JCIT Priority Report on KLISS Deliverables
Prepared by the KLISS Development Team
March 16, 2011

KLISS Work Priorities
1. Close all Severity level 1 and 2 Propylon TRAC tickets within one day of opening for severity 1 and 2 days of opening for severity two. Post every two hours each day the status of tickets at these levels –**Propylon** **requirement**;
2. PDF for all documents using an automatic ODT to PDF converter in core –**Propylon** **requirement** by 3/18;
3. CCRB reports on WEB site at time it is sent to State Printer same day when reports are available – do now **state/Propylon** **requirement**
4. Create Decision Support (KLRD) production zone with Molinar repair done and TPOZ up by 3/18 – **Propylon** **requirement**;
5. Obtain approval for implementing Office of Information Technology, obtain budget, and hire staff to insure success of KLISS in 2012 session—***State***
6. Provide committee meeting agenda and testimony on committee page in PDF format. Post all minutes **State**
7. Prepare phase 2 Propylon contract maintenance, support, and new features contract **– State/Propylon Requirement**
8. Prepare a release management test documentation folder for emergency and routine change control (assigned to LAS Computer Services for change control release management) --***State***
9. Propylon prepares a formal state support staff training plan. Propylon prepares state staff training and performance assessment report. By May 16 ***State/Propylon***
10. Member page: change the number bar making it more useable and rely on the filter facility already on the page. Ask JHP to recommend usability features for finding members **(Propylon feature)**

Referenced deliverables in play script section of the contract
1. Develop an appointments back office data base for Legislative Research by May 2 --Propylon
2. Provide video database store and retrieval in model office by June 1 –State/Propylon
3. KLRD fiscal impact reports (for example, BSR LR105 "Summary of Estimated Fiscal Impact" and DS DSD C-057 "Fiscal Impact Assessment" in addition to other fiscal impact reports referenced in Alan Weis project management output tracking reports. –Propylon target 3/17
4. Provide committee meeting minutes, agenda, and testimony on committee page in PDF format (state provides SLIQ and/or Open Office feeds to ILI and ELI; Propylon displays feeds) --State
5. Final system maintenance documentation with run book by June 1 --Propylon
6. When available post interim committee reports and census reports to the site –State Propylon