization orders, shall lay over at  
16 least one legislative day before action is taken thereon and do not require  
17 a roll call vote unless required under subsection (e) of Rule 2507.

18 (b) House resolutions shall be considered under the order of business  
19 consideration of motions and House resolutions offered on a previous  
20 day, except House resolutions to (1) adopt, amend or revoke any rule of  
21 the House or (2) when the resolution has been referred to a standing  
22 committee and reported favorably. Resolutions under subparts (1) and (2)  
23 shall take a place on General Orders when favorably reported or when  
24 referred to the Committee of the Whole by the Speaker.

25 **Rule 2903. Resolutions; Limitations.** (a) Appropriations shall not be  
26 made by resolutions.

27 (b) Resolutions do not require approval of the Governor.

28 **Rule 2904. Applications for Introduction of certain Resolutions;  
29 Certificate of the House.** Notwithstanding any other rule of the House of  
30 Representatives to the contrary, no House resolution or concurrent  
31 resolution which congratulates, commemorates, commends, honors or is  
32 in memory of any individual, entity or event shall be introduced by a  
33 member or committee of the House of Representatives unless application  
34 for approval of the introduction of such resolution is first made to the  
35 Speaker, and the resolution is approved for introduction by the Speaker.  
36 The application shall be determined on the basis of content alone. The  
37 Speaker shall consider all such applications and shall determine whether a  
38 House resolution or House concurrent resolution should be approved for  
39 introduction, or whether a certificate of the House should be approved for  
40 issuance or whether no action should be taken on the application. The  
41 Speaker may consult with the Committee on Calendar and Printing in  
42 making determinations under this rule.

1       **Rule 3301. Elected Member Officers.** The Speaker and the Speaker  
2 Pro Tem shall be members and shall be elected by the members of the  
3 House, except as otherwise provided in subsection (b) of Rule 3304.

4       **Rule 3302. Duties of the Speaker.** In addition to other powers and  
5 duties of the Speaker provided by the Rules of the House and by law, the  
6 Speaker shall have the powers and duties as follows:

7       (a) To preserve order and decorum;

8       (b) *to take such actions and measures as necessary to secure the*  
9 *health and safety of the public, legislative staff and members to conduct*  
10 *legislative business by directing changes in House protocol and*  
11 *procedures from the provisions of House rules 101 through 107, 501*  
12 *through 507, 1305, 1701, 1704, 1906, 2501 through 2509, 3501 through*  
13 *3507 and 4305. A member may challenge any such action or measure*  
14 *made by the Speaker. Such challenge shall be made by a motion offered*  
15 *on the previous day and shall be upheld by an affirmative vote of a*  
16 *majority of the members elected or appointed;*

17       (c) to decide all questions of order, subject to appeal to the House;

18       ~~(e)~~(d) in the absence of the Speaker Pro Tem, to appoint any member  
19 to perform the duties of the chair for not more than two consecutive  
20 legislative days; and

21       ~~(d)~~(e) to name a chairperson to preside when the House is in  
22 Committee of the Whole.

23       **Rule 3303. Speaker Pro Tem.** In the absence of the Speaker, the  
24 Speaker Pro Tem shall exercise the powers and duties of the Speaker.

25       **Rule 3304. Filling Certain Vacancies.** (a) When a vacancy occurs in  
26 the office of Speaker and the Legislature is adjourned to a date more than  
27 60 days after the occurrence of the vacancy, the House of Representatives  
28 shall meet within 30 days and elect a member to fill the vacancy. The  
29 Speaker Pro Tem shall within 10 days of such occurrence issue a call for  
30 such meeting at a time not less than 10 days and not more than 20 days  
31 after the date of the call.

32       (b) When a vacancy occurs in the office of Speaker Pro Tem or  
33 Majority Leader of the House of Representatives, the Speaker shall  
34 appoint an acting Speaker Pro Tem or acting Majority Leader, to serve  
35 until the convening of the next session of the Legislature, at which time  
36 the vacancy shall be filled in the manner provided for the original election  
37 or selection of such officer.

