

## 2024 SENATE EDUCATION COMMITTEE RULES

1. In any case where Committee rules do not apply, Senate Rules shall govern. All powers, duties, and responsibilities not addressed herein are reserved for the Chair.
2. Audible tones and ringers are to be disabled on cellular phones and other electronic devices in the Education Committee Room.
3. The Chair shall determine the Committee agenda, including scheduling and the order of business.
4. Committee documents will be provided on the “S” drive, in advance of each meeting, to Committee Members by the Committee Assistant. Printing of Committee documents is the responsibility of each Committee member.
5. The Chair reserves the right to limit testimony that is cumulative in nature and will limit testimony, when necessary, to a specific number of minutes for all in-person and virtual testimony.
6. Committee Members shall only address a Conferee when the Chair grants permission and **shall introduce themselves prior to asking a question of a Conferee.**
7. The Chair reserves the right to limit questioning of Conferees by Committee Members in the interest of time and in the interest of fairness to Conferees and other Committee Members.
8. No Conferee shall be interrupted during the presentation of their testimony, except by the Chair.
9. Questioning of a Conferee shall be limited to the **subject matter on the agenda** for the day.
10. Committee Members shall not be approached during a Committee hearing or deliberations by anyone other than fellow legislative Members or legislative staff.
11. No bill or resolution shall be taken up for a Committee vote unless scheduled by the Chair.
12. A motion requires a second to be in order.
13. A substitute motion is in order, but no additional substitute motion shall be in order until the prior substitute motion is disposed of. There will be no amending of amendments allowed.
14. Amendments to motions are not in order except upon consent of the member making the motion and his or her second.

15. A motion to table or take from the table shall be in order only when such an item is on the agenda or is taken up by the Chair. The motion requires a simple majority of those present and is non-debatable.
16. There shall be no recording, audibly, photographically, or otherwise, of Committee voting except by the Committee Assistant.
17. Votes of Committee action will be recorded in the Committee minutes.
18. **Explanation of vote will be reserved for the Senate floor, not in Committee.**
19. Granting excused absences is reserved for the Chair.
20. The Chair reserves the right to take such action as may be necessary to provide safety to all participants, including social distancing and limiting guests in the Committee room, or to prevent disruptive behavior in the Committee room during hearings and deliberations.
21. Committee meeting adjournment is reserved for the Chair.