38       (c) When a vacancy occurs in the office of Minority Leader of the  
39 House of Representatives and the Legislature is adjourned to a date less  
40 than 30 days after the occurrence of the vacancy, the Assistant Minority  
41 Leader shall become the acting Minority Leader to serve until the  
42 convening of the next session of the Legislature, at which time the  
43 vacancy shall be filled in the manner provided for the original selection of

1 such officer. When a vacancy occurs in the office of the Minority Leader  
2 of the House and the Legislature is adjourned to a date 30 days or more  
3 after the occurrence of the vacancy, the Assistant Minority Leader shall  
4 within 10 days after such occurrence issue a call for a meeting of the  
5 members of the minority party at a time not less than 10 and not more  
6 than 20 days after the date of the call to be held in the state capitol for the  
7 purpose of filling the vacancy in the office of Minority Leader for the  
8 remainder of the term of office. From the time of the occurrence of such  
9 vacancy until the filling of the vacancy, the Assistant Minority Leader  
10 shall serve as acting Minority Leader and shall exercise the powers and  
11 duties of the Minority Leader.

12 When a vacancy occurs in the office of Assistant Minority Leader, the  
13 Minority Leader shall appoint an Assistant Minority Leader to serve until  
14 the convening of the next session of the Legislature, at which time the  
15 vacancy shall be filled in the manner provided for the original selection of  
16 such officer.

17 Any person elected, appointed or designated to fill a vacancy under  
18 this rule shall exercise all of the duties and powers prescribed for the  
19 office so filled.

#### 20 ARTICLE 35. NONMEMBER OFFICERS

21 **Rule 3501. Chief Clerk; Appointment.** The chief clerk shall be  
22 appointed by the Speaker and shall serve under the Speaker's direction,  
23 control and supervision and at the pleasure of the Speaker. As used in the  
24 Rules of the House, "chief clerk" means the chief clerk appointed under  
25 this Rule 3501 or a person designated by the chief clerk to perform a  
26 function of the chief clerk.

27 **Rule 3502. Duties of the Chief Clerk.** The chief clerk shall supervise  
28 the keeping of and be responsible for a record of all proceedings of the  
29 House; number and present to the House all bills, resolutions, petitions  
30 and other papers which the House may require; deliver all messages from  
31 the House to the Senate; transmit bills and other documents to be printed  
32 and take a receipt therefor; transmit bills for engrossment and take receipt  
33 therefor; receive all bills, resolutions and other papers which are enrolled  
34 and give receipt therefor; and cause all enrolled bills, resolutions and  
35 other documents to be proofread and corrected prior to signing thereof by  
36 officers of the House.

37 **Rule 3503. Other Clerks.** The chief clerk shall appoint additional  
38 clerks and personnel to assist in performance of the duties of the chief  
39 clerk. Such additional clerks and personnel shall serve under the chief  
40 clerk's direction, control and supervision and at the pleasure of the chief  
41 clerk.

42 **Rule 3504. Document Care.** No bill, resolution, petition or other  
43 document shall be loaned or delivered to any person, except when

1 delivered to an officer of the House, to the director of printing, the revisor  
2 of statutes or the Senate and only upon a written receipt therefor.

3 **Rule 3505. Sergeant at Arms; Appointment.** The sergeant at arms  
4 shall be appointed by the Speaker and shall serve under the Speaker's  
5 direction, control and supervision and at the pleasure of the Speaker.

6 **Rule 3506. Duties of the Sergeant at Arms.** The sergeant at arms  
7 shall preserve order within the chamber of the House and its lobby and  
8 galleries. The sergeant at arms may arrest and take into custody any  
9 person for disorderly conduct, subject at all times to the authority of the  
10 House or Speaker, or chairperson of the Committee of the Whole, and  
11 shall be responsible for the enforcement of Rules 501 through 506 and  
12 2506(a). The sergeant at arms shall receive items or material for  
13 distribution among the members of the House. The sergeant at arms shall  
14 execute all orders of the House not otherwise provided for.

15 **Rule 3507. Assistant Sergeants at Arms.** The Speaker may appoint  
16 and remove assistant sergeants at arms to serve under the supervision of  
17 the sergeant at arms. All doorkeepers shall be assistant sergeants at arms.

#### 18 ARTICLE 37. AMENDMENT OF RULES OF THE HOUSE

19 **Rule 3701. Adopting, Amending or Revoking Rules of the House.**  
20 No rule of the House shall be adopted, amended or revoked except by a  
21 House resolution which has been adopted by an affirmative vote of a  
22 majority of the members then elected (or appointed) and qualified to the  
23 House.

24 **Rule 3702. Resolutions for Rule Changes.** (a) Notwithstanding any  
25 other rule of the House, the Speaker shall refer all resolutions which  
26 provide for the adoption, amendment or revocation of any House rule to  
27 the standing Committee on Rules and Journal before its consideration by  
28 the House.

29 (b) No resolution relating to the rules of the House which has been  
30 referred to the standing Committee on Rules and Journal shall be tabled  
31 or reported adversely by such committee except by the unanimous vote of  
32 all members of such committee.

33 **Rule 3703. Printing.** Resolutions to which this Article 37 apply shall  
34 be printed and are subject to subsection (c) of Rule 2507.

35 **Rule 3704. Adoption of Resolutions.** Resolutions to which this  
36 Article 37 apply shall be subject to Rule 2902.

37 **Rule 3705. Special Sponsorship of Rule Change Resolutions.**  
38 Notwithstanding any provision of the rules of the House to the contrary,  
39 no referral to the standing Committee on Rules and Journal shall be  
40 required for the adoption of a resolution adopting, amending or revoking  
41 any one or more rules of the House at the commencement of a legislative  
42 session, and adoption of any such resolution shall require only the  
43 affirmative vote of not less than a majority of the members then elected

1 (or appointed) and qualified, subject to the following conditions: (a) The  
2 resolution is sponsored by the Speaker or the standing Committee on  
3 Rules and Journal and (b) either (1) a copy thereof is mailed to each  
4 member by deposit in the United States mails not later than 11:00 p.m. on  
5 the Thursday preceding the Monday on which the legislative session is to  
6 commence or (2) in lieu of mailing, copies of the resolution are made  
7 available to members on the first day of the legislative session and  
8 consideration under Rule 3704 occurs on the second legislative day.

9 ARTICLE 39. FORM AND PRINTING OF BILLS AND  
10 RESOLUTIONS

11 **Rule 3901. Bills Amending Existing Statutes.** Any bill intended to  
12 amend or repeal any section or sections of the Kansas Statutes Annotated  
13 shall recite in its title the section or sections to be amended or repealed,  
14 and if to amend or repeal any section of a session law not in the Kansas  
15 Statutes Annotated, the section and chapter of the session law affected.

16 **Rule 3902. Bills, Copies.** Each bill introduced shall consist of an  
17 original and copies. All bills shall be printed with as many copies as the  
18 Speaker specifies. Except for prefiled bills, printing shall be ordered  
19 subsequent to introduction.

20 **Rule 3903. Showing Committee Amendments.** All bills and  
21 resolutions reported by a committee with recommendation for  
22 amendments and to be passed as amended shall be reprinted.

23 **Rule 3904. Substitute Bills and Substitute Concurrent Resolutions.**  
24 (a) When a substitute bill is recommended by a committee report, and  
25 when an amendment from the floor is adopted replacing the bill under  
26 consideration with a substitute bill, the substitute bill shall be printed in  
27 the manner provided for bills introduced, and the bill number designation  
28 shall be substantially as follows:

29 (1) In the case of bills substituted for House bills, "Substitute for  
30 House Bill No. \_\_\_\_\_," and the blank shall be filled with the number of  
31 the bill for which substitution is made or recommended.

32 (2) In the case of bills substituted for Senate bills, "House Substitute  
33 for Senate Bill No. \_\_\_\_\_," and the blank shall be filled with the number  
34 of the bill for which substitution is made or recommended.

35 (b) When a substitute concurrent resolution is recommended by a  
36 committee report, and when an amendment from the floor is adopted  
37 replacing the concurrent resolution under consideration with a substitute  
38 concurrent resolution, the substitute concurrent resolution shall be printed  
39 in the manner provided for concurrent resolutions introduced, and the  
40 concurrent resolution number designation shall be substantially as  
41 follows:

42 (1) In the case of concurrent resolutions substituted for House  
43 concurrent resolutions, "Substitute for House Concurrent Resolution No.



1 \_\_\_\_," and the blank shall be filled with the number of the concurrent  
2 resolution for which substitution is made or recommended.

3 (2) In the case of concurrent resolutions substituted for Senate  
4 concurrent resolutions, "House Substitute for Senate Concurrent  
5 Resolution No. \_\_\_\_," and the blank shall be filled with the number of the  
6 concurrent resolution for which substitution is made or recommended.

7 **Rule 3905. Appropriation Bills.** All bills making an appropriation  
8 shall be printed and distributed, or shall be made available to members  
9 electronically online and all members shall be notified by email, at least  
10 24 hours before such bills are considered by the House.

11 **Rule 3906. Committee of the Whole Amendments.** If a bill or  
12 concurrent resolution is amended by the Committee of the Whole: (a) The  
13 bill shall be reprinted showing the amendments; and

14 (b) when such amendment strikes all sections in the bill subsequent  
15 to the enacting clause that contain new or amendatory language and  
16 inserts sections that contain new or amendatory language, the daily  
17 Journal of the House of Representatives shall contain a notation  
18 specifying: (1) The member that offered the amendment or amendments;  
19 (2) the date the amendment or amendments were recommended; and (3)  
20 the bill number of the source bill or bills, if any, that included the inserted  
21 sections added to the underlying bill pursuant to the amendment or  
22 amendments.

23 **Rule 3907. Concurrent Resolutions, When Printed.** (a) Concurrent  
24 resolutions to amend the Constitution of Kansas, to call a constitutional  
25 convention to amend the Kansas constitution, to ratify amendments to the  
26 Constitution of the United States, to apply for a United States  
27 constitutional convention or to amend the joint rules of the House and  
28 Senate shall be printed as provided for bills under Rule 3902.

29 (b) Other concurrent resolutions shall be printed as provided for bills  
30 under Rule 3902, unless otherwise directed by the Speaker.

31 **Rule 3908. Embellished Printing of Certain Resolutions.** Unless  
32 otherwise directed by the Speaker, not more than five copies of any  
33 enrolled House resolution and any enrolled House concurrent resolution  
34 may be printed on embellished parchment and shall be distributed as  
35 directed by the resolution. Additional copies of any resolution may be  
36 printed on embellished parchment and mailed at the expense of the  
37 member requesting such additional copies.

38 **Rule 3909. House Resolutions.** Subject to Rule 3908, House  
39 resolutions shall not be printed, except resolutions to amend rules of the  
40 House, to approve or disapprove executive reorganization orders or if the  
41 resolution has been referred to a committee, in which cases the resolution  
42 shall be printed.

1       **Rule 4101. Journal; Preparation.** The daily Journal of the House of  
2 Representatives shall be prepared by the chief clerk in accordance with  
3 the Rules of the House.

4       **Rule 4102. Entering in Journal.** When a bill, order, motion or  
5 resolution is entered in the Journal, the names of the members or  
6 legislative committee introducing or moving the same shall be entered.

7       **Rule 4103. Resolutions in Journal.** All House resolutions and all  
8 House concurrent resolutions shall be printed in the Journal when  
9 introduced.

10       **Rule 4104. Messages from the Governor in Journal.** All messages  
11 from the Governor and all executive reorganization orders shall be  
12 printed in the Journal.

13       **Rule 4105. Calendar; Preparation.** The House Calendar shall be  
14 prepared for each legislative day by the chief clerk in accordance with the  
15 Rules of the House.

16       **Rule 4106. Status of Bills and Resolutions Shown in Calendar.** The  
17 status of all House and Senate bills and concurrent resolutions and House  
18 resolutions shall be shown by number in the Calendar for each legislative  
19 day.

20       **Rule 4107. Copies of Journals and Calendars.** Each member shall  
21 be furnished with a printed copy of the daily Journal and the daily  
22 Calendar.

23       **Rule 4108. Notations Related to Certain Committee of the Whole**  
24 **Amendments in Journal.** When a bill is amended by the Committee of  
25 the Whole as described in Rule 3906(b), the notation provided in Rule  
26 3906(b) shall be entered in the Journal.

#### 27                                   ARTICLE 43. MISCELLANEOUS

28       **Rule 4301. Employees; Employment.** Such employees as are  
29 necessary to enable the officers, members and committees to properly  
30 perform their duties and transact the business of the House with  
31 efficiency and economy shall be recruited under the supervision of the  
32 director of legislative administrative services subject to approval of the  
33 Speaker. The director of legislative administrative services shall keep a  
34 roster of the employees of the House and an account of the hours of  
35 service performed. No employee shall lobby for or against any measure  
36 pending in the Legislature and any employee violating this rule shall be  
37 discharged immediately.

38       **Rule 4302. Special Order.** Any matter may be made the special order  
39 for any particular time or day, but all requests and motions for special  
40 orders shall be referred to the Committee on Rules and Journal, which  
41 may designate particular times and days for such special orders and report  
42 to the House for its approval. Upon adoption of such report by 2/3 of the  
43 members present, the matters designated shall stand as special orders for

1 the times stated, but no special order shall be made more than seven days  
2 in advance. This Rule 4302 shall not apply to executive reorganization  
3 orders or resolutions relating thereto.

4 **Rule 4303. Petitions; Presentation.** Petitions and memorials  
5 addressed to the House shall be presented by a member.

6 **Rule 4304. Petitions; Endorse Name.** Each member presenting a  
7 petition or memorial shall endorse it with their name or the name of the  
8 committee, and a brief statement of its subject.

9 **Rule 4305. Open Meetings.** The open meeting law (K.S.A. 75-4317  
10 et seq., and amendments thereto) shall apply to meetings of the House of  
11 Representatives and all of its standing committees, select committees,  
12 special committees and subcommittees of any of such committees.  
13 Caucuses of the House majority party may be closed as determined by the  
14 Majority Leader. Caucuses of the House minority party may be closed as  
15 determined by the Minority Leader.

#### 16 ARTICLE 45. EXECUTIVE REORGANIZATION ORDERS

17 **Rule 4501. Referral of Executive Reorganization Orders.**  
18 Whenever an executive reorganization order is received from the  
19 Governor, it shall be referred to an appropriate committee by the Speaker.

20 **Rule 4502. Committee Report on Executive Reorganization**  
21 **Orders.** If the committee to which an executive reorganization order is  
22 referred recommends that the executive reorganization order be  
23 disapproved, the committee, not later than 15 calendar days after referral  
24 of the executive reorganization order to the committee, shall introduce a  
25 resolution for disapproval of the executive reorganization order. Such  
26 resolution shall be accompanied by the report of the committee  
27 recommending that the resolution be adopted.

28 **Rule 4503. Return in Event of Committee's Failure to Report.** If a  
29 committee fails to report upon an executive reorganization order within  
30 15 calendar days after the executive reorganization order is referred to the  
31 committee, the committee shall be deemed to have recommended  
32 approval of the executive reorganization order.

33 **Rule 4504. Special Order of Business for ERO.** When a resolution  
34 for disapproval of an executive reorganization order is introduced and  
35 accompanied by the committee's report recommending adoption of the  
36 resolution, action on the resolution shall be made the special order of  
37 business on a particular day and hour specified by the Speaker but not  
38 later than the last day the executive reorganization order may be  
39 disapproved under section 6 of article 1 of the Constitution of Kansas. A  
40 resolution for disapproval of an executive reorganization order shall be  
41 considered under the order of business Final Action and shall be subject  
42 to debate and final action by the House.

43 **Rule 4505. Nonapplication to Bills.** This Article 45 shall not apply to

1 bills amending or otherwise affecting executive reorganization orders.

2 **Rule 4506. Nonaction When Moot.** The House shall act on any  
3 resolution for disapproval of an executive reorganization order unless at  
4 the time set for such action the Senate has already rejected such executive  
5 reorganization order.

#### 6 ARTICLE 47. IMPEACHMENT

7 **Rule 4701. Impeachment; Powers.** Nothing in the rules of the House  
8 or in any statute shall be deemed to impair or limit the powers of the  
9 House of Representatives with respect to impeachment.

10 **Rule 4702. Same; Select Committee.** The Speaker may appoint a  
11 select committee comprised only of members of the House of  
12 Representatives, and appoint its chairperson, to inquire into any  
13 impeachment matter. Any such committee may be appointed at any time  
14 and shall meet at the call of its chairperson or at the direction of the  
15 House, with the numbers of such appointees being minority party  
16 members and majority party members in the same proportion as for the  
17 entire House membership.

18 **Rule 4703. Same; Reference.** The Speaker may refer any  
19 impeachment inquiry or other impeachment matter to any standing  
20 committee or any select committee appointed under Rule 4702, and any  
21 committee to which such a referral has been made shall meet on the call  
22 of its chairperson.

23 **Rule 4704. Same; Report.** Whenever a report is made by a committee  
24 to which an impeachment inquiry or other impeachment matter has been  
25 referred, the report thereon shall be made to the full House of  
26 Representatives, except that any such report may be submitted  
27 preliminarily to the Speaker.

28 **Rule 4705. Same; Call into Session.** The Speaker or a majority of the  
29 members then elected (or appointed) and qualified of the House of  
30 Representatives may call the House of Representatives into session at any  
31 time to consider any impeachment matter.

32 **Rule 4706. Same; Procedure.** The Speaker and any officer or  
33 committee acting under authority of this rule may follow any statutory  
34 procedure to the extent the same is not in conflict with the provisions of  
35 this rule, but nothing in this rule nor in any statute shall be deemed to  
36 constitute a waiver of any inherent powers of the House of  
37 Representatives.

#### 38 ARTICLE 49. REPRIMAND, CENSURE OR EXPULSION OF 39 MEMBERS

40 **Rule 4901. Complaint.** When any member of the House of  
41 Representatives desires to lodge a complaint against any other member of  
42 the House of Representatives, requesting that the member be  
43 reprimanded, censured or expelled for any misconduct, the complaining

1 member shall file a written statement of such complaint with the chief  
2 clerk, and such complaint shall bear the signature of the complaining  
3 member.

4 **Rule 4902. Select Committee; Consideration of Complaint.** (a)  
5 Whenever any complaint has been filed under Rule 4901, the Speaker  
6 shall appoint a select committee of six members for consideration thereof  
7 except that if the complaint is filed against the Speaker, the Speaker Pro  
8 Tem shall appoint the select committee of six members. A select  
9 committee created under this subsection (a) shall be comprised equally of  
10 majority and minority party members.

11 (b) The select committee may dismiss the complaint after the inquiry  
12 or may set the matter for hearing. Reasonable notice and an opportunity  
13 to appear shall be afforded the member complained of at any hearing held  
14 hereunder. Any select committee meeting under authority of this section  
15 shall constitute an investigating committee under article 10 of chapter 46  
16 of the Kansas Statutes Annotated and shall be authorized to meet and  
17 exercise compulsory process without any further authorization of any  
18 kind, subject, however, to limitations and conditions prescribed in article  
19 10 of chapter 46 of the Kansas Statutes Annotated.

20 (c) Upon completing its hearing the deliberations thereon, the select  
21 committee may dismiss the complaint or may make recommendations to  
22 the full House of Representatives for reprimand, censure or expulsion.

23 **Rule 4903. Action by House.** Upon receiving any report under Rule  
24 4902, the House of Representatives may, without further hearing or  
25 investigation, reprimand, censure or expel the member complained of.  
26 Reprimand, censure or expulsion of a member shall require a  $\frac{2}{3}$  majority  
27 vote of those members elected (or appointed) and qualified of the House  
28 of Representatives.